



5750 Imhoff Drive Suite I  
Concord, CA 94520  
phone (925) 685-9301  
[www.contracostamosquito.gov](http://www.contracostamosquito.gov)

***BOARD OF TRUSTEES***  
**\*\*MONDAY, MAY 11, 2026\*\***

**TIME: 7:00 PM**

**LOCATION:** Hybrid meeting of the Board of Trustees  
Physically held at the District office located at  
**5750 Imhoff Drive Suite I, Concord, CA 94520**  
By teleconference at:

<https://us06web.zoom.us/j/94095162206?pwd=amp0UXhCSEt3a0Qxc2ludWJnVmVmZz09>

Meeting ID: 940 9516 2206

Passcode: 866980

Members of the public may participate in the meeting via teleconference or in-person. Public comments may be submitted in advance of the meeting by emailing Paula Macedo at [pmacedo@contracostamosquito.com](mailto:pmacedo@contracostamosquito.com). Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding an agenda item at the time the item is considered. Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Paula Macedo, General Manager, as early as possible, and at least 48 hours before the meeting at (925) 457-8464 or [pmacedo@contracostamosquito.com](mailto:pmacedo@contracostamosquito.com).

Supporting materials on agenda items are available for public review at the District's office at 5750 Imhoff Drive, Ste. I, Concord, CA and on the District's website at [www.contracostamosquito.com](http://www.contracostamosquito.com). During the meeting, supporting materials are available in the Board Room.

Unauthorized AI transcription bots, automated meeting assistants, or external recording tools are not permitted during District Board meetings. The District's official recording and Board-approved minutes constitute the official record, and retention is governed by the District's Records Retention Policy.

*Protecting Public Health Since 1927*

**BOARD OF TRUSTEES**

President **KEVIN MARKER** Orinda • Vice President **JENNIFER HOGAN** Pleasant Hill • Secretary **DANIEL PELLEGRINI** Martinez  
Antioch **ALFREDO PEREZ** • Brentwood **VINOY MEREDDY** • Clayton **ERIC HINZEL** • Concord **PERRY CARLSTON** • Contra Costa County **CHRIS COWEN, JIM PINCKNEY, & DARRYL YOUNG**  
Danville **G. MARK GRAHAM** • El Cerrito **JIM DOLGONAS** • Hercules **MARIATI MESSINGER** • Lafayette **DERRICK SEAVER** • Moraga **JAMES FRANKENFIELD** • Oakley **MICHAEL KRIEG**  
Pinole **Vacant** • Pittsburg **RICHARD AINSLEY, PhD** • Richmond **CHRIS DUPIN** • San Pablo **Vacant** • San Ramon **PETER PAY** • Walnut Creek **PEGGIE HOWELL**

## **AGENDA**

**1. CALL TO ORDER**

- Roll Call
- Pledge of Allegiance

**2. \* AGENDA MANAGEMENT**

**3. PUBLIC INPUT ON NON-AGENDA ITEMS**

This time is reserved for members of the public to address the Board relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above and will be limited to three minutes per person.

**4. PRESENTATIONS**

Trustee Hogan was reappointed by the City of Pleasant Hill to a four-year term.  
Trustee Krieg was reappointed by the City of Oakley to a four-year term.

**5.\* CONSENT CALENDAR**

*Any item may be pulled from the Consent Calendar and separately considered at the request of any Trustee. All items may be acted on by a single motion.*

- A. Minutes of the March 9, 2026 Board of Trustees Meeting
- B. Expenditures for February & March 2026
- C. Payroll Expenditures for February & March 2026
- D. Investment Activity for February & March 2026
- E. Financial Report

**6. BOARD AND STAFF REPORTS**

- A. Board
- B. General Manager
- C. Staff
- D. Legal Counsel

**7. BOARD COMMITTEE REPORTS**

- A. Budget Committee
- B. Ad Hoc Building Committee

**8. INFORMATION ITEM**

- A. Annual Operations Report

- B. Board Discussion of the Use of Innovative Technologies for the Control of Invasive Mosquitoes

**9.\* ACTION ITEMS**

- A.\* Board Consideration and Ratification of the Boardroom/Overflow Room AV Proposal from Diversified Workplace, One Diversified, LLC, for a total of \$153,525.35
- B.\* Board Consideration and Approval of the Proposal for Security System and Access Controls from Portola Systems Inc for \$284,924.72
- C.\* Board Consideration of Purchase of 12,000-lb. Capacity Two-Post Vehicle Lift w/Auxiliary Arms from BendPak for \$26,448.14

**CLOSED SESSION**

**10. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957**

Title: General Manager

**RETURN TO OPEN SESSION**

**REPORT FROM CLOSED SESSION**

**11. CLOSING COMMENTS**

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

**12. ADJOURNMENT**

I hereby certify that the District Board of Trustee Agenda was posted 6 days before the noted meeting.

\_\_\_\_\_  
Christine Widger, Customer Service Specialist

5/05/2026

\_\_\_\_\_  
Date

**CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT**

**MAY 11, 2026 BOARD MEETING STAFF REPORT**

1. No comment
- 2.\* **AGENDA MANAGEMENT** – Consider order of items.
3. **PUBLIC INPUT ON NON-AGENDA ITEMS**
4. **PRESENTATIONS**

Trustee Hogan was reappointed by the City of Pleasant Hill to a four-year term.  
Trustee Krieg was reappointed by the City of Oakley to a four-year term.

5.\* **CONSENT CALENDAR**

A. Minutes of the March 9, 2026 Board Meeting (*Pages 7-11*). Approval of Minutes 26-3, Board Meeting held on March 9, 2026.

B. Check Expenditures for payroll & accounts payable for February & March 2026 (*Pages 12-16*) – Approval of expenditures of February 1, 2026 through March 31, 2026, including:

Accounts payable February 13<sup>th</sup> checks No. XXXX16 through No. XXXX23

Accounts payable February 27<sup>th</sup> checks No. XXXX24 through No. XXXX34

\*\*Payroll February 27<sup>th</sup>

Accounts payable March 13<sup>th</sup> checks No. XXXX35 through No. XXXX46

\*\*Payroll March 13<sup>th</sup>

Accounts payable March 30<sup>th</sup> checks No. XXXX47 through No. XXXX56

\*\*Payroll March 30<sup>th</sup>

Accounts Payable Total: \$933,382.48

\*Payroll Total: \$3,954.15

C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of February 1, 2026 through March 31, 2026, including:

\*\*Payroll February 13<sup>th</sup>

Accounts payable February 13<sup>th</sup> EXXX80 through EXXX95

\*\*Payroll February 27<sup>th</sup>

Accounts payable February 27<sup>th</sup> EXXX96 through EXXX10

\*\*Payroll March 13<sup>th</sup>

Accounts payable March 13<sup>th</sup> EXXX11 through EXXX28

\*\*Payroll March 30<sup>th</sup>

Accounts payable March 30<sup>th</sup> EXXX29 through EXXX43

Accounts Payable Total: \$934,620.36

Payroll Total: \$402,927.18

*\*\*Payroll software administers payroll checks and direct deposit slips out of sequential order.*

- D. Investment Activity for February & March 2026 (*Pages 17-25*)
- E. Financial Report (*Pages 26-27*)

*Recommendation – Approve the Consent Calendar.*

**6. BOARD AND STAFF REPORTS**

- A. Board
- B. General Manager
- C. Staff – staff reports have been submitted and staff will be present to answer any questions (*Pages 28-46*).
- D. Legal Counsel

**7. BOARD COMMITTEE REPORTS**

- A. Budget Committee – Committee Chair Pay will report the on the Budget committee meeting from April 27, 2026. The committee met to discuss the current budget status as of March 31, 2026 and expected revenues and expenses for the end of the fiscal year.
- B. Ad Hoc Building Committee - The committee met on May 7, 2026 to receive an update on the project.

**8. INFORMATION ITEM**

- A. Annual Operations Report - Scientific Programs Manager Schutz will present the Annual Operations Report, which summarizes District activities during 2025, and compares it with the previous ten years. (*Pages 47-60*).
- B. Board Discussion of the Use of Innovative Technologies for the Control of Invasive Mosquitoes – General Manager Macedo will speak about the use of innovative mosquito control techniques, in particular the use of Wolbachia, and how it is being considered to help control invasive mosquitoes in Antioch this year. (*Pages 61-62*)

**9.\* ACTION ITEMS**

- A.\* Board Consideration and Ratification of the Boardroom/Overflow Room AV Proposal from Diversified Workplace, One Diversified, LLC, for a total of \$153,525.35– One Diversified was selected through the District’s Procurement process. The proposal and quote would expire on April 15 and process would then be subject to an increase. Therefore, the General Manager signed the agreement on April 7, 2026 to avoid significant delays to the project and secure pricing. This amount had been included in the soft cost calculations of the building renovation

\* denotes agenda items where Board action may be taken

project discussed with the Board previously. However, as the total agreement amount exceeds the General Manager’s authority, we are requesting that the Board ratify this action. (**Pages 63-89**)

**Recommendation** – Ratification of the action above, authorizing the General Manager to enter in agreement and pay the vendor for the services.

- B.\* Board Consideration and Approval of the Proposal for Security System and Access Controls from Portola Systems Inc for \$284,924.72– Portola Systems was selected through the District’s procurement process to provide access control, security system and monitoring to ensure complete coverage of all buildings and assets and modernizing the access control system across the Administration building. The proposal also includes the first 5 years of monitoring (**Pages 90-94**). This had been included in the soft cost calculations of the building renovation project discussed with the Board previously. However, the total agreement amount exceeds the General Manager’s authority.

**Recommendation** – Approval of Proposal from Portola Systems

- C.\* Board Consideration of Purchase of 12,000-lb. Capacity Two-Post Vehicle Lift w/Auxiliary Arms from BendPak for \$26,448.14 – Bendpak is the first and currently sole lift vendor to provide telescoping lift arms that work independently and provide the ability to safely replace batteries on EV vehicles. (**Pages 95-96**)

**Recommendation** – Approval of Purchase of 12,000-lb. Capacity Two-Post Vehicle Lift w/Auxiliary Arms from BendPak for \$26,448.14

## CLOSED SESSION

### 10. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957

Title: General Manager

## RETURN TO OPEN SESSION

## REPORT FROM CLOSED SESSION

- 11. **CLOSING COMMENTS** - This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

### 12. ADJOURNMENT

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD SPECIAL MEETING  
MINUTES NO. 26-3

A special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, March 9, 2026, at the District office at 5750 Imhoff Drive Ste. I, Concord, CA 94520.

TRUSTEES PRESENT      Kevin Marker, President, Orinda  
Jennifer Hogan, Vice President, Pleasant Hill  
Daniel Pellegrini, Secretary, Martinez  
Richard Ainsley, Pittsburg  
Perry Carlston, Concord  
Chris Cowen, Contra Costa County  
Jim Dolgonas, El Cerrito  
Chris Dupin, Richmond  
James Frankenfield, Moraga  
Eric Hinzl, Clayton  
Michael Krieg, Oakley  
Vinoy Mereddy, Brentwood  
Peter Pay, San Ramon  
Alfredo Perez, Antioch  
James Pinckney, Contra Costa County  
Derrick Seaver, Lafayette

TRUSTEES ABSENT      G. Mark Graham, Danville  
Peggie Howell, Walnut Creek  
Mariati Messinger, Hercules  
Darryl Young, Contra Costa County

VACANCIES              Pinole  
San Pablo

OTHERS PRESENT      Paula Macedo, General Manager; Stacy Stark, Human Resources and Administration Manager; David Wexler, Operations Manager (remote); Natalie Martini, Financial Administrator (remote); Wayne Shieh, IT Systems Administrator (remote); Christine Widger, Customer Service Specialist; Douglas Coty and Gavin Ralphs, BKS Law Firm (remote); Sharon Thomas and Matthew Estes, CPM (remote)

1. CALL TO ORDER – President Marker called the meeting to order at 7:00 p.m.

Roll Call: At the time of the roll call 16 Trustees were present, four Trustees were absent, and there are two vacancies.

Pledge of Allegiance

- 2.\* AGENDA MANAGEMENT – The agenda was adopted by rule.

3. PUBLIC INPUT ON NON-AGENDA ITEMS – None

4. PRESENTATIONS

Trustee Ainsley was reappointed by the City of Pittsburg to a four-year term.

The Board of Trustees welcomed Trustee Derrick Seaver, who was appointed by the City of Lafayette to a four-year term.

- 5.\* CONSENT CALENDAR

- A.\* Minutes of the January 10, 2026 Board of Trustees Special Meeting and the February 21, 2026 Trustee Workshop. Approval of Minutes 26-1 and 26-2, Board Meeting held on January 10, 2026 and Trustee Workshop held on February 21, 2026

- B.\* Check Expenditures for payroll & accounts payable for December 2025 & January 2026) – Approval of expenditures of December 1, 2025 through January 31, 2026, including:

Accounts payable December 15th checks No. XXXX70 through No. XXXX77

\*Payroll December 31st

Accounts payable December 31st checks No. XXXX78 through No. XXXX88

Accounts payable January 15th checks No. XXXX89 through No. XXXX97

\*Payroll January 30th

Accounts payable January 30th checks No. XXXX98 through No. XXXX15

Accounts Payable Total: \$527,350.08

\*Payroll Total: \$461.75

- C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of December 1, 2025 through January 31, 2026, including:

\*Payroll December 15<sup>th</sup>

Accounts payable December 15<sup>th</sup> EXXX28 through EXXX39

\*Payroll December 31<sup>st</sup>

Accounts payable December 31<sup>st</sup> EXXX40 through EXXX55

\*Payroll January 15<sup>th</sup>

Accounts payable January 15<sup>th</sup> EXXX56 through EXXX64

\*Payroll January 30<sup>th</sup>

Accounts payable January 30<sup>th</sup> EXXX65 through EXXX79

Accounts Payable Total: \$353,370.58      Payroll Total: \$439,508.03

*\*Payroll software administers payroll checks and direct deposit slips out of sequential order.*

D. Investment Activity for December 2025 & January 2026

E. Financial Report

\*\* Motion was made by Trustee Pellegrini and seconded by Trustee Pinckney to approve all items in the consent calendar. *Motion passed unanimously.*

## 6. BOARD AND STAFF REPORTS

A. Board – Trustees who attended the Mosquito and Vector Control Association of California Annual Conference in February were asked to provide oral reports. All spoke very highly of the conference and the value in attending it. Trustees Dupin, Hogan, Cowen, Ainsley, Mereddy, and Perez spoke about topics discussed at the conference, including Sterile Insect Technique (SIT) for mosquito control, fire disaster response, the One Health approach, mosquito control at cemeteries, working with diverse communities and solutions to gain resident cooperation, and use of artificial intelligence. Overall, trustees who attended were pleased with the conference and with the value they took from it.

B. General Manager – General Manager Macedo thanked the Trustees who attended the online SB 827 training, and asked them to send a copy of their certificates to her for the District’s records. In addition, she asked trustees who were not able to attend the March training to let her know and she will register them for the June 17 training. General Manager Macedo notified the Board that the website address officially changed from .com to .gov. This was done to ensure visibility, transparency and security, and in advance of compliance needed by January 1, 2029 mandated by AB 1637 for government websites. Lastly, Macedo discussed the potential use of innovative techniques, such as Wolbachia, to control invasive mosquitoes in Antioch and noted that she would provide additional information at the next meeting.

C. Staff – Staff reports were included in the agenda.

D. Legal Counsel - None

## 7. BOARD COMMITTEE REPORTS

A. Audit Committee – Committee Chair Dolgonas reported on the Audit committee meeting from February 9, 2026. The committee discussed the fiscal year 2025/2026 audit process and next steps, including timing and scope. The committee recommended continuing with Maze & Associates for this fiscal year’s audit and will schedule a special Audit committee meeting in November or December

to discuss the possibility of submitting a request for proposals for auditing services for the following fiscal year.

- B. Ad Hoc Building Committee – the Building Committee met on March 5, 2026. Sharon Thomas and Matthew Estes, from CPM, were present and shared a progress update to the Board. The project continues to be on time and on budget.

8. ACTION ITEMS

- A. Board Consideration and Approval of Furniture, Fixtures and Equipment Proposal from KBM Hogue for Construction Project at 155 Mason Circle, Concord, CA 94520 – Staff requested approval of the proposal from KBM Hogue and authorization for the expense of \$236,616.41 for the project.

\*\* Motion was made by Trustee Dolgonas and seconded by Trustee Mereddy to approve the Furniture, Fixtures and Equipment Proposal from KBM Hogue for Construction Project at 155 Mason Circle, Concord, CA 94520 and authorize the expense. *Motion passed unanimously.*

- B. Board Consideration of Amendment #1 to the Agreement for Project and Construction Management Services – the Agreement for Services with Capital Program Management had a duration from November 13, 2023 through April 30, 2026. Staff requested to amend the agreement to extend the duration to March 31, 2027. There were no changes in rates or cost.

\*\* Motion was made by Trustee Pellegrini and seconded by Trustee Cowen to approve Amendment #1 to the Agreement for Project and Construction Management Services. *Motion passed unanimously.*

- C. Board Consideration and Ratification of the Consultant Services Agreement for Special Inspections and/or Testing Services with Terracon Consultants, Inc, in the amount of \$34,235 – Terracon was selected through the District’s Procurement process at the end of 2025, and the agreement was revised by legal counsel. Because certain special inspections had to be performed within a specific timeframe, the General Manager signed the agreement on February 12, 2026 to avoid significant delays to the project. However, as the agreement amount exceeded the General Manager’s authority, staff requested Board ratification. No payment had been made to the vendor by the time of the meeting.

\*\* Motion was made by Trustee Mereddy and seconded by Trustee Dolgonas to ratify the Consultant Services Agreement for Special Inspections and/or Testing Services with Terracon Consultants, Inc, in the amount of \$34,235. *Motion passed unanimously.*

- D. Board Consideration and Adoption of the Policy on the Use of Artificial Intelligence (AI) Readers and AI Tools During Board Meetings - As AI tools, including AI readers and transcription applications, become more common, the District established clear guidelines for their use during Board meetings in order to help protect confidential information, ensure compliance with open meeting laws,

maintain the integrity of official records, and promote transparency. Concern was expressed by staff that AI tools may create unofficial records, introduce inaccuracies, or pose data privacy and cybersecurity risks.

\*\* Motion was made by Trustee Mereddy and seconded by Trustee Cowen to adopt the Policy on Use of AI Reader and AI tools during Board meetings. *The motion passed 14:2 as follows: Ayes: Ainsley, Carlston, Cowen, Frankenfield, Hinzl, Hogan, Krieg, Marker, Mereddy, Pay, Pellegrini, Perez, Pinckney, and Seaver; Noes: Dolgonas and Dupin.*

E. Board Consideration and Approval of 2026 Committee Members – Trustee Seaver has requested to join Budget committee.

\*\* Motion was made by Trustee Mereddy and seconded by Trustee Krieg to approve the updated list of 2026 Committee members. *Motion passed unanimously.*

9. CLOSING COMMENTS – Trustee Krieg requested that the Executive Committee look into AI vulnerabilities and if the policy adopted by the Board should be revisited in the near future.

10. ADJOURNMENT – 8:27 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on May 11, 2026.

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Daniel Pellegrini  
2026 Secretary, Board of Trustees

**Contra Costa Mosquito & Vector Control District**  
**Activity from 2/01/2026 - 3/31/2026**

<b>Check No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Payment Amount</b>
EXXX80	2/13/2026	Concur Technologies, Inc	\$ 677.71
EXXX81	2/13/2026	Sage Intacct, Inc.	\$ 776.90
EXXX82	2/13/2026	Osvaldo Mendoza	\$ 250.00
EXXX83	2/13/2026	Liebert Cassidy Whitmore	\$ 531.00
EXXX84	2/13/2026	John Dupin	\$ 1,489.48
EXXX85	2/13/2026	Jennifer Hogan	\$ 1,344.92
EXXX86	2/13/2026	Vinoy Mereddy	\$ 1,962.20
EXXX87	2/13/2026	Red Wing Business Advantage Account	\$ 365.92
EXXX88	2/13/2026	Health Care Dental Trust	\$ 5,056.68
EXXX89	2/13/2026	Regional Government Services (RGS)	\$ 993.20
EXXX90	2/13/2026	Bay Alarm Company	\$ 650.35
EXXX91	2/13/2026	Mission Linen Supply	\$ 870.75
EXXX92	2/13/2026	California Special Districts Association	\$ 534.65
EXXX93	2/13/2026	Streamline	\$ 490.70
EXXX94	2/13/2026	Tracer Drone Technologies LLC	\$ 11,999.00
EXXX95	2/13/2026	iSolved Benefit Services	\$ 132.12
XXXX16	2/13/2026	ACS	\$ 555.00
XXXX17	2/13/2026	Maze & Associates	\$ 800.00
XXXX18	2/13/2026	MVCAC	\$ 408.00
XXXX19	2/13/2026	PG&E	\$ 2,660.80
XXXX20	2/13/2026	Republic Services #210	\$ 246.40
XXXX21	2/13/2026	Richard W. Ainsley	\$ 1,319.62
XXXX22	2/13/2026	Staples Business Advantage	\$ 354.34
XXXX23	2/13/2026	Astound	\$ 1,602.53
EFT	2/13/2026	Mt. Diablo Resource Recovery-Concord	\$ 628.95
EFT	2/13/2026	Great-West Trust Company, LLC (Empower)	\$ 12,388.45
EXXX96	2/27/2026	Hanson Bridgett LLP	\$ 1,112.50
EXXX97	2/27/2026	ADAPCO, Inc.	\$ 47,236.40
EXXX98	2/27/2026	Christopher Cowen	\$ 271.67
EXXX99	2/27/2026	Gregory Mark Graham	\$ 1,456.02
EXXX00	2/27/2026	T-Mobile	\$ 643.30
EXXX01	2/27/2026	CalPERS	\$ 75,067.10
EXXX02	2/27/2026	Reliance Standard Life In	\$ 838.57
EXXX03	2/27/2026	Vision Service Plan	\$ 584.40
EXXX04	2/27/2026	Mission Linen Supply	\$ 799.46
EXXX05	2/27/2026	Sigray, Inc.	\$ 26,231.94
EXXX06	2/27/2026	Verizon Wireless	\$ 1,920.60
EXXX07	2/27/2026	Contra Costa Janitorial Services	\$ 1,350.00
EXXX08	2/27/2026	BKS Law Firm, PC	\$ 5,100.00
EXXX09	2/27/2026	SEIU UPE LOCAL 1021-Union Dues	\$ 2,241.67
EXXX10	2/27/2026	MBR Plumbing LLC	\$ 5,505.84
XXXX24	2/27/2026	Alfredo Perez	\$ 1,439.48
XXXX25	2/27/2026	Canon U.S.A., Inc.	\$ 482.18

**Contra Costa Mosquito & Vector Control District**  
**Activity from 2/01/2026 - 3/31/2026**

Check No.	Payment Date	Vendor Name	Payment Amount
XXXX26	2/27/2026	Capital Program Management, Inc. (CPM)	\$ 34,565.75
XXXX27	2/27/2026	Contra Costa County - Fleet	\$ 3,244.00
XXXX28	2/27/2026	Empower Trust Company, LLC	\$ 2,000.00
XXXX29	2/27/2026	F&H Construction	\$ 184,255.01
XXXX30	2/27/2026	FP MAILING SOLUTIONS	\$ 154.79
XXXX31	2/27/2026	Kramer Workplace Investigations	\$ 4,384.50
XXXX32	2/27/2026	OSCA	\$ 414.00
XXXX33	2/27/2026	PG&E	\$ 1,859.25
XXXX34	2/27/2026	Sun Life Financial	\$ 1,723.90
EFT	2/27/2026	U.S. BANK CORPORATE PAYMENT SYSTEMS	\$ 20,365.34
EFT	2/27/2026	Great-West Trust Company, LLC (Empower)	\$ 12,345.68
EXXX11	3/13/2026	Concur Technologies, Inc	\$ 677.71
EXXX12	3/13/2026	Sage Intacct, Inc.	\$ 780.30
EXXX13	3/13/2026	Natalie Martini	\$ 81.90
EXXX14	3/13/2026	Jacob Mix	\$ 94.00
EXXX15	3/13/2026	Mandy Frazer	\$ 96.00
EXXX16	3/13/2026	Health Care Dental Trust	\$ 4,836.70
EXXX17	3/13/2026	Regional Government Services (RGS)	\$ 1,204.70
EXXX18	3/13/2026	Shaun Redman (voided & re-issued 3/30/26 AP run)	\$ (374.00)
EXXX19	3/13/2026	Bay Alarm Company	\$ 977.68
EXXX20	3/13/2026	Liebert Cassidy Whitmore	\$ 6,966.50
EXXX21	3/13/2026	Mission Linen Supply	\$ 980.17
EXXX22	3/13/2026	Minuteman Press Concord	\$ 488.75
EXXX23	3/13/2026	California Special Districts Association	\$ 659.65
EXXX24	3/13/2026	CDW Government, Inc.	\$ 2,481.80
EXXX25	3/13/2026	Streamline	\$ 490.70
EXXX26	3/13/2026	iSolved Benefit Services	\$ 132.12
EXXX27	3/13/2026	Culligan Quench	\$ 401.48
EXXX28	3/13/2026	Dell Marketing L.P.	\$ 389.60
XXXX35	3/13/2026	Capital Program Management, Inc. (CPM)	\$ 27,470.00
XXXX36	3/13/2026	Colonial Life	\$ 629.46
XXXX37	3/13/2026	Concentra	\$ 1,191.00
XXXX38	3/13/2026	Contra Costa Water District	\$ 410.40
XXXX39	3/13/2026	David Wexler	\$ 434.21
XXXX40	3/13/2026	Kramer Workplace Investigations	\$ 13,272.00
XXXX41	3/13/2026	OSCA	\$ 40.25
XXXX42	3/13/2026	PG&E	\$ 2,785.09
XXXX43	3/13/2026	Ramos Environmental	\$ 2,480.25
XXXX44	3/13/2026	Republic Services #210	\$ 246.40
XXXX45	3/13/2026	Staples Business Advantage	\$ 247.79
XXXX46	3/13/2026	Astound	\$ 1,602.53
EFT	3/13/2026	Great-West Trust Company, LLC (Empower)	\$ 12,149.77
EFT	3/13/2026	Mt. Diablo Resource Recovery-Concord	\$ 628.95

