

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD SPECIAL MEETING
MINUTES NO. 26-1

A special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, January 12, 2026, at the District office at 5750 Imhoff Drive Ste. I, Concord, CA 94520.

TRUSTEES PRESENT	Peter Pay, President, San Ramon Kevin Marker, Vice President, Orinda Daniel Pellegrini, Secretary, Martinez Richard Ainsley, Pittsburg Perry Carlston, Concord Warren Clayton, Pinole Chris Cowen, Contra Costa County Jim Dolgonas, El Cerrito Chris Dupin, Richmond James Frankenfield, Moraga G. Mark Graham, Danville Eric Hinzl, Clayton Jennifer Hogan, Pleasant Hill Peggie Howell, Walnut Creek Michael Krieg, Oakley Vinoy Mereddy, Brentwood Mariati Messinger, Hercules Alfredo Perez, Antioch James Pinckney, Contra Costa County Darryl Young, Contra Costa County
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TRUSTEES ABSENT	None
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VACANCIES	Lafayette San Pablo
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OTHERS PRESENT	Paula Macedo, General Manager; David Wexler, Operations Manager (remote); Natalie Martini, Financial Administrator; Wayne Shieh, IT Systems Administrator (remote); Christine Widger, Customer Service Specialist; Doug Coty, BKS Law Firm (remote) Sharon Thomas, CPM (remote)
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1. CALL TO ORDER – President Pay called the meeting to order at 7:00 p.m.

Roll Call: At the time of the roll call 20 Trustees were present, no Trustees were absent, and there are two vacancies.

Pledge of Allegiance

- 2.* AGENDA MANAGEMENT – The agenda was adopted by rule.

3. PUBLIC INPUT ON NON-AGENDA ITEMS – None

4. PRESENTATIONS

The Board of Trustees welcomed Trustee Mariati Messinger, who was appointed by the City of Hercules for a two-year term.

- 5.* CONSENT CALENDAR

- A.* Minutes of the December 15, 2025 Board of Trustees Special Meeting. Approval of Minutes 25-9, Board Meeting held on December 15, 2025

- B.* Check Expenditures for payroll & accounts payable for October & November) – Approval of expenditures of October 1, 2025 through November 30, 2025, including:

Accounts payable October 15th checks No. XXXX32 through No. XXXX39

*Payroll October 15th

Accounts payable October 31st checks No. XXXX40 through No. XXXX49

*Payroll October 31st

Accounts payable November 15th checks No. XXXX50 through No. XXXX60

*Payroll November 15th

Accounts payable November 30th checks No. XXXX61 through No. XXXX69

*Payroll November 30th

Accounts Payable Total: \$576,450.65

*Payroll Total: \$277.05

- C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of October 1, 2025 through November 30, 2025, including:

Accounts payable October 15th EXXX73 through EXXX83

*Payroll October 15th

Accounts payable October 31st EXXX84 through EXXX98

*Payroll October 31st

Accounts payable November 15th EXXX99 through EXXX11

*Payroll November 15th

Accounts payable November 30th EXXX12 through EXXX27

*Payroll November 30th

Accounts Payable Total: \$457,259.61

Payroll Total: \$417,923.12

**Payroll software administers payroll checks and direct deposit slips out of sequential order.*

D. Investment Activity for October & November 2025

E. Financial Report

** Motion was made by Trustee Pellegrini and seconded by Trustee Graham to approve all items in the consent calendar. *Motion passed unanimously.*

6. BOARD AND STAFF REPORTS

A. Board – None

B. General Manager – General Manager Macedo reminded all present that the Trustee Workshop would take place on Saturday, February 21, 2016, at 9 a.m. at the Imhoff Drive location.

C. Staff – Staff reports were included in the agenda. General Manager Macedo and Operations Manager Wexler answered questions from the Board about the staff reports.

D. Legal Counsel - Doug Coty answered questions about SB 707, more specifically how the changes will affect Board meeting in-person attendance requirements.

7. BOARD COMMITTEE REPORTS

A. Ad Hoc Building Committee – the Building Committee met on January 8, 2026, to receive an update on the project, including the total budget, and discuss the proposed changes to Amendment No. 2 of the agreement with F&H.

8. BOARD CONSIDERATION AND APPROVAL OF THE NEW TRUSTEE MANUAL –
The Ad Hoc committee for the Trustee Manual has finished reviewing the draft and recommended it for Board approval.

** Motion was made by Trustee Graham and seconded by Trustee Dolgonas to approve the new Trustee Manual. *Motion passed unanimously.*

9.* BOARD NOMINATION AND ELECTION OF 2026 OFFICERS FOR BOARD PRESIDENT, VICE PRESIDENT, AND SECRETARY – According to the California Health and Safety Code, Sec. 2027, at the first meeting in January every year, a Board of Trustees shall elect its officers. According to Board Resolution 23-4, nominations shall come from the floor for the offices of President, Vice President, and Secretary.

** Motion was made by Trustee Graham and seconded by Trustee Pinckney to elect Trustee Marker as President. *Motion passed unanimously.*

** Motion was made by Trustee Graham and seconded by Trustee Cowen to elect Trustee Hogan as Vice President. *Motion passed unanimously.*

** Motion was made by Trustee Krieg and seconded by Trustee Pinckney to elect Trustee Pellegrini as Secretary. *Motion passed unanimously.*

Trustee Marker assumed the position of President.

10.* BOARD CONSIDERATION AND APPROVAL OF COMMITTEE CHARGES FOR 2026 – The committee charges were updated to reflect the changes that were proposed with the new Trustee Manual.

** Motion was made by Trustee Pellegrini and seconded by Trustee Howell to approve the Committee Charges for 2026. *Motion passed unanimously.*

President Marker called for a break at 8:18 pm in order to finalize sign-ups for committees and selection of respective Chairs.

The meeting resumed at 8:30 pm.

11.* BOARD CONSIDERATION AND APPROVAL OF 2026 COMMITTEE MEMBERS – President Marker reviewed and recommended approval of the committees' roster.

The committees for 2026 as presented are:

Advance Planning: Mereddy (chair), Ainsley, Dupin, Hinzl, and Messinger;

Audit: Dolgonas (chair), Carlston, Howell, Krieg, Mereddy, and Pellegrini;

Budget: Pay (chair), Ainsley, Cowen, Dupin, Frankenfield, Graham, Marker, Messinger, Pay, and Young;

Personnel: Hogan (chair), Carlston, Clayton, Cowen, Dupin, Hinzl, Mereddy, Pellegrini, and Perez

** Motion was made by Trustee Graham and seconded by Trustee Mereddy to approve the Committee list as presented. *Motion passed unanimously.*

12.* 2026 BOARD MEETING SCHEDULE – in January each year the Board approves the meeting schedule for that year.

** Motion was made by Trustee Graham and seconded by Trustee Pay to approve the 2026 Calendar with the amendment to change the June 22 Executive Committee to 7 p.m. from 6 p.m. *Motion passed unanimously.*

13. CLOSING COMMENTS – None.

14. ADJOURNMENT – 8:36 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on March 9, 2026.

Ayes: 16

Noes: 0

Abstain: 0

Absent: 4

Daniel Pellegrini
2026 Secretary, Board of Trustees