**Contra Costa Mosquito & Vector Control District**  
**Activity from 2/01/2026 - 3/31/2026**

<b>Check No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Payment Amount</b>
EXXX29	3/30/2026	ESD Waste2Water, Inc.	\$ 23,630.82
EXXX30	3/30/2026	Sage Intacct, Inc.	\$ 752.20
EXXX31	3/30/2026	T-Mobile	\$ 643.30
EXXX32	3/30/2026	CalPERS	\$ 73,897.31
EXXX33	3/30/2026	Reliance Standard Life In	\$ 352.09
EXXX34	3/30/2026	Vision Service Plan	\$ 555.18
EXXX35	3/30/2026	Webster Bank, National Association	\$ 496,985.48
EXXX36	3/30/2026	Liebert Cassidy Whitmore	\$ 13,603.50
EXXX37	3/30/2026	BKS Law Firm, PC	\$ 75.00
EXXX38	3/30/2026	SEIU UPE LOCAL 1021-Union Dues	\$ 2,346.33
EXXX39	3/30/2026	Mission Linen Supply	\$ 359.27
EXXX40	3/30/2026	Sigray, Inc.	\$ 26,231.94
EXXX41	3/30/2026	Verizon Wireless	\$ 2,226.43
EXXX42	3/30/2026	One Diversified, LLC	\$ 6,978.00
EXXX43	3/30/2026	MBR Plumbing LLC	\$ 5,505.84
XXXX47	3/30/2026	Canon U.S.A., Inc.	\$ 983.58
XXXX48	3/30/2026	Colonial Life	\$ 629.46
XXXX49	3/30/2026	Contra Costa County - Fleet	\$ 20,858.92
XXXX50	3/30/2026	Empower Trust Company, LLC	\$ 2,000.00
XXXX51	3/30/2026	F&H Construction	\$ 612,804.18
XXXX52	3/30/2026	Lafayette Chamber of Commerce	\$ 500.00
XXXX53	3/30/2026	Seiya Adam	\$ 96.00
XXXX54	3/30/2026	Shaun Redman	\$ 374.00
XXXX55	3/30/2026	Staples Business Advantage	\$ 149.90
XXXX56	3/30/2026	Sun Life Financial	\$ 1,707.51
EFT	3/30/2026	Great-West Trust Company, LLC (Empower)	\$ 12,149.77
EFT	3/30/2026	U.S. BANK CORPORATE PAYMENT SYSTEMS	\$ 9,587.29
<b>Total Activity from 2/01/2026 - 3/31/2026</b>			<b>\$ 1,887,620.18</b>

**CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT  
UNUSUAL ITEMS LIST (*Policy Effective May 2021*)**

- *Any checks or ACH over the amount of \$10,000.00 (excludes Procurement Policy General Manager Authority items: payroll taxes, employee fringe benefit payments, and aggregate corporate credit card amount).*
- *Any vendor that has not been paid by the District in the past 15 months.*
- *All legal fees over \$5,000.00 in one month*

<b>DATE</b>	<b>CHECK #</b>	<b>AMOUNT OF CHECK</b>	<b>VENDOR &amp; DESCRIPTION</b>
February 13, 2026	EXXX84	\$1,489.48	John Dupin – Trustee MVCAC Expenses Reimbursement
February 13, 2026	EXXX94	\$11,999.00	Tracer Drone Technologies LLC – Trace Nano UAV Drone
February 13, 2026	XXXX21	\$1,319.62	Richard Ainsley – Trustee MVCAC Expenses Reimbursement
February 27, 2026	EXXX97	\$47,236.40	ADAPCO, Inc. – Control Materials Mosquito Larviciding
February 27, 2026	EXXX99	\$1,456.02	Gregory Mark Graham – Trustee MVCAC Expenses Reimbursement
February 27, 2026	EXXX05	\$26,231.94	Sigray, Inc. – 5750 Imhoff Drive Office Space, March 2026 Rent
February 27, 2026	EXXX08	\$5,100.00	BKS Law Firm, PC – Legal Counsel
February 27, 2026	XXXX24	\$1,439.48	Alfredo Perez – Trustee MVCAC Expenses Reimbursement
February 27, 2026	XXXX26	\$34,565.75	Capital Program Management, Inc. (CPM) - Capital Improvement Project (CIP) Building Remodel
February 27, 2026	XXXX29	\$184,255.01	F&H Construction – Capital Improvement Project (CIP) Building Remodel
March 13, 2026	EXXX13	\$81.90	Natalie Martini – Employee CSMFO Conference Expenses Reimbursement
March 13, 2026	EXXX14	\$94.00	Jacob Mix – Employee Pre-Employment Expenses Reimbursement
March 13, 2026	EXXX15	\$96.00	Mandy Frazer – Employee Pre-Employment Expenses Reimbursement
March 13, 2026	EXXX20	\$6,966.50	Liebert Cassidy Whitmore – Legal Counsel
March 13, 2026	XXXX35	\$27,470.00	Capital Program Management, Inc. (CPM) - Capital Improvement Project (CIP) Building Remodel
March 13, 2026	XXXX39	\$434.21	David Wexler – Employee AMCA Conference & Misc. Expenses Reimbursement
March 13, 2026	XXXX40	\$13,272.00	Kramer Workplace Investigations – Ongoing Investigation

<b>DATE</b>	<b>CHECK #</b>	<b>AMOUNT OF CHECK</b>	<b>VENDOR &amp; DESCRIPTION</b>
March 30, 2026	EXXX29	\$23,630.82	ESD Waste, Water, Inc. – CIP Wash rack Replacement
March 30, 2026	EXXX35	\$496,985.48	Webster Bank, National Association - CIP Lease Principal & Interest Payment
March 30, 2026	EXXX36	\$13,603.50	Liebert Cassidy Whitmore – Legal Counsel
March 30, 2026	EXXX40	\$26,231.94	Sigray, Inc. – 5750 Imhoff Drive Office Space, April 2026 Rent
March 30, 2026	EXXX42	\$6,978.00	One Diversified, LLC – CIP Board Room & Overflow Audio/Visual System
March 30, 2026	XXXX49	\$20,858.92	Contra Costa County Fleet – Feb. 2026 Automotive Repairs & Gasoline
March 30, 2026	XXXX51	\$612,804.18	F&H Construction – Capital Improvement Project (CIP) Building Remodel
March 30, 2026	XXXX53	\$96.00	Seiya Adam – Employee Pre-Employment Expenses Reimbursement

**INVESTMENT ACTIVITY REPORT**

Month of February 2026							
Transaction Number	Date	LAIF	California CLASS	CLASS CIP	California CLASS Enhanced	Five Star Money Market	Five Star Checking
Balance	2/1/2026	\$ 12,381,208.65	\$ 2,136,278.80	\$ 6,717,544.52	\$ 1,279,152.29	\$ 5,336,635.83	\$ 233,674.95
1	2/2/2026						16,539.24
2	2/10/2026						3,651.24
3	2/11/2026					(200,000.00)	200,000.00
4	2/23/2026					(240,000.00)	246,093.83
5	2/24/2026		(230,703.26)				230,703.26
6	2/26/2026		6,014.93	19,284.83	3,703.39	15,642.09	1,773.75
7	2/28/2026						(654,390.52)
Balance		\$ 12,381,208.65	\$ 1,911,590.47	\$ 6,736,829.35	\$ 1,282,855.68	\$ 4,912,277.92	\$ 278,045.75

**Transaction Number & Brief Description**

- Misc Deposits into Five Star Checking
- Misc Deposits into Five Star Checking
- Transfer from Five Star Money Market to Checking
- Transfer from Five Star Money Market to Checking & Misc Deposits into Five Star Checking
- Transfer from California CLASS to Five Star Checking (Feb 2026 CIP costs)
- Interest Earned & Unrealized Gains/Losses from California CLASS, CLASS CIP, CLASS Enhanced & Five Star Money Market Accounts and Misc Deposits into Five Star Checking
- Five Star Bank clearing of Payroll & Vendor Checks

Month of March 2026							
Transaction Number	Date	LAIF	California CLASS	CLASS CIP	California CLASS Enhanced	Five Star Money Market	Five Star Checking
Balance	3/1/2026	\$ 12,381,208.65	\$ 1,911,590.47	\$ 6,736,829.35	\$ 1,282,855.68	\$ 4,912,277.92	\$ 278,045.75
1	3/3/2026						13.47
2	3/9/2026					(240,000.00)	240,000.00
3	3/23/2026						38,167.32
4	3/25/2026		230,703.26	(230,703.26)		(900,000.00)	900,000.00
5	3/26/2026			(663,980.00)			663,980.00
6	3/31/2026		6,186.36	20,551.24	2,796.01	14,953.75	448.54
7	3/31/2026						(1,370,241.55)
Balance		\$ 12,381,208.65	\$ 2,148,480.09	\$ 5,862,697.33	\$ 1,285,651.69	\$ 3,787,231.67	\$ 750,413.53

**Transaction Number & Brief Description**

- Misc Deposits into Five Star Checking
- Transfer from Five Star Money Market to Five Star Checking
- Misc Deposits into Five Star Checking
- Transfer from CLASS CIP to CLASS (corrected Feb 2026 CIP Transfer) and Transfer from Five Star Money Market to Checking
- Transfer from CLASS CIP to Five Star Checking (Mar 2026 CIP costs)
- Interest Earned & Unrealized Gains/Losses from California CLASS, CLASS CIP, CLASS Enhanced & Five Star Money Market Accounts and Misc Deposits into Five Star Checking
- Five Star Bank clearing of Payroll & Vendor Checks

Designated Reserves POLICY FY26 (July 1, 2025 - June 30, 2026)	
Bond/Loan Proceeds Reserve	
<b>*Bond/Loan Proceeds Reserve is equal to current year's principal &amp; interest payments</b>	948,017
Public Health Emergency	2,500,000
Capital Improvement	7,500,000
Emergency Reconstruction Response	500,000
Operations	5,277,366
Vehicle & Equipment Replacement	250,000
IT Equipment Replacement	250,000
	<b>17,225,383</b>

*I certify that this report reflects all cash transactions and is in conformity with District Policy. The cash flow shown provides sufficient cash flow liquidity to meet the next six months expenditures.*

*Respectfully submitted,*

*Paula Macedo  
General Manager*

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

March 2, 2026

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CONTRA COSTA MOSQUITO AND VECTOR CONTROL  
DISTRICT  
MANAGER  
155 MASON CIRCLE  
CONCORD, CA 94520

[Tran Type Definitions](#)

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February 2026 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	12,381,208.65
Total Withdrawal:	0.00	Ending Balance:	12,381,208.65



**Contra Costa Mosquito & Vector  
Control District  
155 Mason Circle  
Concord, CA 94520**

**California CLASS**

**California CLASS**

Average Monthly Yield: 3.7428%

	<b>Beginning Balance</b>	<b>Contributions</b>	<b>Withdrawals</b>	<b>Income Earned</b>	<b>Income Earned YTD</b>	<b>Average Daily Balance</b>	<b>Month End Balance</b>
General CLASS	2,136,278.80	0.00	230,703.26	6,014.93	12,856.42	2,095,511.43	1,911,590.47
Restricted CIP	6,717,544.52	0.00	0.00	19,284.83	41,728.70	6,718,922.01	6,736,829.35
<b>TOTAL</b>	<b>8,853,823.32</b>	<b>0.00</b>	<b>230,703.26</b>	<b>25,299.76</b>	<b>54,585.12</b>	<b>8,814,433.44</b>	<b>8,648,419.82</b>



Contra Costa Mosquito & Vector  
Control District  
155 Mason Circle  
Concord, CA 94520

**California CLASS Enhanced Cash**

Average Monthly Yield: 3.7745%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Enhanced	1,279,152.29	0.00	0.00	3,703.39	7,813.73	1,279,416.82	1,282,855.68
<b>TOTAL</b>	<b>1,279,152.29</b>	<b>0.00</b>	<b>0.00</b>	<b>3,703.39</b>	<b>7,813.73</b>	<b>1,279,416.82</b>	<b>1,282,855.68</b>



**FIVE STAR BANK**

PO Box 779000  
Rocklin CA 95677

(800) 416-6117  
[www.fivestarbanc.com](http://www.fivestarbanc.com)

2335079  
Contra Costa Mosquito & Vector Control  
155 Mason Circle  
Concord CA 94520

Date 2/28/26  
Enclosures  
Page 1

<b>Public Money Market</b>		<b>Number of Enclosures</b>	<b>0</b>
Account Number	Ending	Statement Dates	2/01/26 thru 2/28/26
Previous Balance	5,336,635.83	Average Ledger	5,140,921.54
Deposits/Credits	.00	Average Collected	5,140,921.54
2 Checks/Debits	440,000.00	Annual Percentage Yield Earned	4.02%
Service Charge	.00	2026 Interest Paid	34,141.34
Current Balance	4,912,277.92	Interest Paid	15,642.09

**Deposits and Additions**

Date	Description	Amount
2/28	Interest Deposit	15,642.09

**Checks and Withdrawals**

Date	Description	Amount
2/11	Funds Transfer via Online	200,000.00-
2/23	Funds Transfer via Online	240,000.00-

**Daily Balance Information**

Date	Balance	Date	Balance
2/02	5,336,635.83	2/23	4,896,635.83
2/11	5,136,635.83	2/28	4,912,277.92

**Interest Rate Summary**

Date	Rate
2/01	4.025000%
2/06	3.931000%

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

April 03, 2026

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CONTRA COSTA MOSQUITO AND VECTOR CONTROL  
DISTRICT  
MANAGER  
155 MASON CIRCLE  
CONCORD, CA 94520

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March 2026 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	12,381,208.65
Total Withdrawal:	0.00	Ending Balance:	12,381,208.65



**Contra Costa Mosquito & Vector  
Control District  
155 Mason Circle  
Concord, CA 94520**

**California CLASS**

**California CLASS**

**Average Monthly Yield: 3.6955%**

	<b>Beginning Balance</b>	<b>Contributions</b>	<b>Withdrawals</b>	<b>Income Earned</b>	<b>Income Earned YTD</b>	<b>Average Daily Balance</b>	<b>Month End Balance</b>
General CLASS	1,911,590.47	230,703.26	0.00	6,186.36	19,042.78	1,971,326.36	2,148,480.09
Restricted CIP	6,736,829.35	0.00	894,683.26	20,551.24	62,279.94	6,549,443.71	5,862,697.33
<b>TOTAL</b>	<b>8,648,419.82</b>	<b>230,703.26</b>	<b>894,683.26</b>	<b>26,737.60</b>	<b>81,322.72</b>	<b>8,520,770.07</b>	<b>8,011,177.42</b>



Contra Costa Mosquito & Vector  
Control District  
155 Mason Circle  
Concord, CA 94520

**California CLASS Enhanced Cash**

Average Monthly Yield: 3.7437%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Enhanced	1,282,855.68	0.00	0.00	4,076.30	11,890.03	1,282,285.08	1,285,651.69
<b>TOTAL</b>	<b>1,282,855.68</b>	<b>0.00</b>	<b>0.00</b>	<b>4,076.30</b>	<b>11,890.03</b>	<b>1,282,285.08</b>	<b>1,285,651.69</b>



**FIVE STAR BANK**

PO Box 779000  
Rocklin CA 95677

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2369932  
Contra Costa Mosquito & Vector Control  
155 Mason Circle  
Concord CA 94520

Date 3/31/26  
Enclosures  
Page 1

**Public Money Market**

Account Number	Ending	██████████
Previous Balance	4,912,277.92	
Deposits/Credits	.00	
2 Checks/Debits	1,140,000.00	
Service Charge	.00	
Current Balance	3,787,231.67	

<b>Number of Enclosures</b>	<b>0</b>
Statement Dates	3/01/26 thru 3/31/26
Average Ledger	4,518,277.92
Average Collected	4,518,277.92
Annual Percentage Yield Earned	3.95%
2026 Interest Paid	49,095.09
Interest Paid	14,953.75

**Deposits and Additions**

Date	Description	Amount
3/31	Interest Deposit	14,953.75

**Checks and Withdrawals**

Date	Description	Amount
3/09	Funds Transfer via Online	240,000.00-
3/25	Funds Transfer via Online	900,000.00-

**Daily Balance Information**

Date	Balance	Date	Balance
3/02	4,912,277.92	3/25	3,772,277.92
3/09	4,672,277.92	3/31	3,787,231.67

**Interest Rate Summary**

Date	Rate
3/01	3.931000%
3/05	3.871000%

**Balance Sheet  
As of March 2026**

	March 2025	March 2026
<b>ASSETS</b>		
<b>Current Assets</b>		
Five Star Checking:General	276,287.45	109,977.28
Money Market: General	1,633,537.96	3,787,231.67
California CLASS:General	4,148,374.53	3,434,131.78
California CLASS: CIP	0.00	5,862,697.33
LAIF	11,857,275.20	12,381,208.65
VCJPA	1,350,759.00	1,413,223.00
Property Tax Due from County	4,126,780.96	3,923,135.88
Benefit Assessment Due from County	941,139.94	938,140.26
Prepaid Retirement CCCERA	450,101.69	574,653.46
<b>Total Current Assets:</b>	<b>24,784,256.73</b>	<b>32,424,399.31</b>
<b>Fixed Assets</b>		
Asset Nondepreciable (Land):General	778,640.00	778,640.00
Asset Depreciable:General	694,805.00	556,342.00
CIP Building	0.00	2,542,035.73
Structures & Improvements	0.00	0.00
Vehicles & Heavy Equipment	0.00	214,837.89
<b>Total Fixed Assets:</b>	<b>1,473,445.00</b>	<b>4,091,855.62</b>
<b>Other Assets</b>		
Net Pension Asset:General	742,411.00	780,742.00
GASB 68/75 Outflow	3,617,742.00	3,021,133.00
<b>Total Other Assets:</b>	<b>4,360,153.00</b>	<b>3,801,875.00</b>
<b>Total Assets:</b>	<b>30,617,854.73</b>	<b>40,318,129.93</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Current Liabilities</b>		
Accrued Liabilities	394,313.90	306,045.71
Deferred Revenue	2,653,242.28	1,547,831.75
<b>Total Current Liabilities:</b>	<b>3,047,556.18</b>	<b>1,853,877.46</b>
<b>Long-Term Liabilities</b>		
Net Pension Liability	4,356,763.00	4,752,002.21
CIP Loan	0.00	7,348,268.62
<b>Total Long-Term Liabilities:</b>	<b>4,356,763.00</b>	<b>12,100,270.83</b>
<b>Total Liabilities:</b>	<b>7,404,319.18</b>	<b>13,954,148.29</b>
Accrued Equity & Designated Reserves	20,635,234.45	23,354,545.91
Current Year Net Income	2,578,301.10	3,009,435.73
<b>Total Equity:</b>	<b>23,213,535.55</b>	<b>26,363,981.64</b>
<b>Total Liabilities &amp; Equity:</b>	<b>30,617,854.73</b>	<b>40,318,129.93</b>

**Contra Costa Mosquito and Vector Control District  
FY26 Budget Year**

FY26 (July 1, 2025 - June 30, 2026)

**Board Packet**

75% of the Year  
completed

	FY26 <i>As of 3/31/26</i>	<b>APPROVED FY 26</b>	YTD FY26 VS Adopted Budget %	ADOPTED FY26 VS FY26 \$
<b>Personnel Costs</b>				
Payroll & OT	2,591,589.69	5,125,000.00	50.6%	2,533,410.31
<b>Payroll Tax Liabilities (SocSec/Medicare/Unemployment)</b>	<b>241,361.35</b>	<b>413,562.50</b>	<b>58.4%</b>	<b>172,201.15</b>
Retirement	684,953.77	1,000,000.00	68.5%	315,046.23
<b>Fringe Benefits (Medical/Dental/Vision, Retirement Fees, etc.)</b>	<b>520,264.85</b>	<b>725,841.73</b>	<b>71.7%</b>	<b>205,576.88</b>
Disability Ins	6,222.08	10,062.84	61.8%	3,840.76
<b>Other Post Employment Benefits</b>	<b>0.00</b>	<b>215,000.00</b>	<b>0.0%</b>	<b>215,000.00</b>
District Paid Health Retiree Cost & Fees	97,488.56	139,725.30	69.8%	42,236.74
<b>Subtotal Personnel Costs</b>	<b>4,141,880.30</b>	<b>7,629,192.37</b>	<b>54.3%</b>	<b>3,487,312.07</b>
<b>Operational Costs</b>				
Professional Services - Legal	62,101.84	135,000.00	46.0%	72,898.16
<b>Professional Services - Building &amp; Grounds Maint</b>	<b>14,728.60</b>	<b>10,000.00</b>	<b>147.3%</b>	<b>(4,728.60)</b>
Professional Services - All Other	86,482.72	374,475.00	23.1%	287,992.28
<b>Public Affairs</b>	<b>15,393.11</b>	<b>139,200.00</b>	<b>11.1%</b>	<b>123,806.89</b>
Lab Services	38,309.28	73,000.00	52.5%	34,690.72
<b>Information &amp; Technology</b>	<b>83,531.83</b>	<b>182,600.00</b>	<b>45.7%</b>	<b>99,068.17</b>
Operations - Control Materials	271,779.84	386,500.00	70.3%	114,720.16
<b>Operations - Aerial</b>	<b>19,431.06</b>	<b>20,000.00</b>	<b>97.2%</b>	<b>568.94</b>
Operation and Facilities - All Other	127,583.71	193,000.00	66.1%	65,416.29
<b>General Office Administration - Insurance</b>	<b>338,345.00</b>	<b>383,590.00</b>	<b>88.2%</b>	<b>45,245.00</b>
General Office Administration - Trustee Expense	17,669.15	25,000.00	70.7%	7,330.85
<b>General Office Administration - Employee Travel &amp; Training</b>	<b>39,660.93</b>	<b>72,500.00</b>	<b>54.7%</b>	<b>32,839.07</b>
General Office Administration - Utilities	76,362.92	124,000.00	61.6%	47,637.08
<b>General Office Administration - All Other</b>	<b>617,488.98</b>	<b>806,674.58</b>	<b>76.5%</b>	<b>189,185.60</b>
<b>Subtotal Operational Cost</b>	<b>1,808,868.97</b>	<b>2,925,539.58</b>	<b>61.8%</b>	<b>1,116,670.61</b>
<b>Total Expenditures</b>	<b>5,950,749.27</b>	<b>10,554,731.95</b>		
<b>Revenues</b>				
<b>Property Taxes</b>	<b>6,507,460.89</b>	<b>8,052,267.00</b>	<b>80.8%</b>	<b>1,544,806.11</b>
Benefit Assessment	1,570,853.97	2,094,472.00	75.0%	523,618.03
<b>Contract Billing</b>	<b>135,881.59</b>	<b>54,121.61</b>	<b>251.1%</b>	<b>(81,759.98)</b>
Interest Income	719,079.28	705,230.98	102.0%	(13,848.30)
<b>Fixed Asset Disposal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>
Miscellaneous	26,909.27	20,000.00	134.5%	(6,909.27)
<b>Subtotal Revenue</b>	<b>8,960,185.00</b>	<b>10,926,091.59</b>	<b>82.0%</b>	<b>1,965,906.59</b>
<b>Estimate Ending Balance</b>	<b>3,009,435.73</b>	<b>371,359.64</b>		
<b>Capital</b>				
<b>Debt Reduction (Principal Payment on Outstanding Debt)</b>	<b>41,663.58</b>	<b>660,067.80</b>	<b>6.3%</b>	<b>618,404.22</b>
Structure & Improvements	2,542,035.73	7,335,438.00	34.7%	4,793,402.27
<b>Vehicles</b>	<b>67,895.57</b>	<b>75,000.00</b>	<b>90.5%</b>	<b>7,104.43</b>
Heavy Equipment	789.10	68,000.00	1.2%	67,210.90
<b>Subtotal Capital</b>	<b>2,652,383.98</b>	<b>8,138,505.80</b>	<b>32.6%</b>	<b>5,486,121.82</b>

<b>Designated Reserves POLICY FY26 (July 1, 2025 - June 30, 2026)</b>	
Bond/Loan Proceeds Reserve	
<i>*Bond/Loan Proceeds Reserve is equal to current year's principal &amp; interest payments</i>	948,017
Public Health Emergency	2,500,000
Capital Improvement	7,500,000
Emergency Reconstruction Response	500,000
Operations	5,277,366
Vehicle & Equipment Replacement	250,000
IT Equipment Replacement	250,000
	<b>17,225,383</b>

# April 2026 Mosquito and Arbovirus Surveillance Report

Updated May 1<sup>st</sup> 2026 by Steve Schutz, Ph.D., Scientific Programs Manager

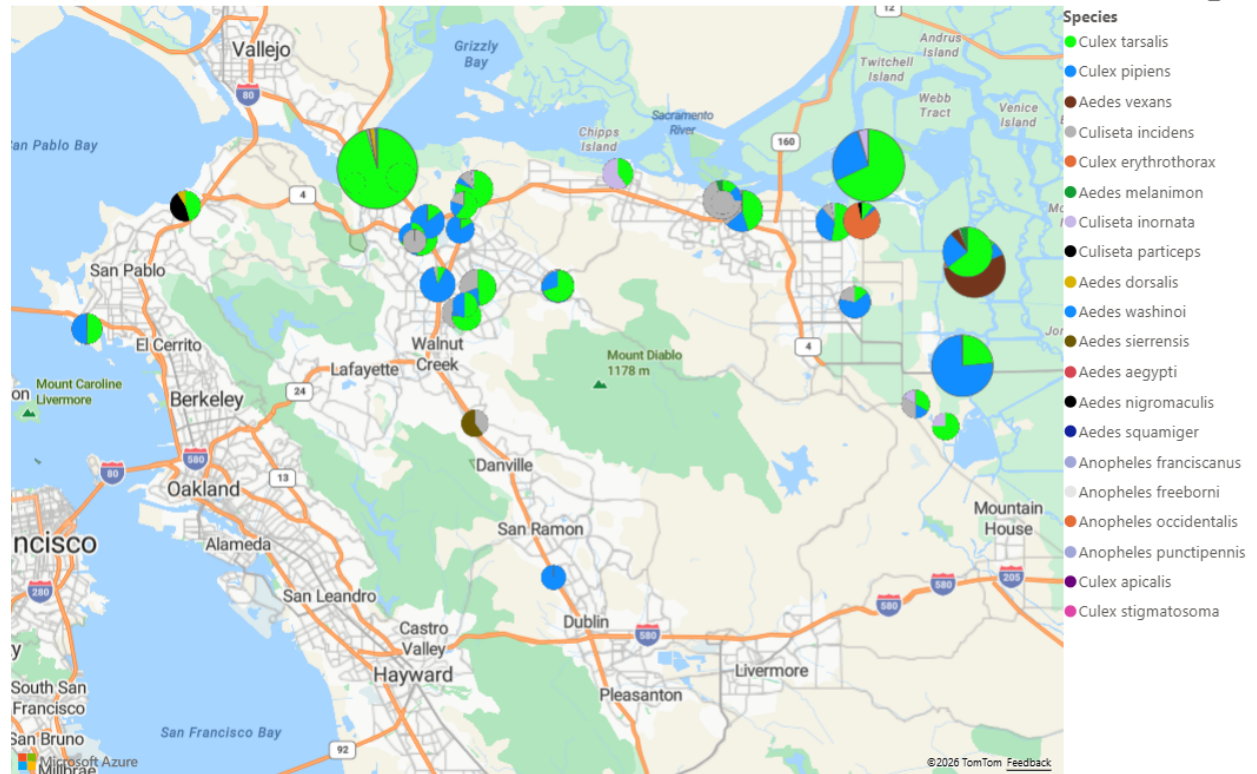
**Human cases:** As of May 1<sup>st</sup>, no human cases of WNV had been reported statewide.

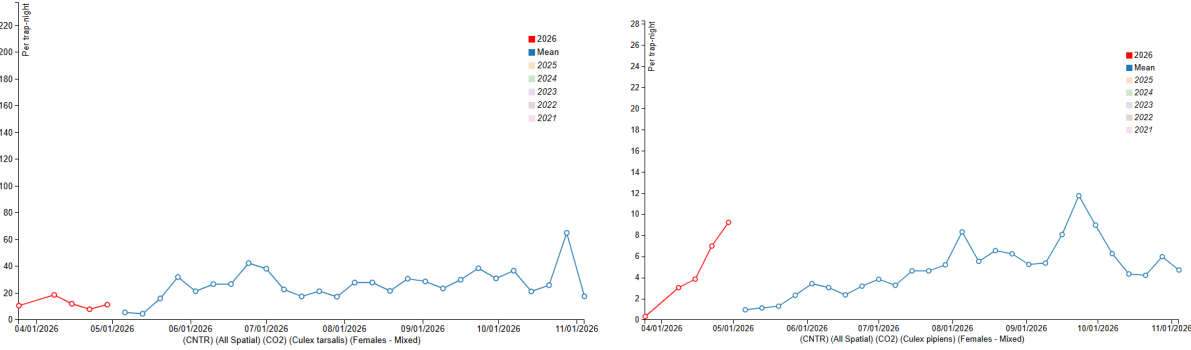
**Horses:** No equine cases of WNV have been reported in California in 2026. An effective vaccine is available for horses; most affected horses are unvaccinated or un-boostered.

**Dead birds:** As of May 1<sup>st</sup>, 81 dead birds had been reported in Contra Costa County, 5 tested, none were positive for WNV. The public is encouraged to report dead birds via the statewide West Nile Call Center at (925) 968-2473 or online at <https://westnile.ca.gov/report>

**Trap counts:** *Culex pipiens* counts are currently above average and *Culex tarsalis* counts slightly above average in East County traps.

EVS trap counts 2026





**Mosquito pool testing:** 11 pooled samples have been submitted for testing; none were PCR positive for WNV.

**Larval samples:** Lab staff process larval samples collected by field employees daily, year-round.

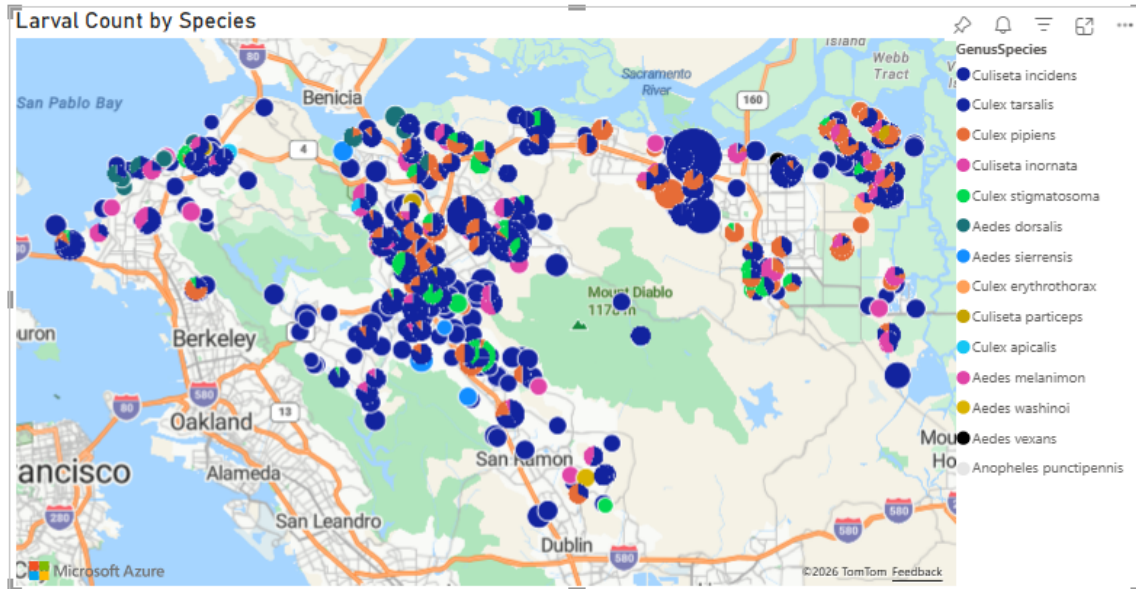
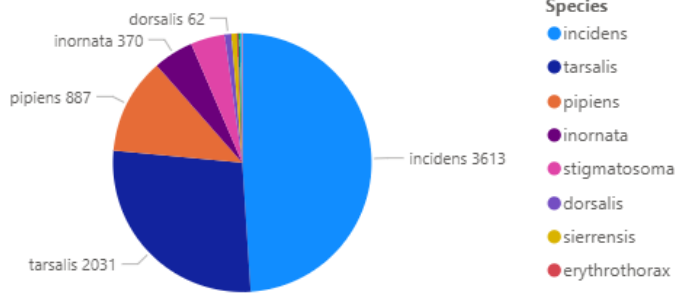
5 Years Average

19

Current Year Average

9.24

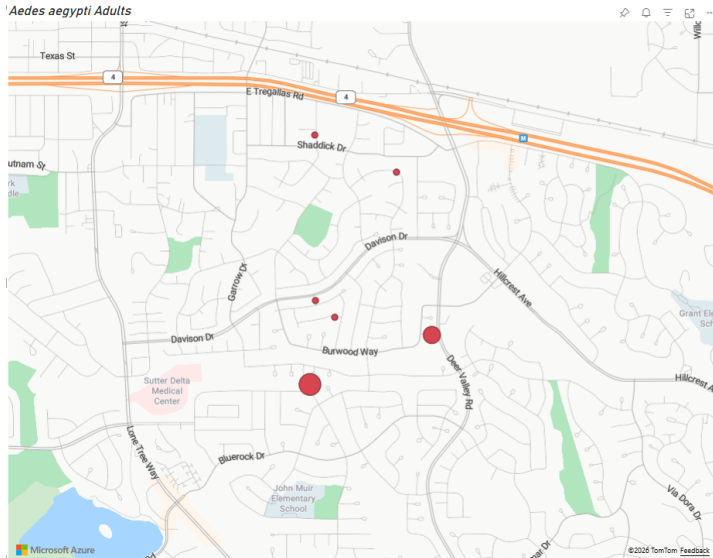
Larval Count by Species



Larval samples April 2026

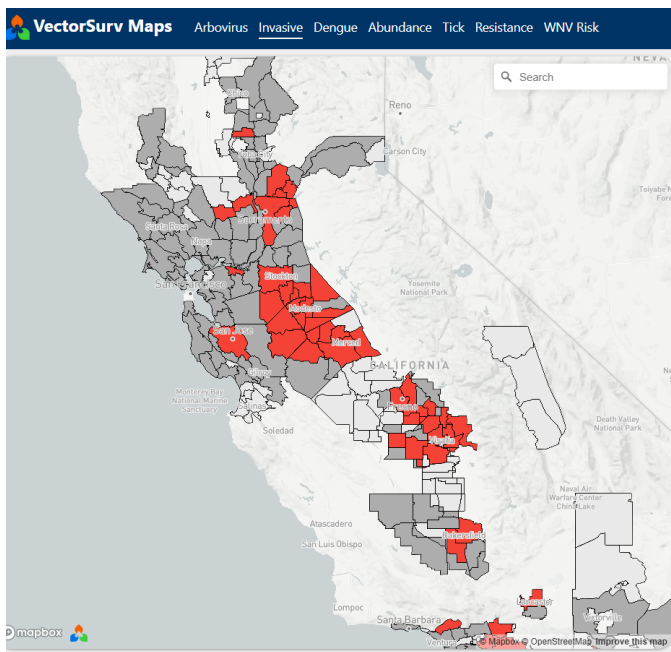
**Sentinel chickens:** Sentinel flocks were set up in April at our usual four locations (Walnut Creek, Martinez, Oakley, Holland Tract). No positive samples have been reported yet, statewide.

**Invasive *Aedes* surveillance:** During an early-season warm weather spell, a few adult *Ae. aegypti* (1-3) were collected at 6 locations in Antioch (same area where they have been detected in the previous 2 years).



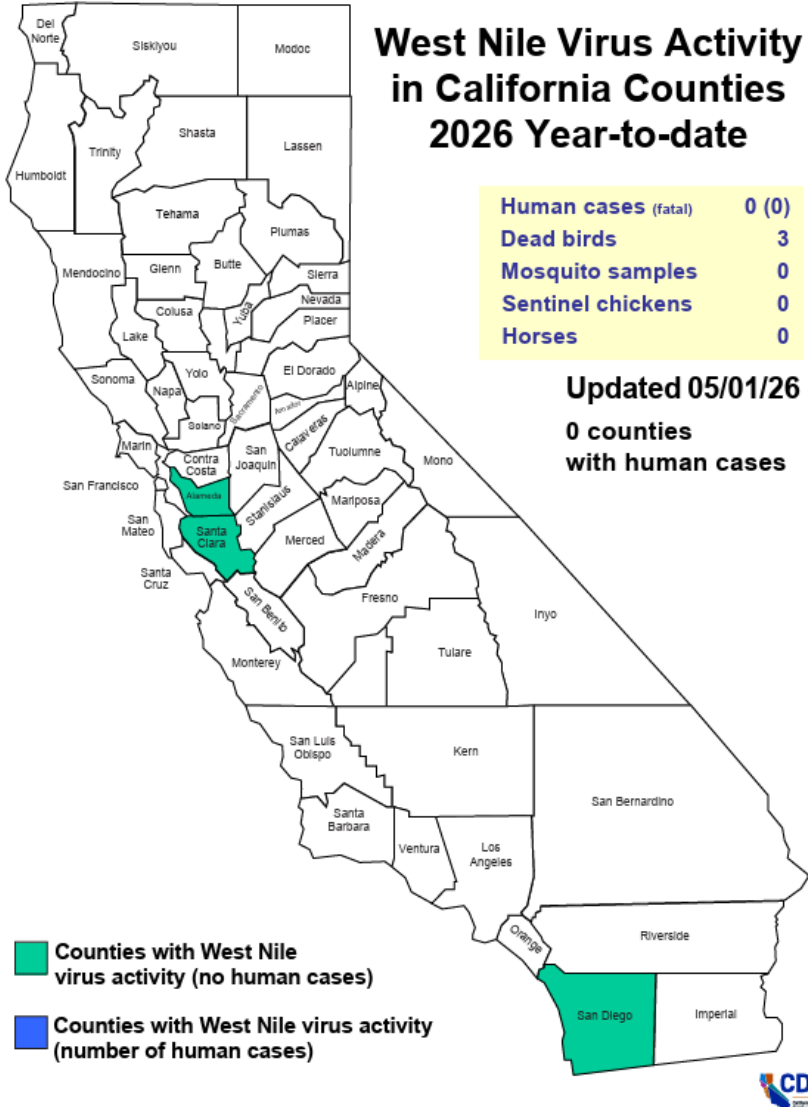
### Adult *Ae. aegypti* collected in BG Sentinel traps

Statewide *Aedes aegypti* detections in 2026, year-to-date (note detections in Santa Clara, San Joaquin, and Sacramento-Yolo, in addition to Contra Costa).



**Weather conditions:** Variable; nights have been both above and below the 55-degree incubation threshold for West Nile virus transmission.

**Statewide:** West Nile positive dead birds were reported in Santa Clara, Alameda, and San Diego, and SLE-positive mosquito samples were reported in Riverside County. The Phoenix, Arizona area is reporting both WNV and SLE-positive mosquito samples.



## April 2026 Operations Report

Prepared on May 4, 2026, by Tim Mann, Terry Davis, and David Wexler

### General:

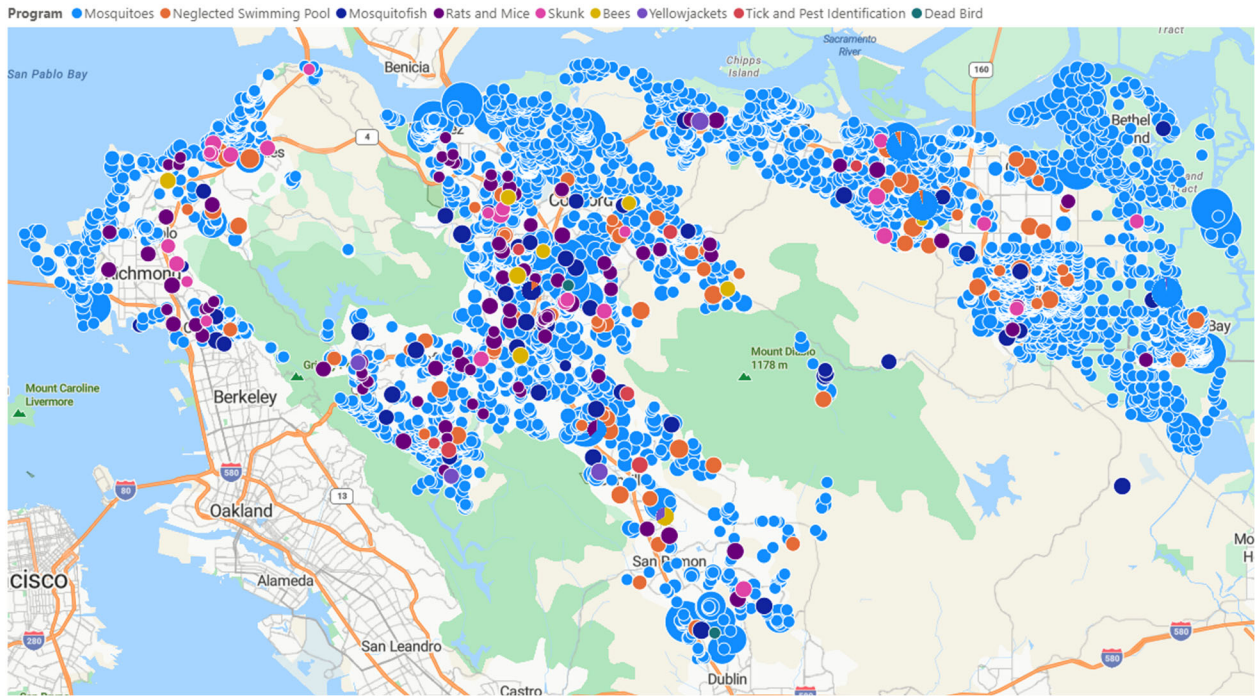
During the month of April, conditions presented a shorter-than-average rain season, leading to the early drying of many rainwater ponds. In response, vector control efforts were undertaken, with tree holes and catch basins at the forefront. Despite the shorter rain season, overall mosquito season activity appears to be running at an average or above average level compared to previous years.

In terms of the District's Programs and Services during March and April, Operations did 14,041 mosquito actions, 203 mosquitofish actions, 287 neglected swimming pool actions, 202 rats and mice actions, 64 skunk actions, and 20 yellowjacket actions.

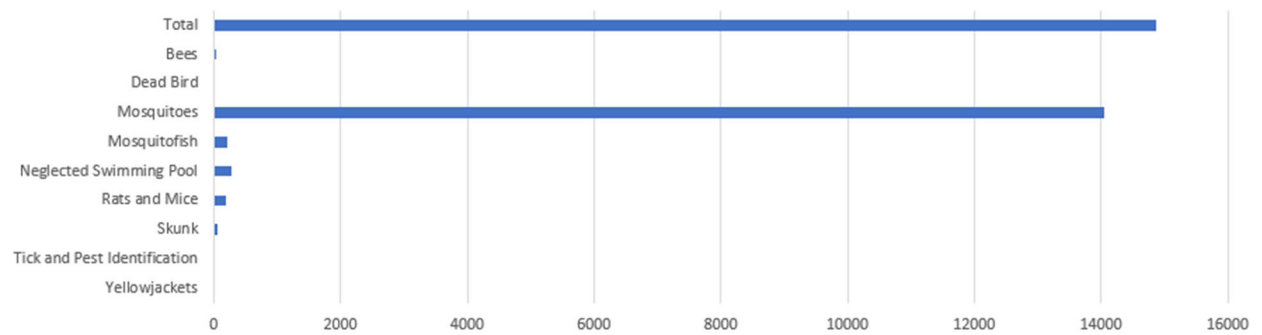
Trailer training was conducted on April 10<sup>th</sup> for four technicians which resulted in them successfully trailering through an obstacle course moving forward and in reverse and completing a live trailer parking between vehicles and at the Districts main covered parking.



# All program actions



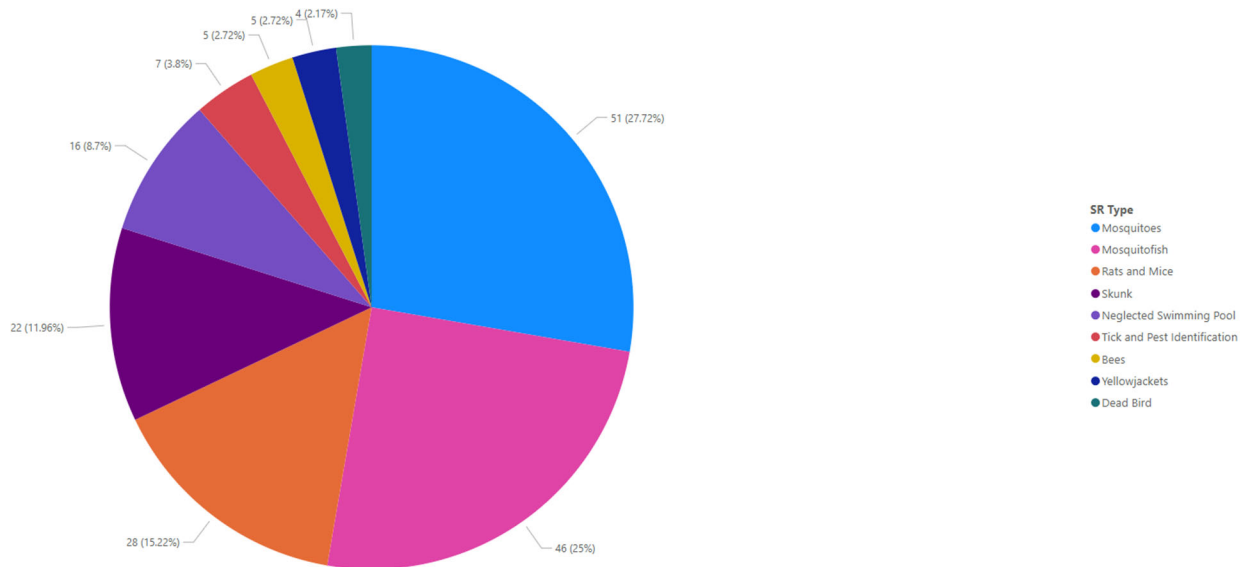
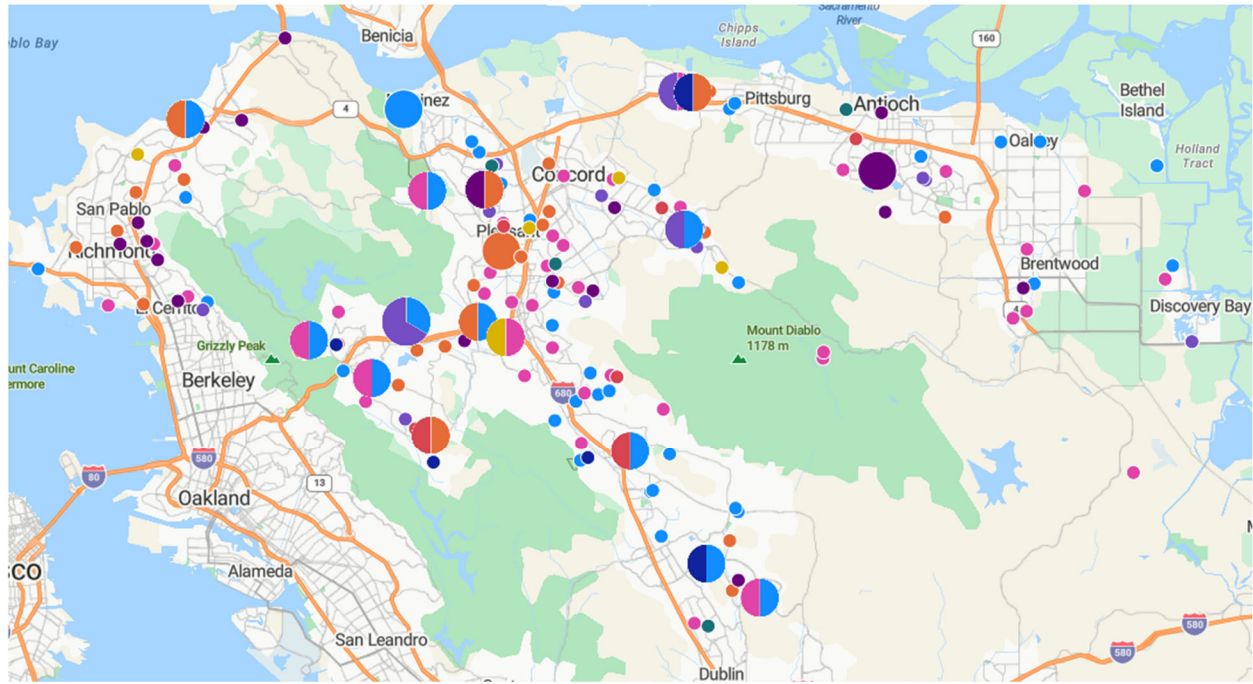
## Total actions performed:



# Service Requests

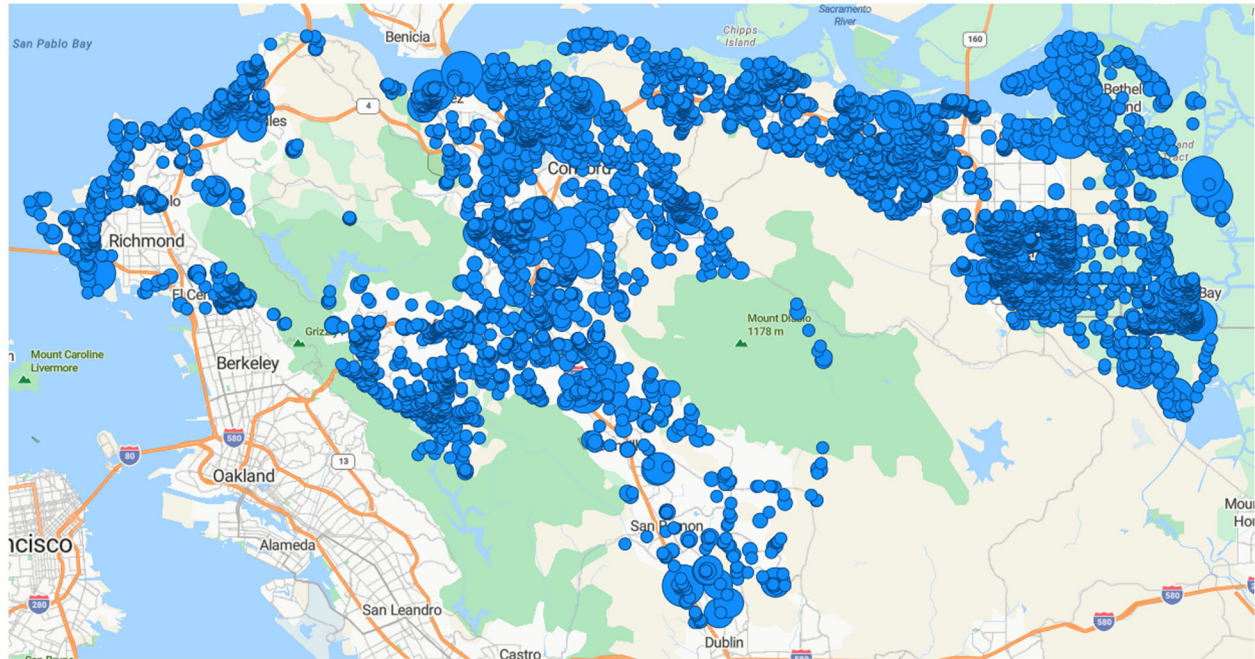
184 service requests from the public were received.

SR Type ● Mosquitoes ● Mosquitofish ● Rats and Mice ● Skunk ● Neglected Swimming Pool ● Tick and Pest Identification ● Bees ● Yellowjackets ● Dead Bird



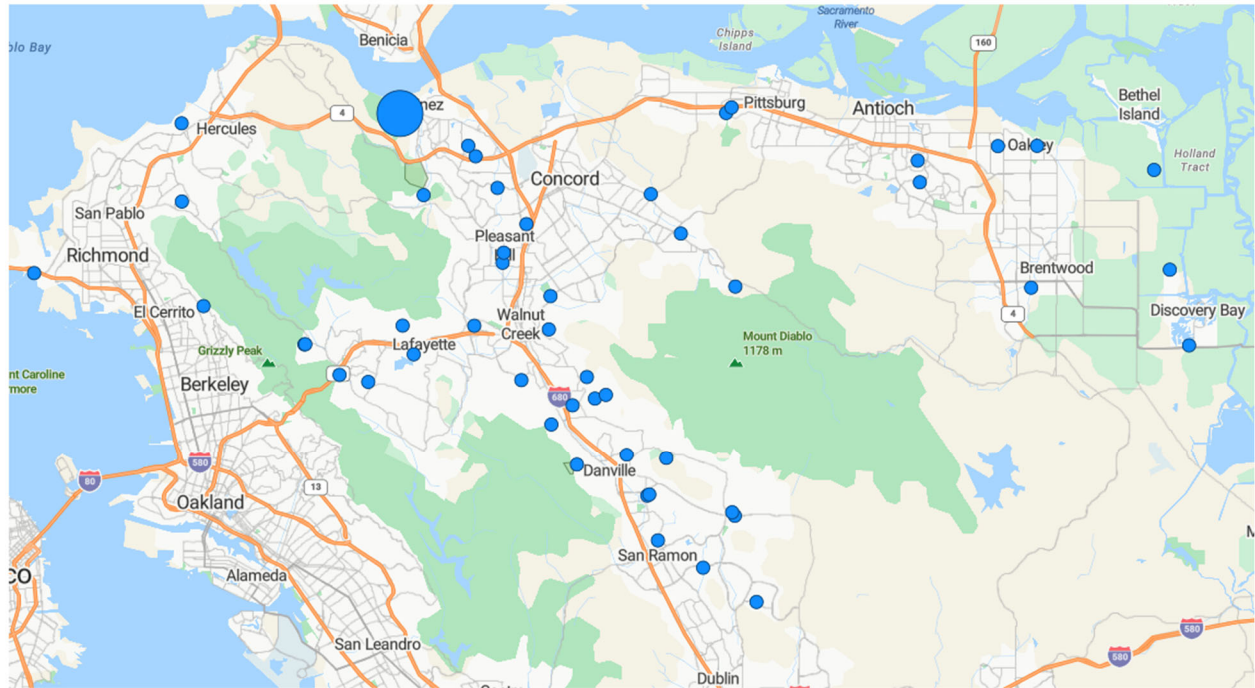
# Mosquitoes: Program actions

Program ● Mosquitoes



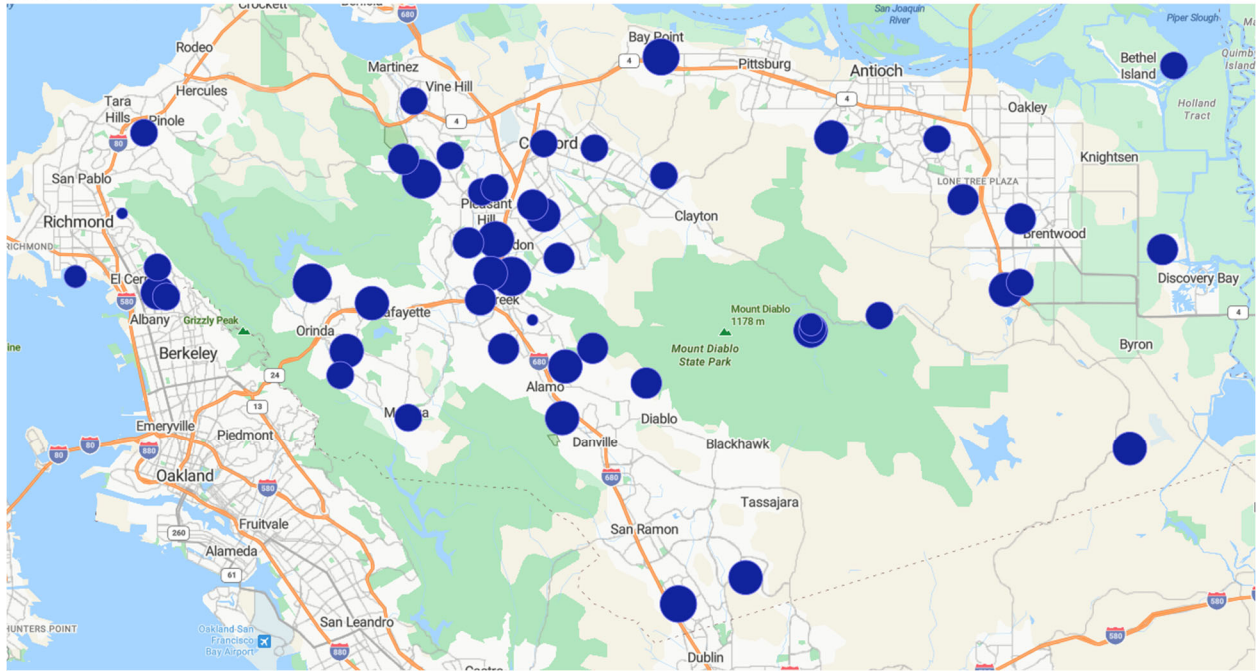
# Service Requests: The District received 51 requests for Mosquito service

SRTYPE ● Mosquitoes



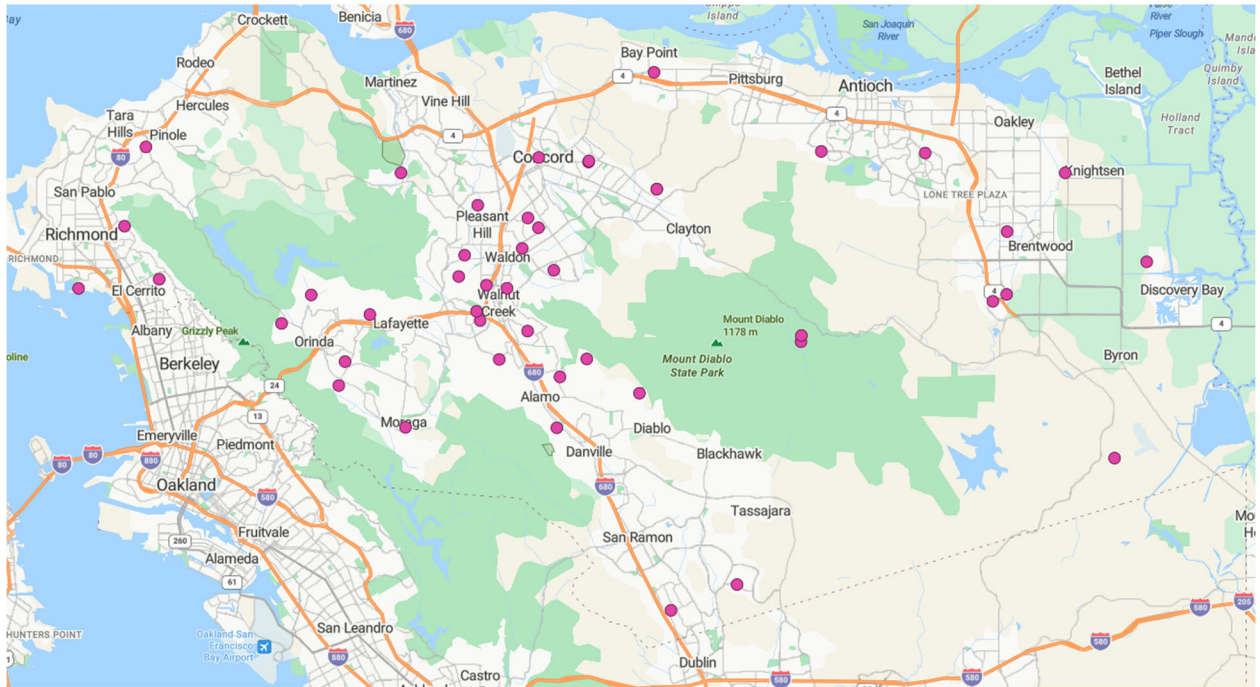
# Mosquitofish: Program Actions

Program ● Mosquitofish



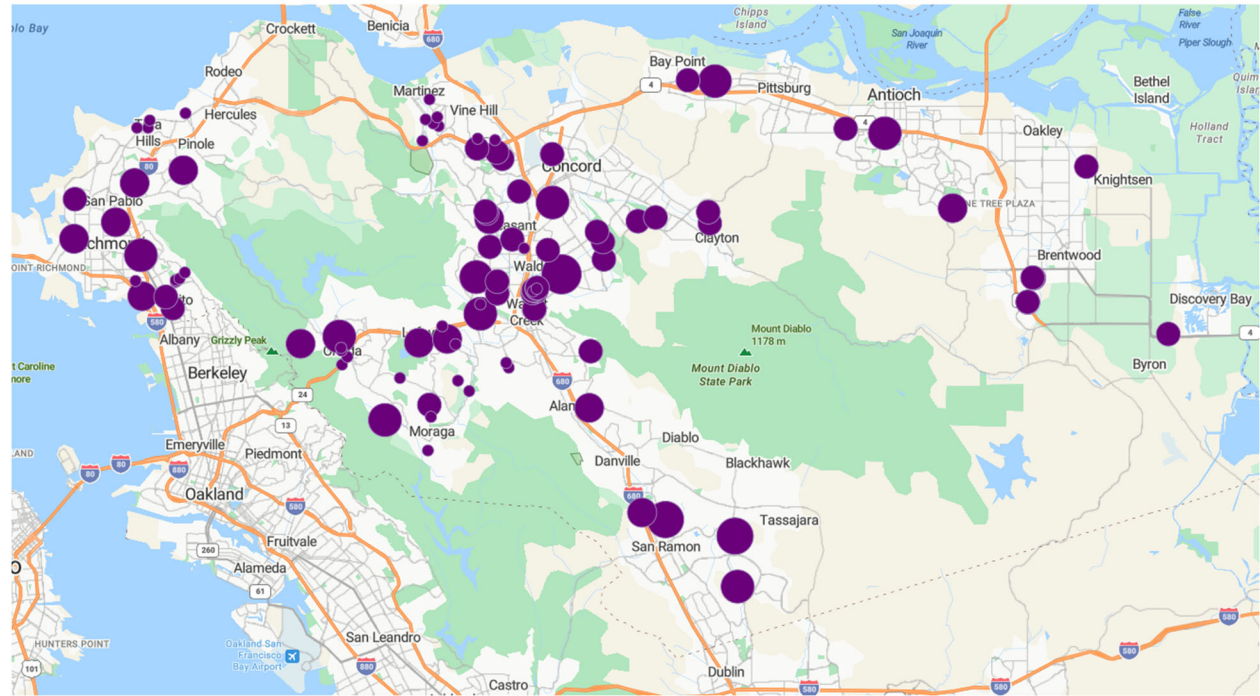
# Service Requests: The District received 46 requests for Mosquitofish service

SRType ● Mosquitofish



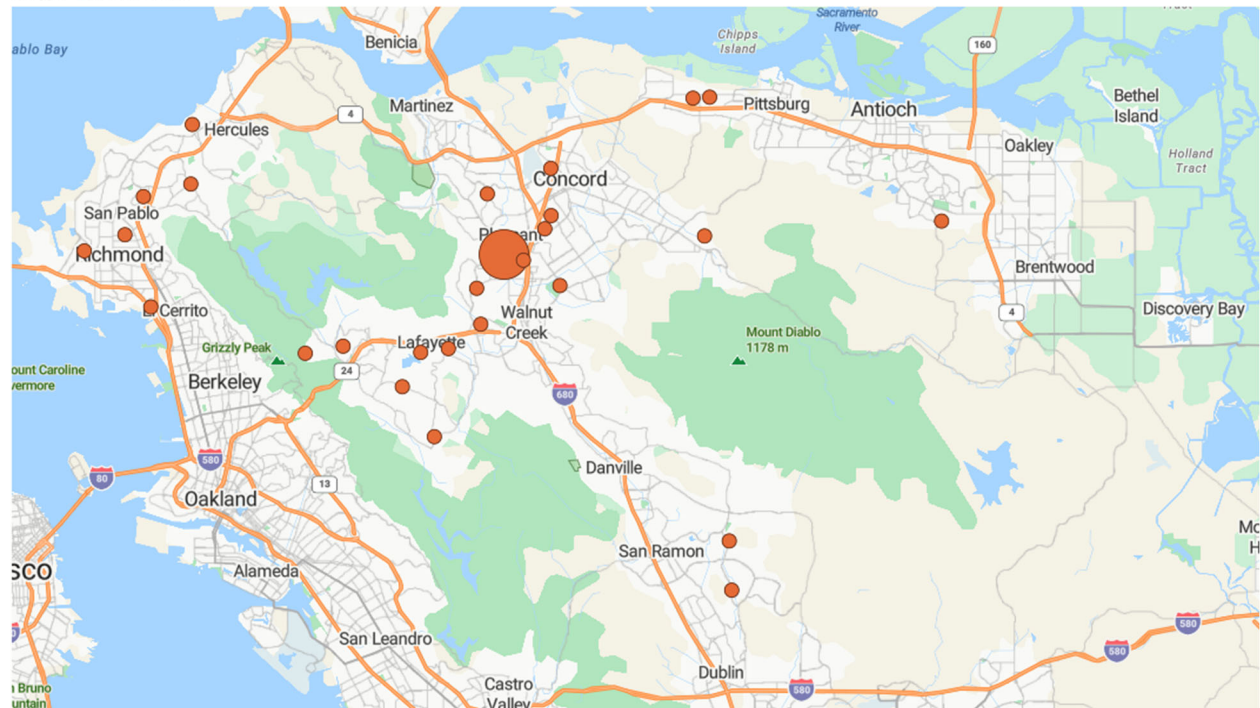
# Rats and Mice: Program actions

Program ● Rats and Mice



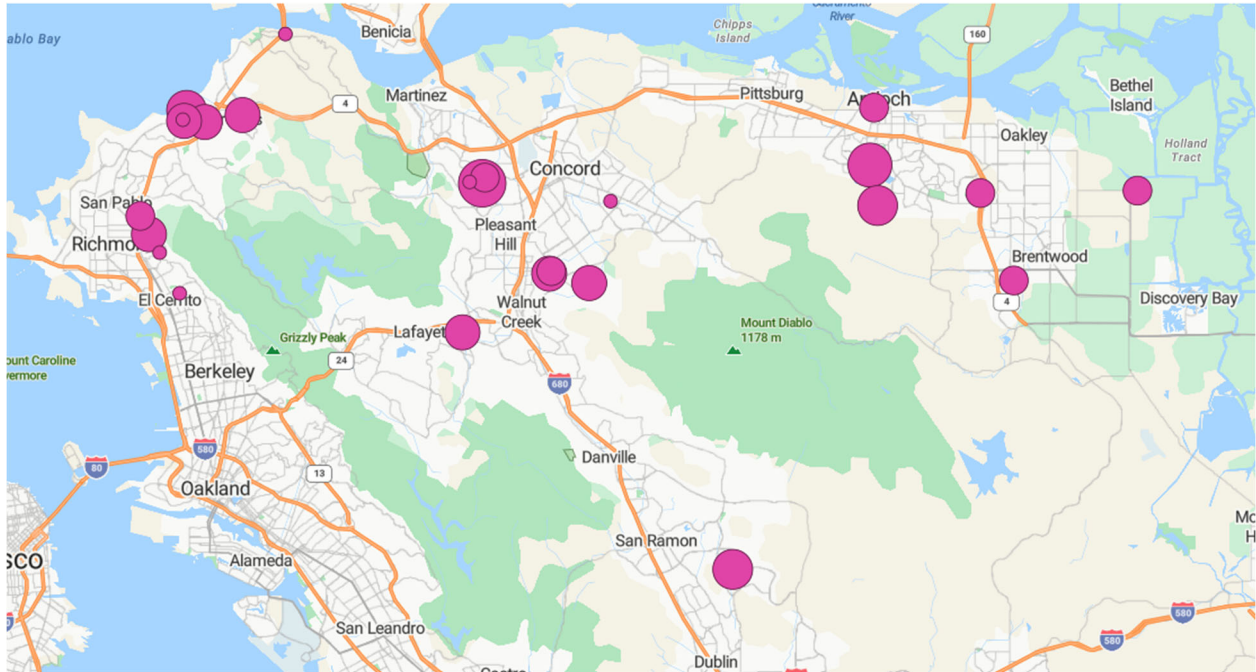
Service Requests: The District received 28 requests for Rats and Mice service.

SRTtype ● Rats and Mice



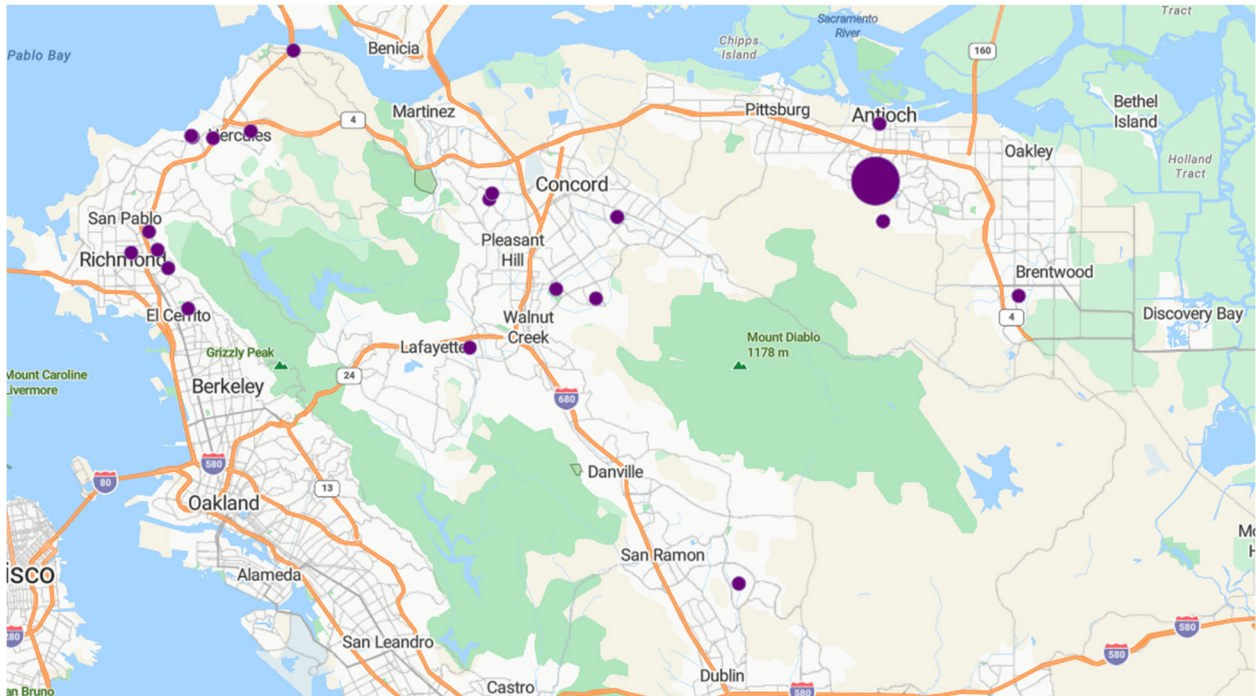
# Skunks: Program Actions

Program ● Skunk



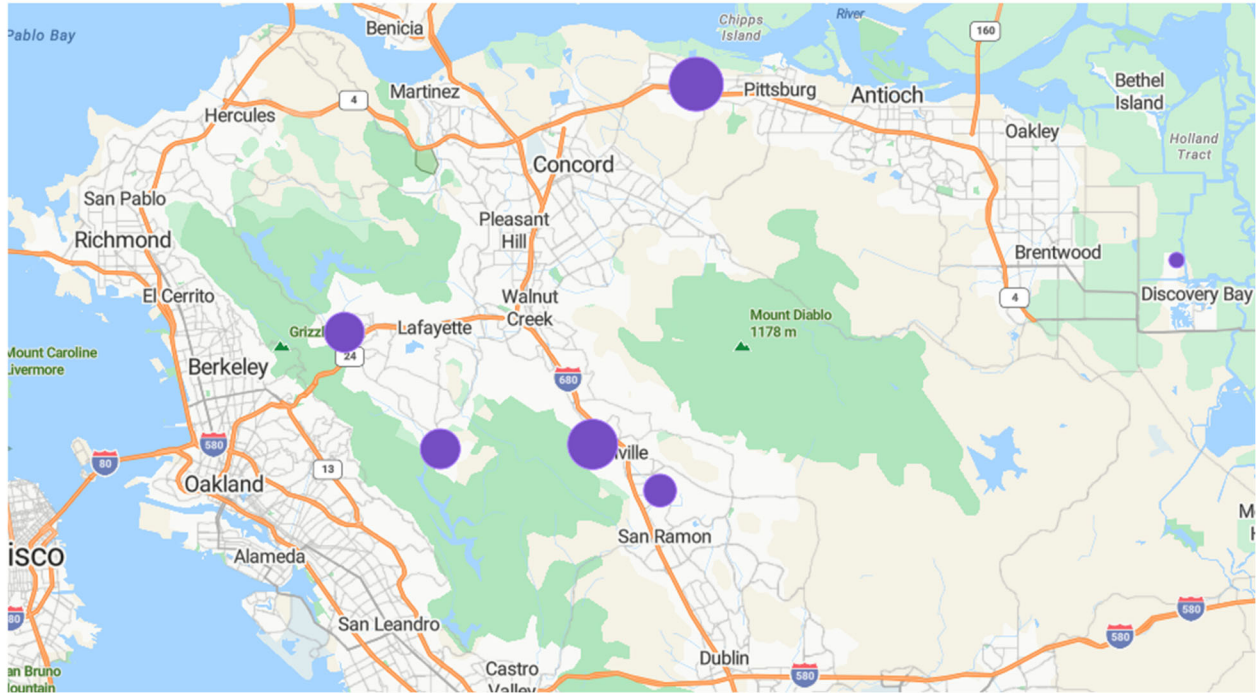
Service Requests: The District received 22 requests for Skunk service.

SRTType ● Skunk



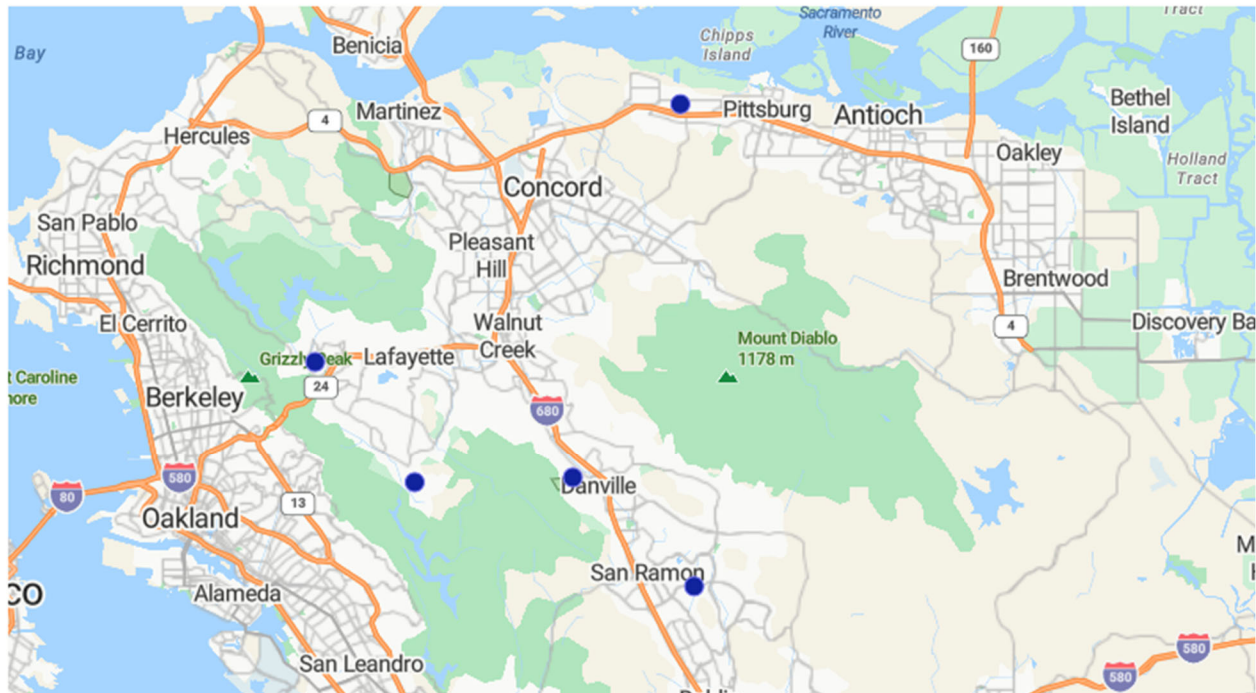
# Yellowjackets: Program Actions

Program ● Yellowjackets



# Service Requests: The District received 5 requests for Yellowjacket service

SRTType ● Yellowjackets



## April 2026 Public Affairs Report to the Board of Trustees

Prepared April 30, 2026, by the Public Affairs Team

### Presentations & Events

- In April 2026, the Public Affairs staff provided four presentations and participated in one event. The presentations were to members of the Pest Applicator Professional Association during their Annual Seminar at the Pleasant Hill Community Center, the West Contra Costa Realtors' Association in Hercules, Cambridge Elementary School in Concord, and Ron Nunn Elementary School in Brentwood. The event was the Pleasant Hill Earth Day Event, also at the Pleasant Hill Community Center.



### News Coverage

- In April 2026, the Public Affairs Department did not publish a news release, and consequently, we did not receive any news coverage.

### Advertising

- The District's annual advertising campaign focuses on how Contra Costa County residents can report Dead Birds and, on the fact that dead birds are often the first sign of West Nile virus activity in Contra Costa County. The ads have appeared in both online and printed publications.



### Social Media

The District uses a combination of Twitter, Nextdoor, Facebook, Instagram, and Threads to conduct District outreach on social media.

**Twitter (X) Activity — Account @CCMosquito**  
**Yearly Comparisons**

### April 2026 Twitter/X Activity

1407 Followers  
 15 Tweets  
 518 Impressions  
 9 Likes  
 0 Link Clicks  
 48 Media/Video Views  
 0 Replies  
 47 Engagements  
 27 Retweets  
 1 Profile Visits  
 0 Mentions  
 3 Detail Expands

### April 2025 Twitter/X Activity

1429 Followers  
 9 Tweets  
 320 Impressions  
 1 Likes  
 0 Link Clicks  
 0 Media/Video Views  
 0 Replies  
 8 Engagements  
 0 Retweets  
 0 Profile Visits  
 0 Mentions  
 2 Detail Expands

### Most Popular @ccmosquito Tweet — April 6, 2026

99 Impressions  
 3 Likes  
 3 Retweets  
 6 Engagements  
 1 Detail Expand  
 29 Video Views



### Nextdoor Activity Contra Costa Mosquito and Vector Control District - Local Agency

Overall, as of April 30, 2026, there are:

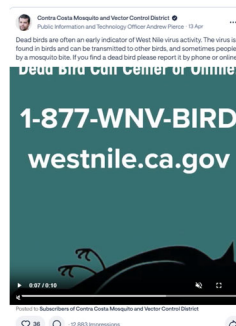
- 677,260 members
- 328,452 claimed household
- 1011 neighborhoods

### The District's Nextdoor Activity February 2026

- 18 Posts
- 143 Reactions
- 163,966 Impressions

### Most Popular Nextdoor Post — April 13, 2026

12,883 Impressions  
 36 Reactions



### Facebook Activity — Account @CCMosquito Yearly Comparisons

**April 2026 Facebook Activity**

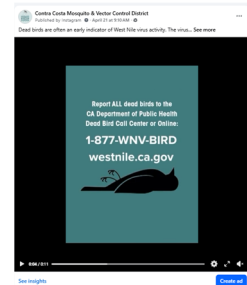
101 Followers  
 22 Posts  
 1695 Post Views  
 1105 Post Reach  
 17 Interactions  
 0 Link Clicks  
 16 Reactions  
 0 Comments  
 5 Shares  
 0 Saves

**April 2025 Facebook Activity**

61 Followers  
 9 Posts  
 1172 Post Views  
 639 Post Reach  
 8 Interactions  
 0 Link Click  
 4 Reactions  
 0 Comments  
 2 Share  
 0 Saves

**Most Popular @CCMosquito Facebook Post — April 21, 2026**

232 Post Views  
 1 Post Interactions  
 42 Video Views



**Instagram Activity — Account @contracostamosquito**

**April 2026 Instagram Activity**

270 Followers  
 17 Posts  
 1437 Views  
 835 Reach  
 75 Interactions  
 58 Likes  
 58 Accounts Engaged  
 7 Profile Visits  
 1 Save  
 2 Shares

**April 2025 Instagram Activity**

232 Followers  
 9 Posts  
 454 Views  
 382 Reach  
 40 Interactions  
 38 Likes  
 38 Accounts Engaged  
 1 Profile Visits  
 1 Save  
 0 Shares

**Most Popular @contracostamosquito Instagram Post — April 9, 2026**

157 Post Views  
 89 Post Reach  
 10 Interactions  
 8 Likes  
 8 Engagement  
 1 Profile Visit  
 1 Share



**Threads Activity — Account @contracostamosquito**

**April 2026 Threads Activity**

27 Followers



## Newsletters

On **April 8, 2026**, Public Affairs staff published a **Mosquito Bytes Newsletter** providing information on California's Mosquito Awareness Week.

- 1629 Sent
- 55.5% Opened
- 2% Click Rate

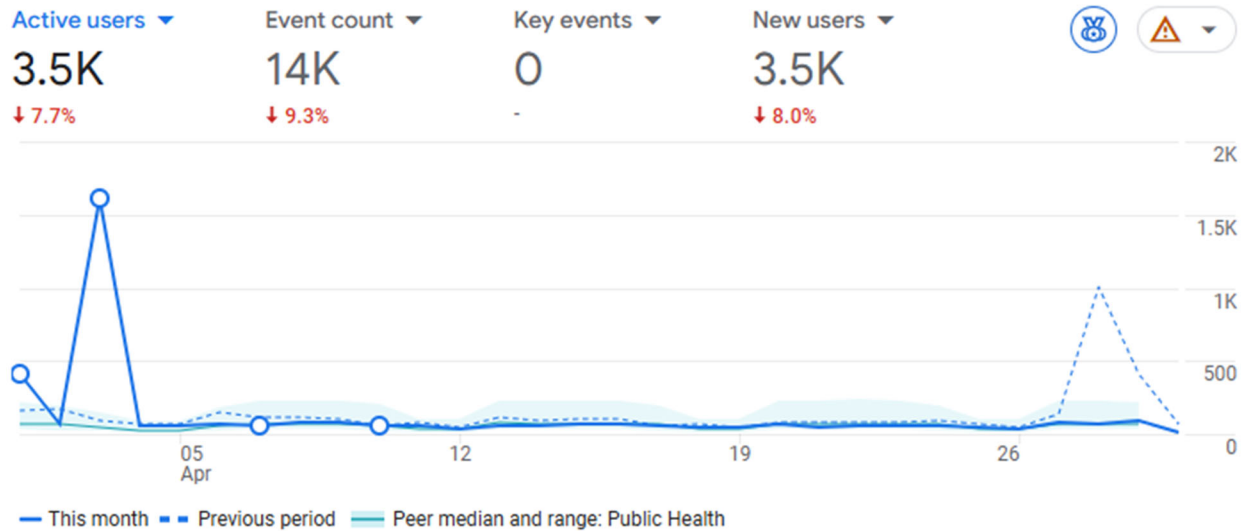


## News Releases

The Public Affairs staff did not have news to share with news media in April 2026 and did not publish a News Release.

## Website Statistics

- Overview of Website Usage April 1 - 30, 2026

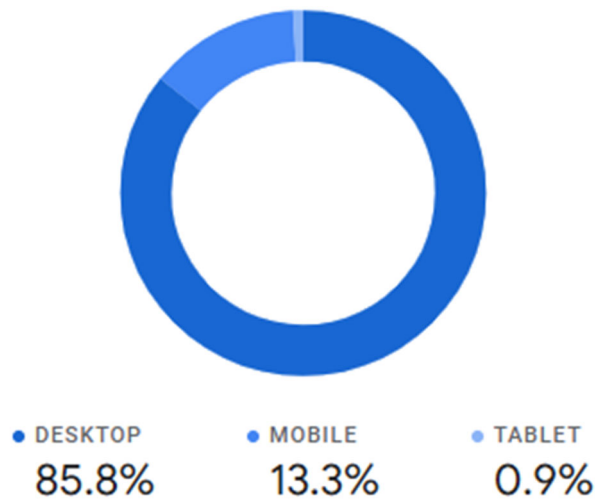


- **Most Viewed Pages April 1 - 30, 2026**

<input type="checkbox"/>	Page path and screen class <input type="text" value=""/>	↓ Views	Active users	Views per active user	Average engagement time per active user
<input checked="" type="checkbox"/>	Total	5,005 100% of total	3,548 100% of total	1.41 Avg 0%	1m 48s Avg 0%
<input checked="" type="checkbox"/>	1 /	1,156 (23.1%)	834 (23.51%)	1.39	5m 35s
<input checked="" type="checkbox"/>	2 /request-services	307 (6.13%)	188 (5.3%)	1.63	7m 19s
<input checked="" type="checkbox"/>	3 /services-and-programs	108 (2.16%)	87 (2.45%)	1.24	31s
<input checked="" type="checkbox"/>	4 /ccmad-financing-corporation	95 (1.9%)	95 (2.68%)	1.00	0s
<input checked="" type="checkbox"/>	5 /employment-opportunities	87 (1.74%)	59 (1.66%)	1.47	15s
<input type="checkbox"/>	6 /request-a-presentation	76 (1.52%)	62 (1.75%)	1.23	25s
<input type="checkbox"/>	7 /2026-west-nile-virus-activity	68 (1.36%)	59 (1.66%)	1.15	9s
<input type="checkbox"/>	8 /board-meetings	65 (1.3%)	26 (0.73%)	2.50	17s
<input type="checkbox"/>	9 /district-staff	53 (1.06%)	43 (1.21%)	1.23	50s
<input type="checkbox"/>	10 /brochures-booklets	52 (1.04%)	35 (0.99%)	1.49	12s

- **Device Preference April 1 - 30, 2026**

Active users  by Device category



## Customer Service Program

- **Physical survey cards**
  - Up to 30 are sent out each week, year-round to county residents at random
  - The postage-paid cards are sent two weeks after the initial service request
  
- **“Contact Us” form via the District website (Comments to the Website) April 1-30, 2026**
  - Inquiry re: Request a presentation (5)
  - Inquiry re: purchasing mini-fly swatters

- **Examples of April 2026 Survey Card Responses**

*“I would have liked for the technician to have entered the unit and conducted an inspection there.”*

*“Very friendly staff. We know they are doing the best they can.”*

*“Excellent program. We have used you twice for yellowjackets and once for fish in our pond.”*



# **2025 Annual Operations Report**

Prepared by Steve Schutz, Ph.D., Scientific Programs Manager  
Submitted to the CCMVCD Board of Trustees on May 11<sup>th</sup>, 2026



## **1. Introduction and Summary**

The California Environmental Quality Act (CEQA), requires all state and local agencies in California to evaluate and publicly report on the potential environmental impacts of their discretionary activities and to mitigate those impacts which could be significantly adverse. In March 2016, in order to ensure the fullest possible compliance with CEQA, the District completed a full Programmatic Environmental Impact Report (PEIR) which includes a comprehensive review of all District practices and policies, potential environmental impacts, and mitigation measures used to minimize or eliminate potential impacts. Although CEQA regulations do not mandate annual updates unless there are significant changes in the program, District staff continues to produce an annual Operations Report. This report summarizes District activities during 2025, in comparison with the previous ten years.

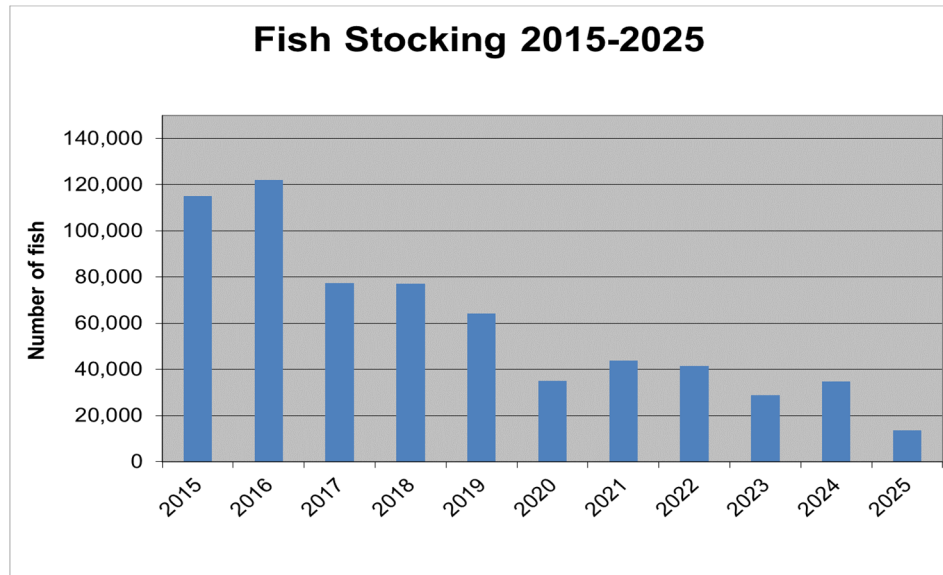
The District has long emphasized environmental stewardship while accomplishing its public health mission, primarily through strict adherence to an Integrated Pest Management (IPM) approach to the control of mosquitoes and other vectors of human disease. As such, District policies emphasize training, vector and pathogen surveillance, the integration of biological and physical control practices with chemical control (public health pesticides), and the judicious use of appropriate control tools only when vectors exceed specific thresholds. During 2025 there were no new or extraordinary District activities or substantial changes in District policies which could have caused significant environmental impacts, and there were no substantial new regulations or research results which alter the conclusions in the District's PEIR regarding actual or potential environmental impacts.

## **2. Biological Control of Mosquitoes**

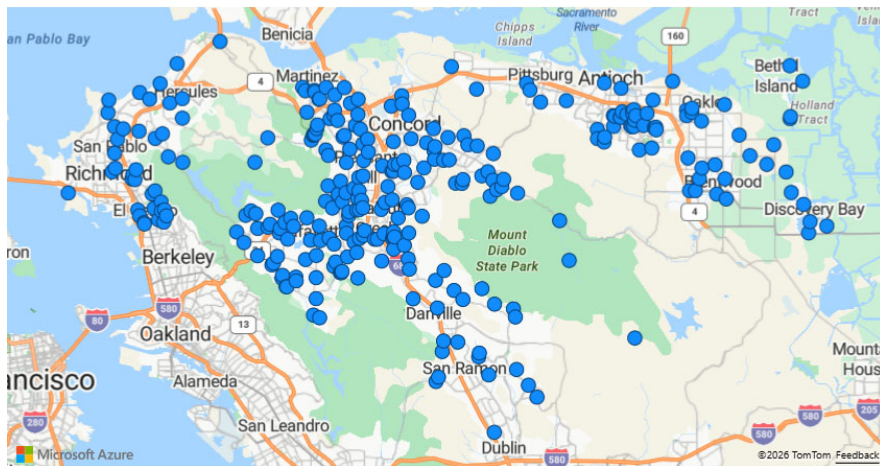
District staff has traditionally implemented a four-pronged approach to biological control of mosquitoes. The general elements of biological control used by the District are 1) rearing and stocking the mosquitofish (*Gambusia affinis*) to eat larval mosquitoes in sites where mosquitofish are unlikely to cause significant adverse impacts on native species; 2) a program to identify, develop, and evaluate additional biocontrol agents that can be produced at reasonable cost; 3) collaboration with landowners and managers to implement land and water management practices that protect and support populations and dispersal of native mosquito predators; and 4) policies and training designed to protect native predators.

In 2020, the District initiated a service request/field inspection-based system where District staff was able to evaluate each site and determine whether or not fish were an appropriate solution prior to stocking. The District stocked approximately 7,500 mosquitofish in 2025. The total number of mosquitofish stocked was lower than last year, due to reduced needs, stricter monitoring, regulation, and recording of numbers of fish stocked, and a temporary reduction in fish production due to maintenance and renovation of the District's mosquitofish production facility. Mosquitofish use has generally decreased since the District stopped providing fish on demand for walk-in customers in 2020 (Figure 1). Artificial sources like unmaintained swimming pools continue to produce substantial numbers of mosquitoes, but the number of such sources varies from year to year with weather and changing economic conditions. Fish stocking in pools continues to be a critical tool for addressing West Nile virus in urban and suburban areas, and poses essentially no environmental risk. Until now, year-to-year

variations in stocking in natural waters and other traditional sites, such as horse troughs, have been due primarily to weather patterns that change the extent of appropriate stocking sites. However, production needs are now expected to increase significantly due to the recent addition of rice fields in East County, and the District's fish facility is currently being renovated and upgraded to meet these needs. Half of the system, which had been shut down due to previously reduced needs, has been renovated and reactivated. In the past, the District had studied the potential use of native fish for mosquito control, with limited success. There has been no substantial new research published nor regulations issued in the past year on the potential environmental consequences of mosquitofish.



**Figure 1:** Use of mosquitofish for biological control, 2015 - 2025.



**Figure 2.** Locations where mosquitofish were stocked by district technicians in 2025.

A high priority of the District is collaboration with landowners on improving land and water management to reduce mosquito production while maintaining other desirable ecological functions of the sites, and a major focus of this work is manipulating habitats to promote the survival, reproduction, and dispersal of natural aquatic predators, including fish and aquatic invertebrates such as water beetles and juvenile dragonflies. Target sites include refinery ponds, stormwater treatment facilities, irrigated pastures, duck clubs, sewer treatment marshes, etc. Environmental protection in these projects is ensured through close collaborations with resource and permitting agencies (California Department of Fish and Wildlife (DFW), the Regional Water Quality Control Board (RWQCB), the Army Corps of Engineers (ACE), the Bay Conservation and Development Commission (BCDC), and others), as well as with landowners. Two sub-activities, Physical Control/Source Reduction and Vegetation Management, have been traditionally distinguished in this report, and are discussed below.

Finally, training and treatment protocols for pesticide use emphasize protection of predators when they are present in sites with mosquito larvae. The District's larvicide treatment protocols request field technicians to observe whether a mosquito-producing site also has the presence of any significant populations of predators, and if so, to avoid pesticides or to use the pesticide with the least possible impact on natural predators if mosquito populations are sufficient to require prompt treatment.

### **3. Physical Control**

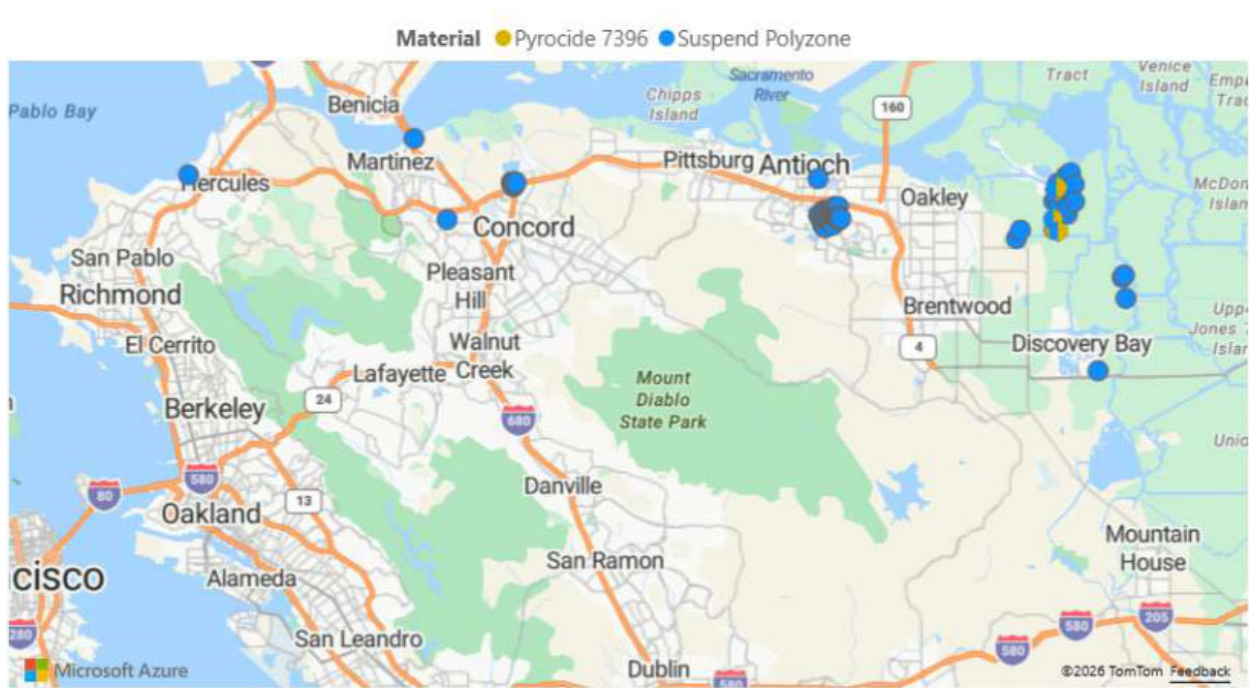
The District actively works with RWQCB, Contra Costa County Clean Water Program (CCCWP) and other agency staff and property managers to facilitate maintenance of conditions that encourage desirable species while discouraging mosquitoes, and also to reduce the need for staff time (for inspection and control) and for pesticide applications to sites where maintenance is not consistent. Some existing stormwater detention projects have become significant mosquito sources and disease risk foci due to inadequate design and/or maintenance, and District staff has been working closely with the responsible local authorities to correct these conditions. Evaluations of past District source reduction projects continue to indicate that the environmental consequences of these projects have been positive and that increases in tidal action and proactive water management have particularly benefited a range of wetland-dependent native species.

### **4. Vegetation Management**

The District did not apply any chemical herbicides in 2025. Vegetation management was conducted with hand tools ("brushing") as needed to allow access for vector surveillance as in past years. No significant or unanticipated problems were encountered.

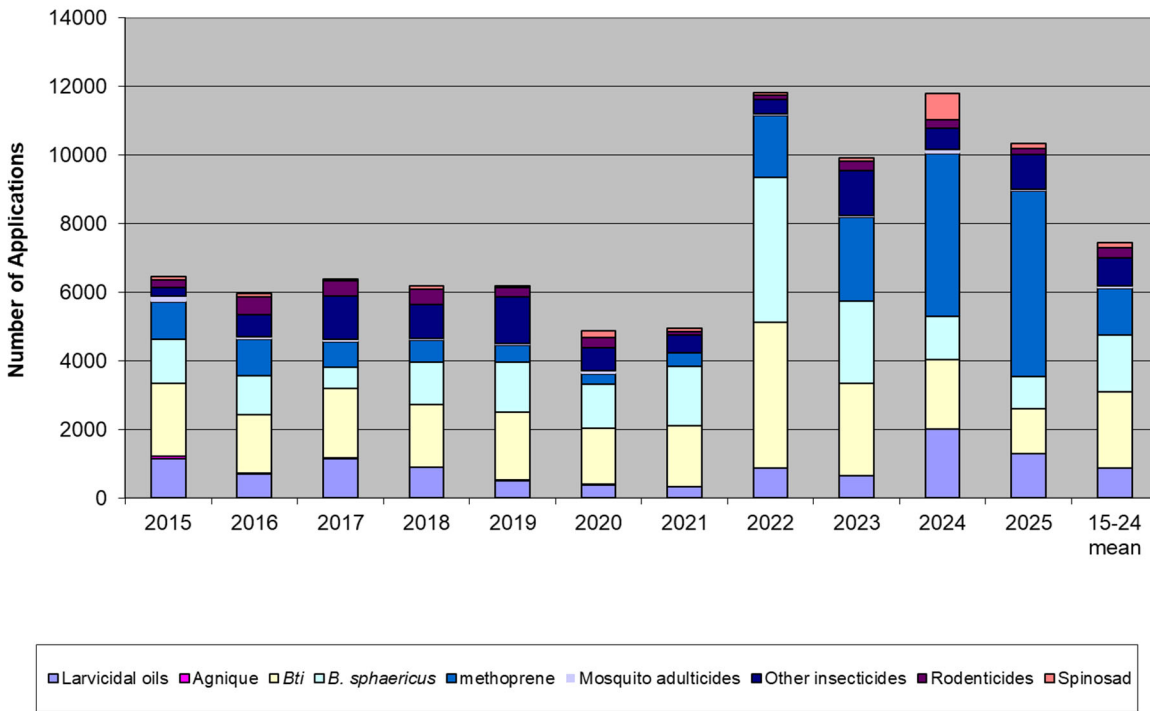
## 5. Chemical Control (Pesticides)

The attached tables compare 2025 pesticide use with the previous ten years individually and with ten-year averages (pages 13 and 14). This year, as in the preceding report, the quantity applied is reported as the total amount (pounds) of active ingredients applied. Overall pesticide use was lower in 2025 than in 2024 (Fig. 5) due to lower West Nile virus activity, although we continued to treat for invasive *Aedes* mosquitoes in Antioch and for increased numbers of pasture mosquitoes in East County agricultural areas. The long-term trend has been a reduction in the use of larvicidal oils in favor of bacterial larvicides and growth regulators, although some large acreages were treated in 2024 and 2025 (Table 1). As in previous seasons, adulticides were applied in small quantities using vehicle-mounted ULV (ultra-low volume) or handheld sprayers in specific rural and residential areas where West Nile virus risk, invasive *Aedes* and/or adult mosquito counts were present (Fig. 3).



**Figure 3.** Locations where adulticides were applied in 2025, by material.

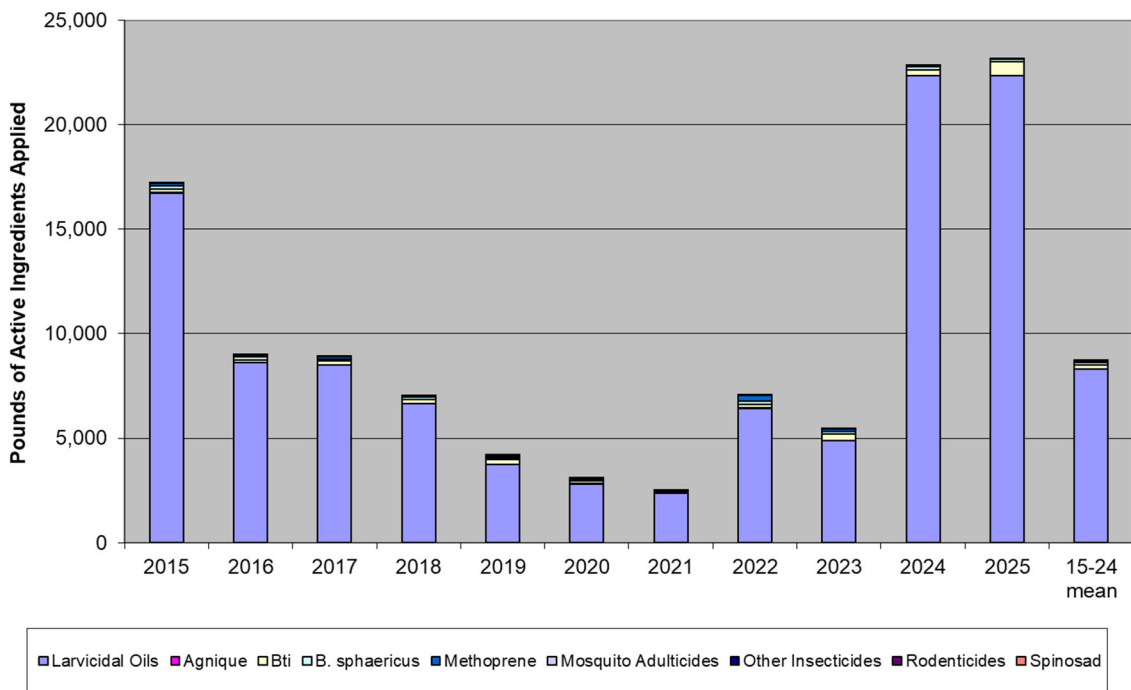
### Pesticide Applications 2015-2025



**Figure 4.** Number of pesticide applications, by material class.

Mosquito larvicides dominate the District’s pesticide applications (Fig. 4), and four active ingredients dominate the District’s larvicide applications. The apparent increase in the number of applications per year after 2021 is due in part to a change in data recording practices with the adoption of the MapVision database (e.g., catch basin treatments are now recorded individually for each catch basin, rather than lumped together within ‘map coordinates’). In terms of number of applications, the insect growth regulator methoprene and the bacterial pesticides *Bacillus thuringiensis israelensis* (*Bti*) and *Bacillus sphaericus* (*Bs*), which are considered “biopesticides” by the Environmental Protection Agency (EPA) and “least toxic pesticides” by virtually all regulators, are the larvicides of first choice at the District. These products have largely replaced larvicidal oils such as GB-1111 and BVA as the treatments of choice. These light mineral oils, in contrast to all other products, are nearly 100% active ingredient and are applied at much higher quantities per acre (up to five gallons/acre in dense vegetation) since they must cover the entire surface area of the source with a thin film in order to suffocate air-breathing mosquito larvae. Therefore, they continue to dominate Figure 5, which shows pounds of active ingredient applied each year. Larvicidal oils are the only products currently used by the District that reliably control mosquito pupae, and therefore these products may continue to be used whenever mosquito pupae are encountered at densities exceeding control thresholds. The increased use of larvicidal oils and BTI products in 2025 and 2026 was due to treatment of large agricultural properties.

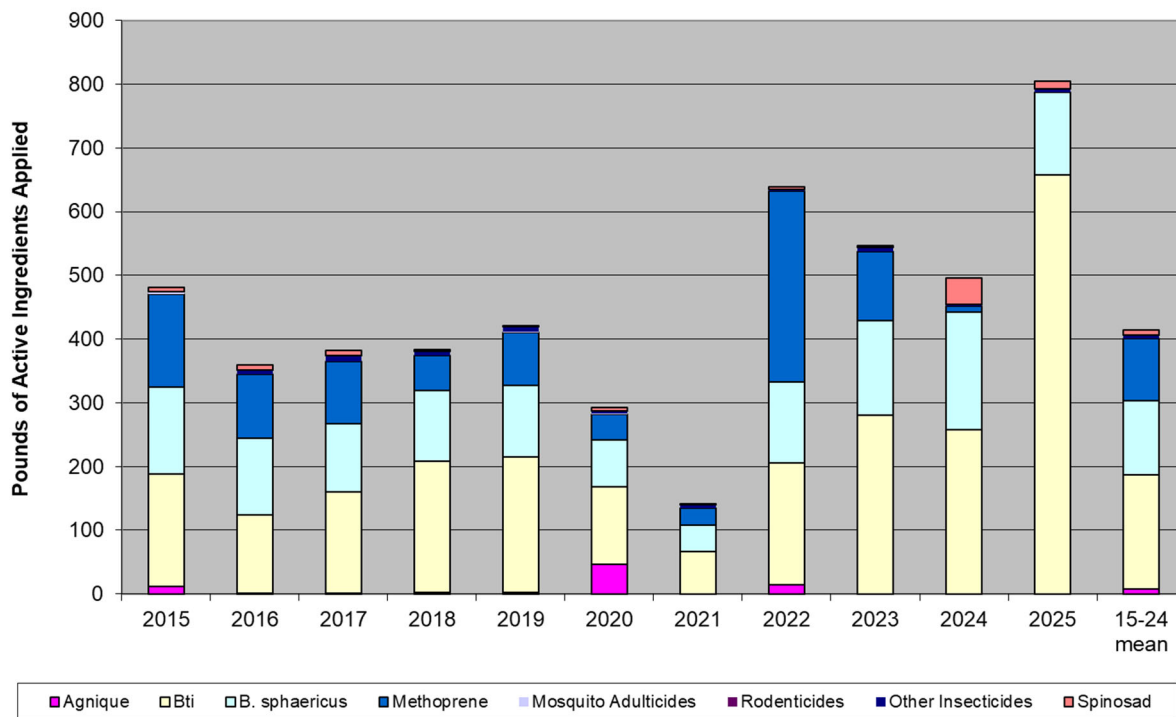
### Pesticide Quantities 2015-2025



**Figure 5.** Amount of pesticide applied by material (pounds of active ingredient).

Because of the dominance of larvicidal oils in terms of pounds of active ingredient used annually, Figure 6 shows pesticide quantities with this product excluded to better compare the other products. Agnique, an alternative non-oil based surface film, has been phased out and was not used in 2025. Some new formulations of methoprene and *Bacillus sphaericus*, and combinations of *Bti* with *B. sphaericus* and methoprene have been introduced in recent years, but present no potential new environmental consequences. Natular™, containing the active ingredient spinosad, a bacterial fermentation product, continues to be used operationally. Since it is similar or lower in risk classification than other biopesticides already in use by the District, it is not expected to have any significant environmental impact. It is used in rotation with other larvicides to reduce the likelihood of resistance developing in local mosquito populations.

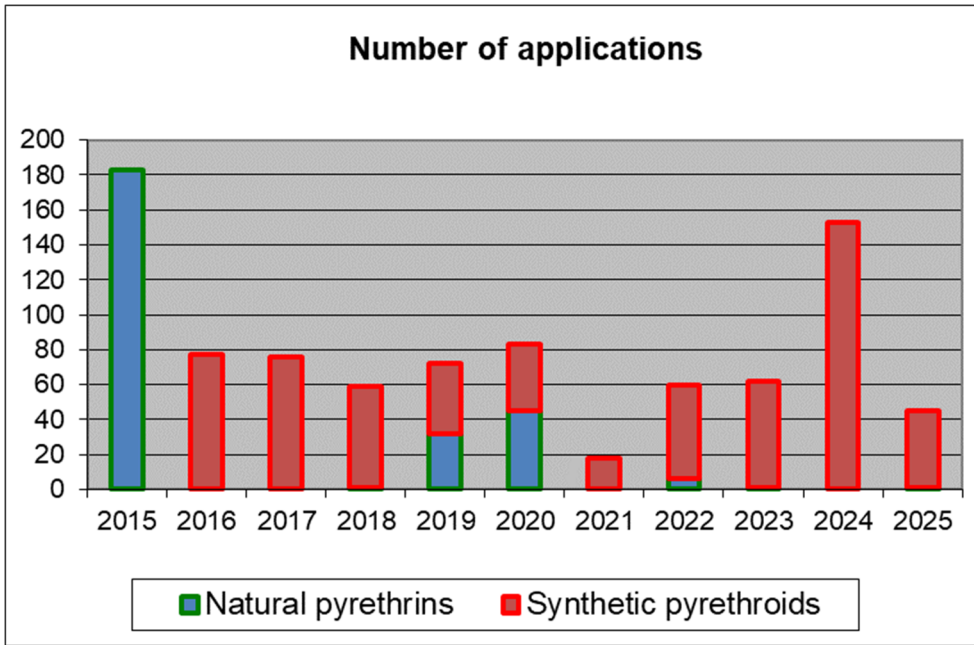
### Pesticide Quantities (w/o Larv. Oils) 2015-2025



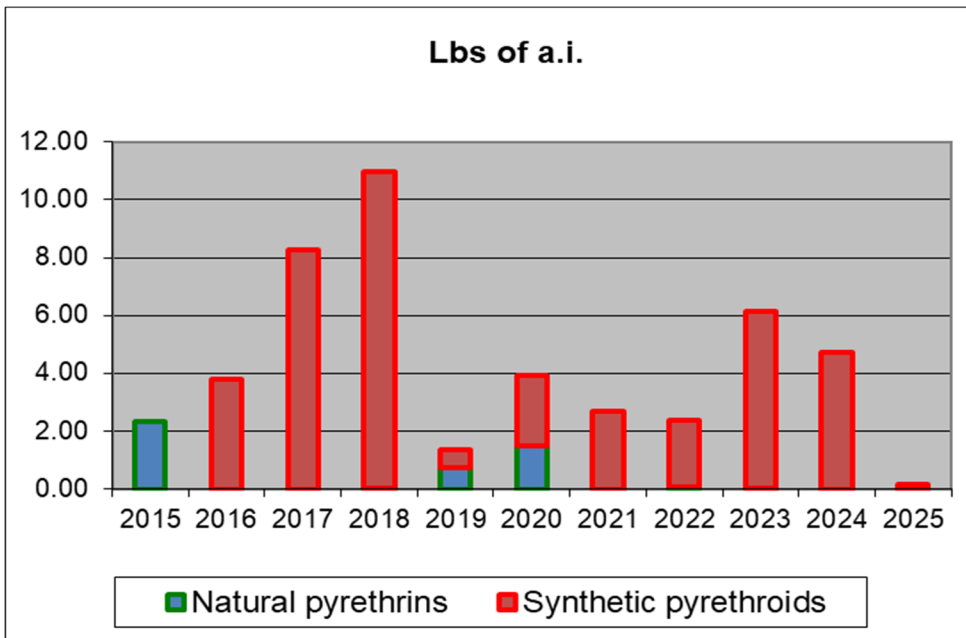
**Figure 6.** Amount of pesticide applied by material (pounds of active ingredient), excluding oils

District use of mosquito adulticides, in terms of quantity was lower in 2025 than the previous year, due to smaller areas needing treatment. Overall, use of adulticides continues to be very small in comparison with larvicide use in terms of the number of applications (Fig. 4), the total amount of active ingredient applied (Fig. 6), and the area treated, in keeping with the District’s policy of preventing adult mosquito outbreaks through larval control whenever possible.

Adulticides used by the District in 2025 included the synthetic pyrethroid Suspend (deltamethrin) and the natural pyrethrin product Pyrenone 7067. Unlike the natural pyrethrin products, Suspend does not contain piperonyl butoxide (PBO) as a synergist and thus is regarded by EPA as a ‘reduced risk’ material. Historically, the District’s usage of synthetic pyrethroids has been low compared with natural pyrethrins (Fig. 7a,b); however, availability of natural pyrethrins varies from year to year, and there have been concerns about the presence of genes responsible for pyrethrin resistance in California mosquito populations, making it prudent not to depend on a single class of products. Resistance testing of *Culex tarsalis* collected in the Martinez waterfront area in 2024 demonstrated that this population has the potential to develop resistance to some pyrethroids.



**Figure 7 a.** Number of adulticide applications by class of material.



**Figure 7b.** Amount of active ingredient (a.i.) applied by class of material.

Applications of other insecticides by the District were limited to the pyrethroid dust product Drione, which is used to control yellowjacket nests. Usage of this material against ground-nesting yellowjackets was up in 2025 due to increased yellowjacket service requests.

The number of rodenticide applications by District personnel was about the same in 2025 and 2024, and the total quantity of rodenticide active ingredients applied was less than 0.01 lb, due to the very low percentage of active ingredients in these bait-based products. The District's focus continues to be on education and rodent exclusion, as well as increasingly sophisticated baiting practices. The modes of application minimize the likelihood of accidental contact by the public, pets, or non-target wildlife. District policy continues to prohibit dispersal of rodenticides (or any other pesticides) directly to the public.

## **6. Other Activities**

There were no District activities this year in the areas of Surveillance, Research, Public Education, or Administration which could have caused significant environmental impacts.

## **7. District Environmental Mitigation Activities**

In the October 1999 Negative Declaration and the 2016 PEIR, the District recognized that established District policies require vector surveillance and the use of treatment criteria prior to chemical, biological, or physical control; monitoring and reporting of activities to appropriate agencies; and other measures to minimize potential environmental impacts. The following additional mitigation measures to ensure that these potential impacts remain insignificant were adopted:

- a. Maintenance of up-to-date maps and other information from the California Department of Fish and Wildlife Natural Diversity Data Base and other reliable sources on the location of Special Status Species and designated Natural Communities in the Project Service Area;
- b. Coordination of District activities with approved Habitat Conservation Plans;
- c. Adoption of new policies as needed and provision of continuing training to field personnel to ensure minimal environmental impact of specific vector control activities and/or the use of alternative vector control methods at times and in places where those specific vector control activities might otherwise significantly impact Special Status Species or designated Natural Communities.

The District has adopted policies and practices to ensure that these requirements are met, and continually reviews their effectiveness. District staff, including the General Manager, Program Supervisors, and Scientific Programs Manager, interact with the California Department of Fish and Wildlife, the U.S. Fish and Wildlife Service, the U.S. Environmental Protection Agency, the American Mosquito Control Association, the Association of American Pesticide Control Officials, and other groups to ensure strong communications and cooperation, and plan and conduct training sessions for District personnel on environmental regulations and compliance measures as needed.

Specific improvements continue to be made to ensure compliance. In 2025, the District maintained its subscription to GIS map layers of endangered species habitat distribution from

CDFW. This enables us to provide field employees with accurate maps of known populations of endangered or threatened species within their zones to avoid any potential conflicts. To improve the accuracy of the District's mosquitofish distribution data, all fish must be placed by District employees to ensure proper use, accurate data and avoid potential conflicts with native species. The MapVision mobile database system provides faster (near real-time) and more accurate tracking and recording of all District activities.

## **8. Regulations and Outside Research**

The District continues to comply fully with all applicable Federal and State regulations, including FIFRA, CEQA, and the Clean Water Act (National Pollutant Discharge Elimination System - NPDES), as detailed in the District's PEIR. The District also continues to collaborate with other agencies and groups, including the California Department of Public Health and the University of California on policies and projects that enhance the ability to protect public health and environmental quality.

## **9. Acknowledgement**

I am grateful to the following individuals for their helpful suggestions and/or assistance with the preparation of the report: Paula Macedo, General Manager; David Wexler, Operations Manager; Terry Davis, Program Supervisor; Wayne Shieh, IT Technician, and Eric Ghilarducci, Senior Vector Ecologist.

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	15-24 mean	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	15-24 mean		
<b>Pesticide (units)</b>																										
<b>Mosquito Larvicides</b>																										
<b>Number of applications</b>																										
<b>Agnique (lbs)</b>	80	26	24	4	21	9	0	10	0	0	0	17	12.35	1.01	0.92	1.86	1.98	46.43	0.00	13.79	0.00	0.00	0.00	0.00	7.83	
Agnique (gal)	57	7	2	4	1	2	0	1	0	0	0	12	0.70	0.04	0.00	0.25	0.02	0.04	0.00	0.06	0.00	0.00	0.00	0.00	0.11	
Agnique Granules (lb)	23	19	22	0	20	7	0	9	0	0	0	9	7.16	0.69	0.91	0.00	1.81	46.10	0.00	13.34	0.00	0.00	0.00	0.00	7.00	
<b>Methoprene (lbs)</b>	1,076	1,069	750	637	478	308	388	1,803	2,463	3,146	5,786	611	146.77	100.47	98.43	54.77	82.75	39.67	25.77	300.60	107.63	9.01			96.59	
Altosid Briquets (lbs)	65	235	126	41	39	49	34	130	76	308	511	800	0.59	4.36	0.00	0.34	0.27	0.80	0.16	14.40	8.45	4.97	0.66			3.44
Altosid XR Briquets (lbs)	26	48	0	0	0	0	0	0	0	0	0	198	0.13	0.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10
Aquaprene XL Briquets (lbs)	0	0	0	0	0	0	0	0	0	0	0	4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Altosid Granules (lbs)	23	0	0	0	0	0	1	1	0	0	0	1	0.33	0.00	0.00	0.00	0.00	0.00	0.02	0.18	0.00	0.00	0.00	0.00	0.04	0.05
Altosid XR Granules (lbs)	0	0	0	0	0	0	0	9	28	11	28	3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.19	3.47	0.00	0.00	0.00	0.57	0.47
Altosid XR Ingot (lbs)	239	138	129	41	19	12	177	1362	2046	1	4503	210	3.76	1.83	0.00	1.20	0.26	0.20	0.60	216.72	4.24	2.83	7.87			23.16
Altosid Pellets (lbs)	475	516	339	187	146	193	161	299	292	19	354	340	141.70	88.83	92.69	51.65	17.22	37.63	24.14	67.47	86.06	0.71	62.31			60.81
Altosid Pellets WSP (lbs)	61	27	26	21	40	24	0	0	0	4	0	142	0.00	0.09	0.08	0.07	0.12	0.07	0.00	0.00	0.72	0.00	0.00	0.00	0.00	0.11
Aquaprene Tossits (lbs)	0	0	0	0	0	0	0	0	0	0	0	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Altosid P35 (lbs)					74	0	3	0	1	0	0	5					60.14	0.00	0.33	0.00	0.43	0.00	0.00	0.00	0.00	10.15
Altosid Liquid (Duplex) (gal)	187	104	107	9	41	30	0	0	0	2	0	35	0.03	0.51	0.63	0.04	0.49	0.11	0.00	0.00	0.00	0.00	0.01	0.00	0.00	0.18
MetaLarv S-PT (lbs)	0	1	0	0	0	0	0	0	0	0	14	24	0.00	0.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.01
VectoPrime FG (lbs)**			23	338	119	0	0	0	0	0	373	28			0.22	1.18	0.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.24
Duplex G (lbs)							12	2	20	37	3	50							0.53	0.66	4.26	0.41	0.60			1.46
<b>Larvicidal Oils (lbs)</b>	1,138	697	1,147	895	505	383	321	866	660	2,008	1,294	621	16,738	8,634	8,522	6,646	3,746	2,802	2,363	6,427	4,904	22,357	22,357		8,313.96	
Golden Bear 1111 (gal)	0	0	0	0	0	0	0	0	0	0	0	431	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00
BVA Larvicidal Oil (gal)	1130	694	1147	872	470	377	318	865	660	2008	1294	427	2245.00	1162	1147	872	470	377	318	865	660	3009.00	3009.00		1,112.50	
CoCoBear (gal)	8	3	0	23	35	6	3	1	0	0	0	431	8.00	0	0	23	35	0	0	0	0	0	0	0	0	6.62
<b>Bti (lbs)</b>	2,115	1,706	2,036	1,833	1,974	1,227	1,802	4,247	2,496	2,026	1,319	1,077	976	124	159	206	213	121	67	191	281	2571	6571		179.92	
Vectobac 12 AS (gal)	830	591	686	364	349	400	66	24	0	187	118	1,248	1.16	1.59	2.93	0.09	1.31	0.26	0.04	0.00	0.29	1.17	0.01			1.68
Vectobac Granules (lbs)	313	237	42	18	79	23	3	0	110	20	15	217	0.90	25.26	0.32	0.53	6.13	1.31	0.12	0.00	22.17	13.22	45.39			6.99
Vectobac WDG (lbs)										23	11	79									98.08	93.50				98.08
FourStar Briquet* 45d (lbs)	0	0	0	0	0	0	0	0	0	0	0	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FourStar Briquet* 90d (lbs)	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FourStar Briquet* 180d (lbs)	3	44	5	3	0	0	0	0	0	0	0	3	0.01	0.17	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FourStar CRG (lbs)					9	1	1	1	0	0	0	4				0.05	0.19	0.08	0.05	0.00	0.00	0.00	0.00	0.00	0.00	0.06
VectoMax CG* (lbs)	872	687	0	0	0	0	0	0	0	0	0	98	105.53	85.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.07
FourStar SBG (lbs)								3	0	0	0	120								1.72	0.00	0.00	0.00	0.00	0.00	0.57
VectoMax WSP* (lbs)	97	147	497	389	332	327	1178	2823	1408	1058	115	635	0.40	0.98	5.47	2.75	3.30	3.40	2.88	4.14	120.42	74.21	0.23			21.79
VectoMax FG* (lbs)			783	721	1086	465	539	1393	958	210	684	801			117.59	131.62	164.51	91.49	61.47	182.84	121.68	10.61	217.53			110.22
VectoPrime FG** (lbs)			23	338	119	0	0	0	0	491	373	445			13.17	70.92	29.48	0.00	0.00	0.00	0.00	51.06	293.94			20.58
Aquabac 200G (lbs)						11	3	0	0	0	0	76						23.16	0.46	0.00	0.00	0.00	0.00	0.00	0.00	4.72
Duplex G (lbs)							12	2	20	37	3	9							1.77	2.19	14.26	1.35	6.26			4.89
Sustain MBG (lbs)								1	0	0	0	10								2.28	0.00	0.00	0.00	0.00	0.00	0.76
<b>B. sphaericus (lbs)</b>	1,307	1,125	1,385	1,226	1,469	963	1,723	4,231	1,960	1,269	801	1,281	135	120	107	111	112	74	42	127	148	185	131			116.20
Vectolex Granules (lbs)	313	237	83	106	42	46	4	14	15	1	1	876	65.30	67.65	32.05	30.70	10.93	15.42	0.19	14.18	3.08	0.00	0.01			23.95
Vectolex WDG (lbs)	8	0	1	0	0	0	1	0	2	0	1	44	6.66	0.00	1.02	0.00	0.00	0.00	2.05	0.00	0.10	134.27	0.13			14.41
Vectolex WSP (lbs)	14	10	16	7	0	0	0	0	0	0	0	3	0.15	0.15	0.12	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
FourStar Briquet* 45d (lbs)	0	0	0	0	0	0	0	0	0	0	0	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
FourStar Briquet* 90d (lbs)	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FourStar Briquet* 180d (lbs)	3	44	5	3	0	0	0	0	0	0	0	3	0.08	1.03	0.03	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.12
FourStar CRG (lbs)					9	1	1	1	0	0	0	4					0.42	1.71	0.72	0.45	0.00	0.00	0.00	0.00	0.00	0.55
VectoMax CG* (lbs)	872	687	0	0	0	0	0	0	0	0	0	98	63.32	51.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.44
VectoMax WSP* (lbs)	97	147	497	389	332	0	1178	2823	1408	1058	115	474	0.24	0.59	3.28	1.65	1.98	2.04	1.73	2.48	72.25	44.52	0.14			13.08
VectoMax FG* (lbs)			783	721	1086	916	539	1393	535	210	684	784			70.56	78.97	98.71	54.89	36.88	109.70	73.01	6.36	130.52			66.14
<b>Spinosad (lbs)</b>	88	114	55	89	50	189	9																			

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	15-24 mean	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	15-24 mean	
<b>Pesticide (units)</b>																									
<b>Number of applications</b>																									
<b>Mosquito Adulticides</b>																									
<b>Natural Pyrethrins (lbs)</b>	183	0	0	1	32	45	0	6	1	0	1	27	2.34	0.00	0.00	0.04	0.73	1.50	0.00	0.08	0.02	0.00	0.01	0.47	
Merus (gal)				1	0	0	0	0	0	0	0	0	0.0047	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.00
Pyrenone 25-5 (gal)	0	0		0	2	9	0	0	0	0	0	1	0.00	0.00	0.00	0.00	0.00	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pyrocide 7396 (gal)	0	0		0	0	0	0	6	0	0	0	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.01	0.00	0.00	0.00	0.00	0.00
Pyrocide 7067 (gal)	183	0		0	30	36	0	0	1	0	1	28	2.34	0.00	0.00	0.00	0.10	0.19	0.00	0.00	0.00	0.00	0.00	0.00	0.26
<b>Synthetic Pyrethrins (lbs)</b>	0	77	76	58	40	38	18	54	61	153	44	58	0.00	3.80	8.25	10.94	0.64	2.44	2.68	2.30	6.14	4.73	0.15	4.19	
Scourge (gal)	0	0	0	16	0	0	0	0	0	0	0	2	0.00	0.00	0.00	0.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.05	
Zenivex E4 (gal)	0	77	76	42	29	25	3	15	26	27	0	32	0.00	0.51	1.11	0.96	0.09	0.33	0.36	0.30	0.82	0.61	0.00	0.51	
Suspend SC (gal)					11	13	15	39	31	7	0	19					0.02	0.02	0.02	0.14	0.10	0.06	0.00	0.06	
Suspend Polyzone (gal)									4	119	44	62									0.00	0.02	0.02	0.01	
<b>Synergists* (lbs)</b>													86.62	0.00	0.00	11.81	3.70	7.64	0.00	0.39	0.09	0.00	0.03	11.02	
Piperonyl butoxide (gal)	183	0	0	16	32	45	0	6	1	0	1	28	11.71	0.00	0.00	1.60	0.50	1.03	0.00	0.05	0.01	0.00	0.00	1.49	
<b>Other Insecticides</b>																									
<b>Total (lbs)</b>	241	636	1241	978	1337	661	500	419	1316	628	995	796	0.6	5.9	8.7	6.4	8.0	4.7	5.0	2.7	7.1	2.9	4.1	5.19	
Drione (lbs)	241	636	1241	978	1337	661	322	419	1316	628	995	778	0.55	5.87	8.72	6.43	7.99	4.67	5.03	2.65	7.05	2.92	4.14	5.19	
Delta Dust (lbs)	0	0	0	0	0	0	178	0	0	0	0	18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Rodenticides</b>																									
<b>Total (lbs)</b>	343	522	452	444	290	309	98	48	222	246	173	297	0.01	0.01	0.01	0.01	0.01	0.004	0.001	0.000	0.005	0.001	0.001	0.01	
Contra Super-Size Blox (lbs)+	96	101	59	78	0	31	1	0	1	1	0	37	0.00390	0.00723	0.00525	0.00488	0.00000	0.00183	0.00001	0.00000	0.00003	0.00003	0.00000	0.00000	
Contra Small Blox (lbs)+	14	3	0	0	98	164	30	3	16	48	17	38	0.00025	0.00001	0.00000	0.00000	0.00089	0.00103	0.00013	0.00008	0.00005	0.00030	0.00013	0.00000	
Ditrac Blox (lbs)!	111	346	330	366	181	104	66	45	205	167	120	192	0.00190	0.00565	0.00598	0.00605	0.00299	0.00154	0.00079	0.00038	0.00064	0.00052	0.00038	0.00000	
Ditrac Cake (lbs)					11	0	0	0	0	0	0	2					0.00130	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	
First Strike Blox (lbs)%	0	19	0	0	0	0	0	0	0	0	0	2	0.00000	0.00119	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	
Terad 3 Blox (lbs)&	122	53	63	0	0	10	1	0	0	30	36	28	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00465	0.00010	0.00023	0.00000	

\*PBO is a component of pyrethroid adulticides. Not listed separately prior to 2009  
 +Bromadiolone  
 !Diphacinone  
 %Difethialone  
 &Cholecalciferol

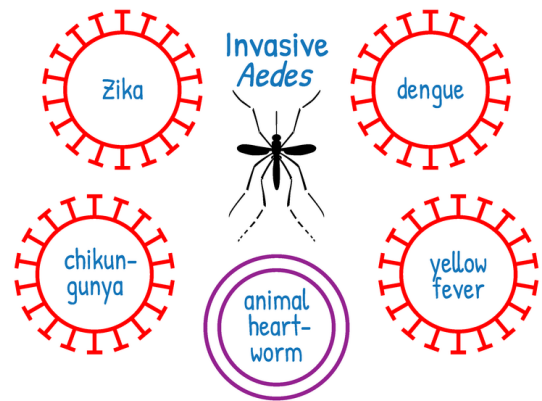
Table 2. Other pesticide usage by material type during 2025 compared with previous ten years



# INNOVATIVE TECHNIQUES NEEDED TO CONTROL INVASIVE MOSQUITOES

Invasive *Aedes* mosquitoes are rapidly spreading across California although they are not native to the state and don't have a place in our ecosystem. These mosquitoes are hard to control and can become resistant to commonly-used insecticides. Female *Aedes* mosquitoes lay their eggs in small water sources in front yards, backyards, and patios, areas where mosquito control agencies can't easily inspect or control. Also, their eggs are resistant to drying out and can survive for many months.

**Invasive *Aedes* mosquitoes are more than a nuisance - they are a serious public health threat and California's mosquito and vector control agencies need new ways to control them.**



There are three different innovative technologies being considered in California: self-limiting mosquitoes, *Wolbachia*, and irradiation. These technologies will be used as part of an overall Integrated Vector Management program.



**INTEGRATED VECTOR MANAGEMENT PROGRAM**

Finding environmentally friendly mosquito control tools is a priority. Innovative technologies will not replace traditional mosquito control methods but will be another Integrated Vector Management tool used to protect public health.

**To learn more please visit: [mvccac.org](http://mvccac.org)**

# LEARN HOW THE DIFFERENT TECHNOLOGIES WORK



## Self-limiting mosquitoes

**Self-limiting mosquitoes** are produced in a laboratory and carry two types of genes:

- A self-limiting gene that prevents female mosquito larva from surviving to adulthood.
- A fluorescent marker that glows under a special red light. This allows researchers to identify self-limiting mosquitoes in the wild.

Only male *Aedes* mosquitoes that have a self-limiting gene are released because male mosquitoes don't bite. When they mate with wild females their offspring inherit a copy of the self-limiting gene. This prevents female offspring from surviving to adulthood, ultimately reducing the number of biting female mosquitoes. These mosquitoes only mate with their own species, and their self-limiting gene can't establish in the ecosystem.



## Wolbachia

**Wolbachia** are bacteria naturally found in about 60 percent of insects around the world like butterflies, dragonflies, moths, and beetles.

There are different types of *Wolbachia* associated with different types of insects. This bacteria can be used to reduce disease-spreading mosquitoes.

Male *Aedes* mosquitoes are raised in a lab with a specific type of *Wolbachia* that they do not normally have. All male mosquitoes do not bite. These male *Aedes* mosquitoes are released to mate with wild female *Aedes* mosquitoes that have a different type of *Wolbachia* or none at all.

During mating, the mismatched *Wolbachia* bacteria causes the eggs not to hatch.



## Irradiation

**Irradiated mosquitoes** are raised in a laboratory where the male mosquitoes are separated from the females. Male mosquitoes, which don't bite, are sterilized using the same radiation found in x-rays and Gamma rays. The sterile male mosquitoes are released to mate with wild females. The resulting eggs do not hatch. This can reduce the overall number of mosquitoes over time.



## Contra Costa Mosquito and Vector Control District

### Boardroom/Overflow Room AV Proposal

#### Project Proposal

Diversified Workplace

March 16, 2026 v1

Valid for 30 Days



## Scope of Work

Following is a scope of work that includes the project features and design requirements as stipulated in our project definition meeting. It is the client's responsibility, or their authorized representative, to review the following information for accuracy and make any necessary changes prior to signing the document. OFE is owner furnished equipment. *Pricing is exclusive of taxes, duties, tariffs and other assessment*

## Boardroom

### Display

- Diversified shall provide and install a wall-mounted 98" LCD display located at the front of the room.
- Diversified shall provide and install (2) two 65" LCD displays mounted to low profile carts. The carts will be positioned in front of each of the side tables and mirror the content being displayed on the 98" display.

### Videoconferencing

- Diversified shall provide a Google Meet compute configured for use with the Logitech TAP Controller. All call control will be from the TAP controller.
- Diversified shall provide and install (4) four wall-mounted PTZ cameras. Two wall-mounted cameras positioned to the right of the display wall focusing on the left side of the room, two (2) wall-mounted cameras positioned to the left of the display focusing on the right side of the room and rear of the room. One (1) camera wall-mounted at the rear of the room focusing on the presenter.
- These cameras will utilize ACPR (automatic camera preset recall) and will focus on a participant or group of participants seated at the rear, left, and right-hand sides of the room. Diversified will provide ACPR preset zones associated with each of the 26 seat locations and lectern gooseneck microphones. Cameras will be triggered when a participant speaks into the gooseneck microphones. Diversified assumes this is a fixed table layout.

### Audio

- Diversified shall provide and install ceiling speakers used for source audio, voice reinforcement within the room as well as voice from the far end during a videoconference. Since the loudspeakers will be positioned directly over the table, voice reinforcement inside the room will be limited to those seated several feet away from the talker.
- Diversified shall provide and install (1) one wireless push to talk gooseneck table mic for each Trustees plus the presenter, for a total of (26) microphones.
- Diversified shall provide and install (1) one wireless handheld mic used for classroom training Q&A Sessions.
- Diversified shall provide and install a wired gooseneck mic at the front of the room podium. The mic will plug into a jack located in a floor box at the lectern location, audience left.
- Diversified shall provide and install an Assisted Listening system.

### Control

Diversified shall provide and install a wall-mounted touch panel that will allow control of the following:



- Displays on/off.
- Dial and place a video call (This will be done on the TAP controller)
- Manually select cameras and adjust PTZ when ACPR is turned off.
- Individual microphone volume control; up/down/mute.
- Speaker volume up/down/mute.
- Room combine/uncombine (password protected admin page).

## **Overflow Room**

### Display

Diversified shall provide and install a wall-mounted 75" LCD display.

### Input

The system shall consist of the following:

- One (1) wall-mounted HDMI input centered under the display at standard outlet height.

### Audio

Diversified shall provide and install ceiling speakers used for source audio.

### Control

- Diversified shall provide and install wall-mounted control panel that will allow for the following:
- Display on/off.
- Volume control up/down.

### System in Combined Mode

- Diversified shall provide a sensor that combines or separates the Boardroom and the Overflow room when the room divider is used. The room combine/uncombine feature will also be available on the Boardroom touch panel.
- Sound from the large meeting space will be heard over the overflow room's speaker system.
- Content being displayed in the large meeting space will be seen on the overflow room's display.

### System in Divided Mode

Each room will act independently when the partition sensor is triggered, or the combine/uncombine mode is selected on the control panel.

### Support Equipment

Diversified shall provide and install a free-standing equipment rack in the storage area behind the display wall. The rack will house all the necessary equipment needed to support the system (DSP/Switcher/Control processor, audio amplifier, wireless mic receiver, AV switch, assisted listening, etc.).

## **Public Lobby**

### Display

Diversified shall provide and install a wall-mounted 55-65" diagonal LCD Display.



### Inputs

The system shall consist of the following:

- One (1) USB port for plugging in an OFE flash drive.

### Audio

Source audio will come from the display's onboard speakers.

### Control

The display's handheld remote will be used for control such as on/off, source selection and volume up/down.

## **Conference Room 110 & Multipurpose Room 131 (each room will have the following)**

### Display

Diversified shall provide and install a wall-mounted 65" diagonal LCD Display.

### Inputs

The system shall consist of the following:

- One (1) HDMI input with USB-C dongle located at the conference table. The cable will be housed in the table's input box.

### Audio

Source audio will come from the display's onboard speakers.

### Control

The display's handheld remote will be used for control such as on/off, source selection, and volume up/down.

### **Client Responsible to Provide and Install:**

- Power and backing at the display locations.
- Floor boxes a designated locations with conduit pathways to the equipment rack storage area.
- Cable pathway from the large meeting space and the overflow space back to the equipment rack storage area.
- Cable pathway from the display wall to the conference table in Conference Room 110 and the MPR.
- Network and power at the equipment rack location.
- CAD backgrounds for all rooms.

### **Diversified Responsible to Provide**

- Signal flow drawings for review.
- Floor box, conduit requirements, and locations.
- Display wall elevations.
- Equipment rack power and heat loads.
- Control panel page review.
- As-Built drawings and Control/DSP file handover at project completion.
- (2) two hour training sessions.



## 1.1 Pricing Exclusions

1. All prices do include Sales Tax. If taxes are shown, values are based on estimates and will be billed for actual tax costs at the time of invoicing. Customers, including government, general contractors and not for profit entities seeking a tax exemption must supply Diversified with a valid exemption certificate, or direct pay permit at the time of Proposal execution, or upon issuance of a Purchase Order.
2. Costs for Permits are not included in Diversified's pricing (unless stated otherwise).
3. Costs for Payment and Performance Bonds are not included in Diversified's pricing, unless stated otherwise.
4. Pricing in this Proposal is based on Diversified corporate labor rates. Diversified is not a Unionized shop; we have not utilized any collectively bargained or trades organization's rates in our workforce cost estimations. If Diversified is required to utilize a 3rd party unionized trades organization for the execution of trades related work, their costs have been included as quoted by a Unionized trade entity.
5. This Proposal was not prepared in accordance with Davis Bacon or other Prevailing Wage Scale. If Diversified is informed that such wage rates are required for this project, Diversified will revise its Proposal accordingly.
6. Unless otherwise noted in this Proposal, labor rates used to calculate this estimate are based on work being administered during business hours (Monday – Friday / 0600-1800H Local Time). A revised proposal, which includes after-hours, weekends and/or holiday labor rates, can be provided upon request.
7. Pricing in this Proposal does not include Revit BIM work, unless stated explicitly. When Revit BIM services are included, Customer will provide Revit environment background and a library of device families for the required Revit BIM work. Diversified will add only those devices specifically identified in the Revit scope of this Proposal. Diversified will provide modeling of such devices to the extent of providing spatial representation in our models for the purposes of de-conflicting trade clashes. Diversified does not include granular visual representation modeling of its proposed products for the purposes of real-life renderings, etc.
8. Pricing in this Proposal is based on the use of non-plenum wire, cable and connector types. It is the responsibility of the Owner and trades to inform Diversified of the locations of plenums and impact on cable conveyances.
9. Returned material must be resalable, unopened in its original packaging. Any material or containers that are opened, defaced, or damaged cannot be returned to Diversified. Restocking fees may apply for returned equipment.
10. Hoists, man-lifts, extra-long ladders, special safety equipment, and the like, shall be provided by others (or by Diversified at additional cost) when required.
11. Any man-hours or fees associated with building safety program conformance including but not limited to specific parking requirements, site IDs, hard hats, safety glasses, footwear, or safety training are not known or included in Diversified's pricing. Additional costs may be incurred and will be billed to our Customer if required.

Quote Number- QUO-117278-N4J2D4

Item	Qty	Manufacturer	Model	Description	Unit Price	Extended Price
<b>1 Boardroom</b>						
<b>1_Display</b>						
1.10	1.00	Samsung	QM98C	98" Class HDR 4K UHD Commercial Smart LED Display	\$4,492.23	\$4,492.23
1.20	1.00	Chief	XTM1U	Extra Large tilt mount assembly	\$328.70	\$328.70
1.30	2.00	Samsung	QB65C	65" Commercial 4K UHD Display, 350 NIT	\$978.27	\$1,956.54
1.40	2.00	Chief	PFQUB	2' LFP mobile cart	\$724.54	\$1,449.08
1.50	3.00	Extron	26-663-03	HDMI Ultra/3, 4K Premium High Speed HDMI Ultra-Flexible Cable - 3'	\$35.56	\$106.68
1.60	1.00	Liberty Wire & Cable	DL-AR2765	DIGITALINX SECURE ADAPTER RING	\$118.94	\$118.94
<b>Items Subtotal</b>						<b>\$8,452.17</b>
<b>2_Video Transport</b>						
1.70	1.00	QSC	NV-32-H (Core Capable)	4K60 4:4:4 Network Video Endpoint for the Q-SYS Ecosystem, Software Configurable as Encoder or Decoder.	\$2,942.19	\$2,942.19
1.80	5.00	QSC	NV-21-HU	4K60 4:4:4 Network Video Endpoint for Q-SYS Ecosystem, software configurable as Encoder or Decoder. 1 HDMI 2.0 Input, 1 USB-C Input, 1 HDMI 2.0 output.	\$1,582.70	\$7,913.50
1.90	1.00	QSC	I/O USB Bridge	Q-SYS PoE bridging endpoint for AV-to-USB Bridging. Delivers driverless usb 2.0 connection. Includes dual LAN connections.	\$1,466.67	\$1,466.67
<b>Items Subtotal</b>						<b>\$12,322.36</b>
<b>3_UC</b>						
1.100	5.00	QSC	NC-12x80	12x Optical Zoom 80-degree Horizontal Field of View, PTZ Network Camera, PoE, with HDMI and SDI output. Includes PTZ-WMB1 Wall Mount Bracket	\$3,138.75	\$15,693.75
1.110	1.00	Logitech	TAPZOMBASELNV	Logitech/Lenovo Tap Zoom Base Bundle. Includes Logitech Tap w/Cat5e Kit, Zoom Imaged Lenovo Tiny M920 and Tap PC Mount	\$2,846.59	\$2,846.59
1.120	1.00	Logitech	952-000188	Extend - USB-C Cable Connection for BYOD Meeting Rooms	\$637.97	\$637.97
<b>Items Subtotal</b>						<b>\$19,178.31</b>
<b>4_Network/Control</b>						
1.130	1.00	Netgear	GSM4230UP-100NAS	M4250 - AV Line 26G4F POE++ Managed Switch	\$2,257.39	\$2,257.39
<b>Items Subtotal</b>						<b>\$2,257.39</b>
<b>4_Network_Control</b>						
1.140	1.00	Extron	60-1705-03	Ecm S10, Ebus Partition Sensor	\$644.45	\$644.45
1.150	1.00	QSC	SERVER CORE X10	Q-SYS X-Class Server Core Built on Enterprise-Grade IT Server, offering 256x256 Networked Audio Channels w/ 8x8 Software-Based Dante License Included, 1RU. Includes Scripting/UCI Functionality.	\$6,162.80	\$6,162.80
1.160	3.00	QSC	QIO-L4o	Q-SYS Peripheral providing 4 line outputs. Up to 4 devices daisy-chainable. 1U-1/4W, powered over Ethernet or +24 VDC. Surface mountable, rack kit sold separately.	\$395.68	\$1,187.04
1.170	8.00	QSC	QIO-ML4i	Q-SYS Peripheral providing 4 mic/line inputs. Up to 4 devices daisy-chainable. 1U-1/4W, powered over Ethernet or +24 VDC. Surface mountable, rack kit sold separately.	\$514.89	\$4,119.12
<b>Items Subtotal</b>						<b>\$12,113.41</b>
<b>5_Audio</b>						

1.180	26.00	Shure Inc	MX418D/C	Cardioid-18" Desktop Gooseneck Condenser Microphone, Attached 10' XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	\$277.62	\$7,218.12
1.190	1.00	Shure Inc	MX418/C	Cardioid-18" Gooseneck Condenser Microphone, Attached Preamp with XLR, Shock Mount, Flange Mount, Snap-Fit Foam Windscreen	\$218.50	\$218.50
1.200	1.00	Shure Inc	SLXD24/SM58-G58	Wireless Vocal System with SM58	\$575.28	\$575.28
1.210	2.00	Shure Inc	UA505	Mounting Bracket and BNC Adapter for Remote Antenna Mounting (Contains one)	\$33.78	\$67.56
1.220	2.00	Shure Inc	UA825	25' UHF Remote Antenna Extension Cable, BNC-BNC, RG8X/U Type	\$48.56	\$97.12
1.240	1.00	Shure Inc	SLXD14D-G58	Dual Combo System with (2) SLXD1 Bodypacks and SLXD4D Receiver	\$1,037.62	\$1,037.62
1.250	8.00	QSC	AC-C6T	6.5" Two-way ceiling speaker, 70/100V transformer with 8 ohm bypass, 110-deg conical coverage, includes C-ring and rails. Priced individually but must be purchased in pairs.	\$117.31	\$938.48
1.260	1.00	QSC	SPA2-200	1/2 RU 2 Channel ENERGY STAR amplifier / Stereo Operation 200 watts into 8 ohm & 4 ohm, Bridged operation 400 watts into 8 ohm & 4 ohm, and 350 watts into 70v and 100v / 100-240 VAC Operation.	\$586.54	\$586.54
<b>Items Subtotal</b>						<b>\$10,739.22</b>
<b>5_Audio</b>						
1.230	1.00	Shure Inc	MX185	Cardioid Condenser Lavalier Microphone with 4' (1.2m) attached cable, Belt-Clip Preamp with XLR, Rotable Tie Clip, Dual Tie Clip, Snap-Fit Windscreen	\$199.50	\$199.50
<b>Items Subtotal</b>						<b>\$199.50</b>
<b>6_ALS</b>						
1.270	1.00	Listen Technologies	LS-54-216	iDSP Prime Level II Stationary RF System	\$1,726.67	\$1,726.67
<b>Items Subtotal</b>						<b>\$1,726.67</b>
<b>7_Rack</b>						
1.280	1.00	Middle Atlantic	ERK-3525-AV	ERK Series 35RU AV Rack - 25in Depth - Black	\$1,629.00	\$1,629.00
1.290	1.00	One Diversified LLC	LOT	Rack Accessories	\$777.78	\$777.78
<b>Items Subtotal</b>						<b>\$2,406.78</b>
<b>zz.Miscellaneous Materials</b>						
1.670	1.00	Diversified	MscMaterials	Miscellaneous Materials	\$3,846.16	\$3,846.16
<b>Items Subtotal</b>						<b>\$3,846.16</b>
<b>Professional Services</b>						
1.300	1.00	Diversified	Design Engineer	Design Engineer	\$2,592.00	\$2,592.00
1.310	1.00	Diversified	CAD Drafter	CAD Drafter	\$1,552.00	\$1,552.00
1.320	1.00	Diversified	Project Manager	Project Manager Zone 3-5	\$3,648.00	\$3,648.00
1.330	1.00	Diversified	Field Engineer	Field Engineer	\$6,776.00	\$6,776.00
1.340	1.00	Diversified	Programmer	Programmer	\$3,080.00	\$3,080.00
1.350	1.00	Diversified	Install Tech	Install Tech Zone 3-5	\$4,080.00	\$4,080.00
1.360	1.00	Diversified	Project Coordinator	Project Coordinator	\$800.00	\$800.00
1.510	1.00	Diversified	Lead Install Tech	Lead Install Tech Zone 3-5	\$4,640.00	\$4,640.00
1.530	1.00	Diversified	Install Superintendent	Install Superintendent Zone 3-5	\$4,480.00	\$4,480.00
1.630	1.00	Diversified	Rack Fabrication	Rack Fabrication Zone 3-5	\$2,448.00	\$2,448.00
1.680	1.00	Diversified	Support Contract	Assurance Labor Only - 1 year, details specified in Proposal	\$4,687.68	\$4,687.68

						<b>Services Subtotal</b>	<b>\$38,783.68</b>
<b>General &amp; Administrative</b>							
1.650	1.00	Diversified	Freight	Freight		\$2,016.11	\$2,016.11
						<b>G&amp;A Subtotal</b>	<b>\$2,016.11</b>
<b>Travel &amp; Expense</b>							
1.660	1.00	Diversified	Travel Expense Budget	Travel and Expenses		\$978.27	\$978.27
						<b>Expense Subtotal</b>	<b>\$978.27</b>
						<b>Room/Task Total</b>	<b>\$115,020.03</b>
<b>2</b>	<b>Overflow Room</b>						
<b>1_Display</b>							
2.10	1.00	Samsung	QB75C	75" Commercial 4K UHD Display, 350 NIT		\$1,664.14	\$1,664.14
2.20	1.00	Chief	XTM1U	Extra Large tilt mount assembly		\$328.70	\$328.70
						<b>Items Subtotal</b>	<b>\$1,992.84</b>
<b>2_Video Transport</b>							
2.30	1.00	QSC	NV-1-H-WE	4K60 4:4:4 HDMI Encoder for In-Wall Applications, interoperable with NV-32-H and NV-21-HU. 1 HDMI 2.0 Input, PoE+, White		\$943.34	\$943.34
2.40	1.00	QSC	NV-21-HU	4K60 4:4:4 Network Video Endpoint for Q-SYS Ecosystem, software configurable as Encoder or Decoder. 1 HDMI 2.0 Input, 1 USB-C Input, 1 HDMI 2.0 output.		\$1,582.70	\$1,582.70
						<b>Items Subtotal</b>	<b>\$2,526.04</b>
<b>3_Network/Control</b>							
2.50	1.00	QSC	TSC-70-G3	Q-SYS 7" PoE Touch Screen Controller for In-Wall Mounting. Black.		\$1,331.60	\$1,331.60
						<b>Items Subtotal</b>	<b>\$1,331.60</b>
<b>4_Audio</b>							
2.60	1.00	QSC	SPA-Qf 60x2	2-ch, 60W/ch Q-SYS Network Audio Amplifier, Lo-Z, FlexIO, with Mic/line Input, 100-240v		\$1,043.08	\$1,043.08
2.70	6.00	QSC	AC-C6T	6.5" Two-way ceiling speaker, 70/100V transformer with 8 ohm bypass, 110-deg conical coverage, includes C-ring and rails. Priced individually but must be purchased in pairs.		\$117.31	\$703.86
						<b>Items Subtotal</b>	<b>\$1,746.94</b>
<b>5_Input</b>							
2.80	1.00	Extron	26-663-15	HDMI Ultra/15, 4K Premium High Speed HDMI Ultra-Flexible Cable - 15'		\$72.23	\$72.23
2.90	1.00	Liberty Wire & Cable	DL-AR2765	DIGITALINX SECURE ADAPTER RING		\$118.94	\$118.94
						<b>Items Subtotal</b>	<b>\$191.17</b>
<b>zz.Miscellaneous Materials</b>							
2.470	1.00	Diversified	MscMaterials	Miscellaneous Materials		\$384.62	\$384.62
						<b>Items Subtotal</b>	<b>\$384.62</b>
<b>Professional Services</b>							
2.100	1.00	Diversified	Design Engineer	Design Engineer		\$972.00	\$972.00
2.110	1.00	Diversified	CAD Drafter	CAD Drafter		\$582.00	\$582.00
2.120	1.00	Diversified	Project Manager	Project Manager Zone 3-5		\$1,216.00	\$1,216.00
2.130	1.00	Diversified	Field Engineer	Field Engineer		\$616.00	\$616.00
2.140	1.00	Diversified	Programmer	Programmer		\$1,232.00	\$1,232.00

2.150	1.00	Diversified	Install Tech	Install Tech Zone 3-5	\$1,632.00	\$1,632.00
2.160	1.00	Diversified	Project Coordinator	Project Coordinator	\$400.00	\$400.00
2.310	1.00	Diversified	Lead Install Tech	Lead Install Tech Zone 3-5	\$1,856.00	\$1,856.00
2.480	1.00	Diversified	Support Contract	Assurance Labor Only - 1 year, details specified in Proposal	\$565.76	\$565.76
<b>Services Subtotal</b>						<b>\$9,071.76</b>
<b>General &amp; Administrative</b>						
2.450	1.00	Diversified	Freight	Freight	\$652.18	\$652.18
<b>G&amp;A Subtotal</b>						<b>\$652.18</b>
<b>Travel &amp; Expense</b>						
2.460	1.00	Diversified	Travel Expense Budget	Travel and Expenses	\$217.40	\$217.40
<b>Expense Subtotal</b>						<b>\$217.40</b>
<b>Room/Task Total</b>						<b>\$18,114.55</b>
<b>3 Public Lobby</b>						
3.10	1.00	Samsung	QB65C	65" Commercial 4K UHD Display, 350 NIT	\$978.27	\$978.27
3.20	1.00	Chief	MTM1U	Medium Fusion Micro-Adjustable Tilt Wall Mount	\$176.70	\$176.70
<b>Items Subtotal</b>						<b>\$1,154.97</b>
<b>zz.Miscellaneous Materials</b>						
3.400	1.00	Diversified	MscMaterials	Miscellaneous Materials	\$76.93	\$76.93
<b>Items Subtotal</b>						<b>\$76.93</b>
<b>Professional Services</b>						
3.30	1.00	Diversified	Design Engineer	Design Engineer	\$162.00	\$162.00
3.40	1.00	Diversified	CAD Drafter	CAD Drafter	\$97.00	\$97.00
3.50	1.00	Diversified	Project Manager	Project Manager Zone 3-5	\$152.00	\$152.00
3.80	1.00	Diversified	Install Tech	Install Tech Zone 3-5	\$204.00	\$204.00
3.90	1.00	Diversified	Project Coordinator	Project Coordinator	\$100.00	\$100.00
3.240	1.00	Diversified	Lead Install Tech	Lead Install Tech Zone 3-5	\$232.00	\$232.00
3.410	1.00	Diversified	Support Contract	Assurance Labor Only - 1 year, details specified in Proposal	\$90.42	\$90.42
<b>Services Subtotal</b>						<b>\$1,037.42</b>
<b>General &amp; Administrative</b>						
3.380	1.00	Diversified	Freight	Freight	\$54.35	\$54.35
<b>G&amp;A Subtotal</b>						<b>\$54.35</b>
<b>Travel &amp; Expense</b>						
3.390	1.00	Diversified	Travel Expense Budget	Travel and Expenses	\$108.70	\$108.70
<b>Expense Subtotal</b>						<b>\$108.70</b>
<b>Room/Task Total</b>						<b>\$2,432.37</b>
<b>4 Conference Room 110 and MPR 131</b>						
<b>1_Display</b>						
4.10	1.00	Samsung	QB65C	65" Commercial 4K UHD Display, 350 NIT	\$978.27	\$978.27
4.20	1.00	Chief	MTM1U	Medium Fusion Micro-Adjustable Tilt Wall Mount	\$176.70	\$176.70
4.30	1.00	Extron	26-663-03	HDMI Ultra/3, 4K Premium High Speed HDMI Ultra-Flexible Cable - 3'	\$35.56	\$35.56

4.40	1.00	Extron	60-1271-13	DTP HDMI 4K 230 RX, HDMI Twisted Pair Receiver - 230 Feet (70 M)	\$333.34	\$333.34
					<b>Items Subtotal</b>	<b>\$1,523.87</b>
<b>2_Input</b>						
4.50	1.00	Extron	60-1271-12	DTP HDMI 4K 230 Tx, HDMI Twisted Pair Transmitter - 230 Feet (70 M)	\$333.34	\$333.34
4.60	1.00	Extron	26-663-09	HDMI Ultra/9, 4K Premium High Speed HDMI Ultra-Flexible Cable - 9'	\$56.67	\$56.67
4.70	1.00	Liberty Wire & Cable	DL-AR2765	DIGITALINX SECURE ADAPTER RING	\$118.94	\$118.94
					<b>Items Subtotal</b>	<b>\$508.95</b>
<b>zz.Miscellaneous Materials</b>						
4.450	1.00	Diversified	MscMaterials	Miscellaneous Materials	\$230.77	\$230.77
					<b>Items Subtotal</b>	<b>\$230.77</b>
<b>Professional Services</b>						
4.80	1.00	Diversified	Design Engineer	Design Engineer	\$324.00	\$324.00
4.90	1.00	Diversified	CAD Drafter	CAD Drafter	\$194.00	\$194.00
4.100	1.00	Diversified	Project Manager	Project Manager Zone 3-5	\$304.00	\$304.00
4.130	1.00	Diversified	Install Tech	Install Tech Zone 3-5	\$408.00	\$408.00
4.140	1.00	Diversified	Project Coordinator	Project Coordinator	\$100.00	\$100.00
4.310	1.00	Diversified	Install Superintendent	Install Superintendent Zone 3-5	\$560.00	\$560.00
4.460	1.00	Diversified	Support Contract	Assurance Labor Only - 1 year, details specified in Proposal	\$157.54	\$157.54
					<b>Services Subtotal</b>	<b>\$2,047.54</b>
<b>General &amp; Administrative</b>						
4.430	1.00	Diversified	Freight	Freight	\$81.53	\$81.53
					<b>G&amp;A Subtotal</b>	<b>\$81.53</b>
<b>Travel &amp; Expense</b>						
4.440	1.00	Diversified	Travel Expense Budget	Travel and Expenses	\$217.40	\$217.40
					<b>Expense Subtotal</b>	<b>\$217.40</b>
					<b>Room/Task Total</b>	<b>\$4,610.06</b>

<b>SUMMARY</b>						
Item	Qty	Room/Task Unit Price	Room/Task Description		Extended Price	
1	1.00	\$115,020.03	Boardroom		\$115,020.03	
2	1.00	\$18,114.55	Overflow Room		\$18,114.55	
3	1.00	\$2,432.37	Public Lobby		\$2,432.37	
4	2.00	\$4,610.06	Conference Room 110 and MPR 131		\$9,220.12	
					Estimated Tax	\$8,738.28
					<b>Grand Total</b>	<b>\$153,525.35</b>

<b>QUOTE BREAKDOWN</b>	
<b>Total Equipment/Materials</b>	<b>\$87,174.26</b>
<b>Total Professional Services</b>	<b>\$52,987.94</b>
<b>Total Freight</b>	<b>\$2,885.70</b>
<b>Total Travel &amp; Expenses</b>	<b>\$1,739.17</b>



12. Unforeseen cost impacts on equipment and materials due to international trade policies (steel, copper, precious metals, and country specific policies) may incur additional cost. Diversified shall attempt to time purchases to minimize the impact of such pricing fluctuations. Any pricing increase beyond 2% from time of Proposal to time of purchase shall be borne by our Customer.
13. This project may be impacted by current challenges within the global supply chain, which may cause unexpected timeline delays and changes in pricing for project equipment and services. Although these matters are outside Diversified's control, Diversified will endeavor to identify supply chain issues as early as possible, keeping our customers well informed of any supply chain issue and its potential impact and mitigation. In an effort to further reduce supply chain challenges, manufacturers are redesigning products with new components that are known to be more readily available. This may cause a product's price to change, or a current model to be discontinued (made End of Life) and replaced with a new model. Product substitutions, increased product and/or shipping costs will be identified by the Diversified project team and processed as a Change Order when required.
14. For all new project equipment and materials listed in the Bill of Materials (BoM), whether upon contract execution or following final design and Bill of Materials modification, that is sourced by our Customer directly through another supplier, such as an OEM, vendor, etc., Customer will provide to Diversified a copy of the vendor quote and resultant Customer Purchase Order. This detailed data will be utilized for project logistics, warehousing and insurances against risk of loss and damage. Additionally, Diversified will be entitled to a handling and insurance fee equal to four percent (4%) of the transaction value of the Customer Furnished Equipment (CFE) and materials, excluding freight and taxes.

## 2 Project Conditions

### 2.1 Schedule

1. All work will be performed during regular business hours (Monday – Friday / 0600-1800H Local Time).
2. The Baseline Project Schedule will be reviewed after receipt of Purchase Order or ratified contract (signed by Customer and counter signed by Diversified).
3. Diversified's Project Manager and Customer contact (authorized to sign off on project deliverables) will establish the detailed milestones.
4. The ability for Diversified to meet the established milestones within the Project Schedule is dependent on the supporting trades timely completion of their work according to the Project Schedule. The conditions below will impact the Project Schedule and will need to be addressed and submitted as a Change Order.
  - a. Modification(s) to the list of equipment due to additional requirements of any type, from any source including, but not limited to, Addendums not listed in the Scope of Services section, other revisions or editions of documents provided during bid process, interpretation of local fire codes, and changes requested by an Authority Having Jurisdiction (AHJ).
  - b. Schedule and cost impact conditions such as accelerated schedule requests, delays caused by supporting trades (i.e.: Architect, General Contractor, Electrical Contractor, Low Voltage Contractor, IT Services Provider, Furniture Provider, etc.), or the addition of technology systems to Diversified scope. Examples of delays caused by supporting trades include, but are not limited to, incomplete infrastructure rough-in, core network services down, Customer owned licensing of devices not procured, and incomplete furniture installation.



- c. Re-engineering due to unacceptable equipment lead times.
- d. Costs associated with project delays due to factors beyond Diversified's control (including construction delays discussed in (4) above), will be reviewed for impact to the project costs and timeline as they arise. Diversified's Project Manager will review the impact on the project's scope and schedule to identify methods to mitigate additional costs wherever possible. Net additional costs may be incurred for extending the project timeline at Diversified's current standard labor rates or by additional hours (regular and overtime rates as required) to maintain the existing timeline.
- e. If project award date or other established milestones are missed, all subsequent milestones will shift accordingly, maintaining current durations for each subsequent task.
5. Pricing and schedules in this Proposal are provided with the understanding that Diversified will be able to perform the stated Scope of Work in a single, continuous period of performance. Costs associated with multiple mobilizations/demobilizations may result incur additional cost.

## 2.2 Client Responsibilities

1. Assign a single Customer Contact, authorized to sign off on all project deliverables.
2. Communicate proposed changes to any scope, assumptions, or schedule as soon as they arise and follow prescribed Change Management process expeditiously.
3. Cover costs to resolve equipment damaged from dust or other contaminants during the course of the project.
4. Provide relevant architectural changes to the facility to accommodate the integration of equipment supplied by Diversified.
5. Identify third-party contractors (i.e., electricians, construction personnel, architects, and designers) and determine the Customer coordinator.
6. Provide clean and secure installation area during project period. Customer assumes risk for loss or damage to equipment in un-clean or non-secure conditions.

## 2.3 Diversified Responsibilities

1. Local delivery office will administer a site readiness inspection.
2. Produce weekly Project Status Reports.
3. Communicate proposed changes in writing as soon as they arise and follow prescribed Change Management process expeditiously.
4. Complete the tasks listed in this Proposal's Scope of Work section.
5. Provide Training after completion of system installation.
6. Clean up work area at end of each day.

## 2.4 Entirety of Offer

1. This document, including any referenced attachments, represents Diversified and the Customer's mutual understanding of the scope, schedule, and functionality for the systems to be designed and installed.



## 2.5 Closeout

1. Final completion and warranty engagement is reached when the items listed on this document are fulfilled. This includes testing, commissioning, and training on fully-operational integrated systems. In large multi-room projects, rooms may be brought online on a pre-determined schedule in order for warranty to remain in sync.
2. This Proposal's Scope of Work provides proprietary information developed by Diversified for the purpose of defining this specific project. This information may not be used by the Client or other contractors without Diversified's written consent.



## 3 Project Conditions, Assumptions, and Exemptions

### 3.1 General Project Conditions

1. All work will be performed during regular business hours (Monday-Friday, 7AM – 5PM).
2. Unless otherwise noted in this proposal, labor rates used to calculate this estimate are based on work being performed during regular business hours (Monday-Friday, 7 AM to 5 PM). A revised proposal, which includes after-hours, weekends and/or holiday labor rates, will be provided upon request.
3. This proposal is provided with the understanding that provisions will be made to provide Diversified with access to all necessary workspaces required to facilitate installation progress. Neither Diversified, nor its subcontractors, will assume accountability for, or absorb costs associated with, delays that are the direct result of Customer scheduling, policies, procedures, personnel or denied accessibility. In the event that delays, or work stoppages occur, the Owner, or Owner's designated representative, will be billed at Diversified's current labor rates for onsite personnel affected by the delay until such time as the delay is remedied and installation work is allowed to proceed.
4. All workspaces will be unobstructed, clean, and dust free by the dates shown on the official project schedule.
5. Building access through front doors, loading docks, elevators, etc. as required for large equipment and installation load in will be provided.
6. Any necessary keys, security badges, clearance, etc. will be provided as needed for the course and duration of the project.
7. Parking will be provided within a reasonable distance of the job site.
8. All necessary test equipment will be allowed on site with no restrictions.
9. Appropriate client representatives will be available during the project and any scheduled training sessions.
10. Diversified utilizes non-union labor. Union labor requirements will be the responsibility of CC Mosquito and Vector Control District.
11. Diversified is not a high voltage contractor and as such will undertake no high voltage installation work in the fulfillment of this project.
12. Job scope provides proprietary information developed by Diversified for the purpose of defining this specific project. This information may not be used by the owner or other contractors without written consent.

### 3.2 Assumptions

1. This proposal is based on the Customer's existing Electronic Security and supporting active network infrastructure having current, active Software Service Agreements. Diversified does not include costs related to updating or bringing current expired SSA Agreements, unless specifically noted above. Diversified will provide pricing for updating or bringing current Customer's expired SSA Agreements upon request.
2. All client-provided CAD drawings or building plans provided to Diversified are accurate. (This includes but is not limited to plan views, reflected ceiling plans, elevations, conduit risers, electrical, millwork details, specific mounting details, etc.) Unless otherwise noted in this proposal, Diversified includes the creation of CAD As-Built drawings for security devices installed under this Scope of Work only. Diversified will turn over final As-Built drawings as part of its Project Closeout Package, along with Operations and Maintenance Manuals. Additional CAD work beyond As-Built drawings is not included in Diversified's quote. Additional costs may be incurred if electronic copies of the CAD floorplan



drawings are not available for use in the development of submittal documents. Diversified is not responsible for costs associated with the procurement of CAD files.

3. All necessary technical infrastructure will be available, in place, and functional as defined in the project schedule. (This includes WAN, LAN, cable or satellite, ISDN, POTS lines/digital phones lines, etc.)
4. All necessary client provided infrastructure will be provisioned, available, and functional as defined in the project schedule. (This includes the appropriate IP, server, DNS, gateway, and SPID information for any WAN, LAN, or ISDN connection that is part of the system as well as conduit, cable tray, power, grounding, and HVAC)
5. All owner furnished equipment and cabling will be available, in place, and functional as defined in the project schedule.
6. All electrical services will be available, in place, and functional as defined in the project schedule. (This includes, but is not limited to, AC power, J boxes, conduit/cable pathways, cable trays, grounding wires or rods, floor boxes or pockets, etc.)
7. All necessary ceiling trim work, drywall, woodwork, millwork painting, etc., will be in place as defined in the project schedule.
8. All user furnished sources will be available during system commissioning and training. (This includes laptops, computers, satellite/cable feeds, etc.)
9. Unless otherwise noted in this proposal, Diversified's quote includes two (40) hour sessions of on-site demonstration and training for security system hardware and software with the Customer End-User personnel. If additional sessions and/or time are required, Diversified will provide additional pricing as requested.
10. For design proposals involving Revit BIM design work: This proposal is based on Diversified providing, as its deliverable, Revit BIM modeling for devices to the extent of providing spatial representation in our models for the purposes of de-conflicting trade clashes. Diversified does not include granular visual representation modeling of its proposed products for the purposes of real-life renderings or the like.
11. For design proposals involving Revit BIM design work: This proposal is based on Diversified being provided Revit environment backgrounds and a library of device families by the Customer for the purposes of use during its work.
12. Diversified's Project Manager (PM), Project Foreman (PF) and/or Field Engineer (FE) will coordinate with the Owner, General Contractor (GC), and other contractors as necessary to ensure a smooth and successful execution of the proposed Scope of Work. To that end, the PM, PF and/or FE will be available to attend one (1) coordination and/or progress type meeting with the Owner, Architect and/or GC every two weeks, not to exceed two (2) meetings in a consecutive thirty (30) day period. Should additional meetings be required, the Owner or GC shall inform Diversified's PM of the anticipated quantity of such coordination/progress meetings at which Diversified attendance is required so a revised proposal (if pre-approval) or change order proposal (if post-approval) may be submitted to the Owner or GC for approval.
13. This proposal is provided with the understanding that Diversified will be able to perform the above work in a single, continuous period of performance. Costs associated with multiple mobilizations/demobilizations may result in a change order.
14. Unless otherwise noted in this proposal, labor rates used to calculate this estimate are based on work being performed during regular business hours (M-F, 7 AM to 4 PM). A revised proposal, which includes after-hours, weekends and/or holiday labor rates, will be provided upon request.
15. Unless otherwise noted in this proposal, all electrified and mechanical door hardware will be furnished and installed by the Division 8 Contractor(s). Diversified will make wire connections to the electric door



hardware, ensure proper functionality, and program the locking schedule according to the Owner's specifications.

16. Diversified will provide centralized power supplies for electrified hardware on card reader doors. Exception: Electrified hardware requiring an in-rush of current from a localized power source. Local power supplies, where required, will be furnished and installed by the Division 8 Contractor. Installation includes cabling between power supply and electric locks, and terminations at both ends.
17. To satisfy fire and life safety requirements, push-to-exit buttons with integral 30-second timers have been included in this proposal for electromagnetically locked doors only.
18. Existing wire and/or equipment intended to be utilized and/or reused under this Scope of Work will be tested for proper functionality during installation. Should existing wire or equipment be found inoperable, incompatible or otherwise unfit for use, Diversified will provide a proposal for replacement to the Owner or Owner's designated Agent. Such replacements may be required before installation can be finalized and project turnover can occur. Neither Diversified, nor its subcontractors will assume accountability for, or absorb costs associated with, delays that are the direct result of necessary materials or equipment replacements.
19. Modifications to the above list of equipment due to additional requirements of any type from any source including but not limited to: addendums not listed above, other revisions or editions of any of the documents listed above, interpretation of fire codes, and changes requested by the Authority Having Jurisdiction (AHJ); may, at the sole discretion of Diversified, entail additional charges.
20. Returned material must be resalable, unopened in its original packaging. Any material or containers that are opened, defaced, or damaged cannot be returned to Diversified. Restocking fees may apply for returned equipment.
21. Unless already noted as included in this proposal, hoists, man-lifts, extra-long ladders, special safety equipment, and the like, shall be provided by others (or by Diversified at additional cost) when required.
22. Costs for permits and applicable taxes are included. If tax exempt, a valid tax exemption certificate must be provided prior to, or along with, acceptance of this proposal.
23. Payment and Performance Bonds are excluded. If Diversified is required to carry a P&P bond, Diversified's total price will increase by 2%.
24. This proposal was not prepared in accordance with Davis Bacon or other Prevailing Wage Scale. If Diversified is informed that such wage rates are required for this project, Diversified will revise its proposal accordingly.

### **3.3 Customer Responsibilities (EXCLUSIONS)**

1. CC Mosquito and Vector Control District, will assign a single point of contact authorized to sign off on all project deliverables.
2. Communicate proposed changes to any scope, assumptions, or schedule as soon as they arise and follow prescribed change management process expeditiously.
3. Equipment damage from dust or other contaminants during the project.
4. Provide relevant architectural changes to the facility in order to accommodate the integration of equipment supplied by Diversified. (This includes, but is not limited to, rough openings for projection screens, ceiling finish work for projection screens, painting requirements for rear projection rooms (flat back), window treatments, lighting control systems, and lighting changes.)
5. Identify third-party contractors (i.e., electricians, construction personnel, architects, and designers) and determine CC Mosquito and Vector Control District coordinator.



6. Provide clean and secure installation area during project period. If the space is not clean or secure during installation, Diversified will only deliver equipment that is signed for. Client assumes risk for loss or damage to equipment under these conditions.
7. Ensure all larger screen displays and projectors are turned off after use to prevent image burn. Diversified is not responsible for image burn caused by static images displayed over an extended period.
8. Provision/installation of network connectivity at Diversified -specified locations, as required.
9. Provision/installation of static IP addresses, along with subnet and gateway designations, as required.
10. Provision of equipment rack(s), lockable and properly ventilated, with enough RU space to accommodate the rack-mounted head-end equipment included in the Scope of Work. Minimum 3 ft. service allowance space required beyond that of opened rack doors.
11. Provision for wall space for new head-end control equipment, including a 3 ft. minimum service allowance space from the wall, as required.
12. Provision/installation of one or more 4' x 8' (min.) fire-rated sheets of plywood, as required to support wall-mounted equipment.
13. Provision/installation of 120 VAC, 20-amp outlets, on emergency power backup system, at Diversified - specified locations, as required.
14. Provision/installation of building-wide UPS, generator, or other power backup system, as required.
15. Provision/installation of conduit (with pull strings) raceways or cable trays for wire, core drilling, roof penetration, terminal cabinets, ceiling access hatches, and/or electric back-boxes at Diversified - specified locations, as required.
16. Provision/installation of conduit (min. 3/4") with pull string between junction box above door to each device around the door as designed for each access-controlled opening.
17. Provision/installation of electric locking hardware, by Division 8 Contractor(s)
18. Provision/installation of local power supplies, where required, by the Division 8 Contractor, including cabling between power supply and electric lock, and terminations at both ends.
19. Factory preparation of doors and door frames as appropriate to accommodate the hardware specified for each opening
20. Provision of a man-lift, including drop-off and pick-up costs, as required, unless otherwise noted in this proposal as being provided by Diversified
21. Provision of elevator travel cables for elevator equipment. If security equipment is needed inside elevator cabs, this proposal is based on the elevator contractor providing enough type and quantity of conductors needed for equipment. Diversified includes coordination with elevator contractor for security cable and
22. Provision/installation of computer servers and workstations, including viewing monitors, extended storage and backup systems, unless otherwise noted and/or included in this proposal.
23. Provision/installation of a normally-closed fire relay by the Fire Alarm System Contractor so that connected electric locks (such as, but not limited to, electromagnetic locks) automatically unlock upon activation of the fire alarm system, sprinkler system, or upon a loss of power, and remain unlocked until the Fire Alarm Control Panel (FACP) has been reset. It is the responsibility of the fire alarm system contractor to provide/install cable between the FACP and each electric lock power supply, as well as make wire terminations at, and perform programming of, the FACP. Diversified will make wire terminations at the lock power supplies.
24. Trenching, back-filling, reseeding and/or walk-way or driveway repair, as required.



25. Cutting, drilling, patching or painting (fire caulking will be included for cable/conduit penetrations through fire-rated walls as required)
26. Interface with equipment not provided by Diversified (examples: HVAC and elevator)
27. The Customer will provide, in advance, notification of any unique requirements, hazardous locations and materials, security precautions, access restrictions or other extraordinary conditions, which may affect the execution of installation tasks described herein.
28. Upon award of this contract, provide Diversified:
  - a. Coordination with Diversified's Project Manager to agree upon a complete schedule for implementation of the proposed Scope of Work
  - b. CAD floorplan drawings, with room/area numbers and names
  - c. 48-hour notice for all inspections
  - d. Copy of the Building Permit, as applicable
  - e. Copy of the "Notice to Owner", as applicable
  - f. Copy of the Asbestos Report, as applicable
  - g. Copy of the Tax-Exempt Certificate, as applicable
  - h. P.O. or signed contract, referencing this proposal number and amount

### 3.4 Diversified Deliverables

1. Inspection and site survey (on premise).
2. Weekly project status reports.
3. Communicate proposed changes in writing as soon as they arise and follow prescribed change management process expeditiously.
4. System delivery, installation, and testing as defined by functional scope.
5. Training provided after completion of system installation.
6. Clean up work area at end of each day.

### 3.5 Conclusion (Entirety of Offer)

1. This document, including any referenced attachments, represents Diversified and the Client's mutual understanding of the scope, schedule, and functionality for the systems to be designed and installed.
2. Final completion and warranty engagement are reached when the items listed on this document are fulfilled. This includes testing, commissioning, and training on fully operational integrated systems. In large projects, sections may be brought online on a pre-determined schedule for warranty to remain in sync.



## 4 Terms and Conditions

1) This agreement (the “Agreement”) is made as of the date of signature below by **One Diversified, LLC**, (“Diversified”) and **CC Mosquito and Vector Control District**, (“Customer”) and is governed by the Professional Services Agreement executed between the parties in April 2026.”

2)

<i><b>Payment Line Item</b></i>	<i><b>Bill/Invoice Value</b></i>	<i><b>Payment Due Date</b></i>
<i><b>Equipment-Only Sales</b></i>	100% of Total Fee	Due upon delivery of Equipment to Customer or Diversified staging facility.
	Customer will be billed for Equipment as it is delivered to Diversified staging facility or Customer. If Equipment is shipped in installments, Customer will receive multiple invoices. All equipment invoices are due in full upon receipt.	
<i><b>Project-Related Sales</b></i>		
<i><b>Deposit</b></i>	\$24K	Due Net-30 days of Invoice date.
<i><b>Progressive Monthly Payment</b></i>	20% of Total Fee	Due Net-30 days of invoice date.
<i><b>Final Payment</b></i>	Balance / 10% of Total Fee	Due Net-30 days of invoice date.



## 4.1 Diversified Limited Workmanship Warranty

1. In addition to any other rights you may have, Diversified shall extend a 90 Day limited defective equipment and workmanship warranty from the date of substantial or practical completion of the system installation or beneficial use of the system by the Customer whichever is first occurring, unless such period has been superseded by the purchase of a Diversified Service Agreement Package. Details describing our Service Agreement options are outlined in a separate document. Diversified's limited warranty shall cover defective equipment and defects in workmanship for installation work relating to but not limited to cabling, connectors, structural elements, mountings, equipment rack wiring and internal adjustments. Under the limited warranty, labor services will be provided at no charge. Defects in third party manufacturer equipment and/or installation or other services provided by the manufacturer are covered under the manufacturer's warranty and will be managed by Diversified during the limited warranty period. Product serial numbers must not be removed.
2. Diversified's limited warranty excludes coverage due to equipment or system abuse, neglect, alteration, lamps and bulbs, misuse including but not limited to: operating outside of environmental, user error, electrical, temperature or humidity specifications, system alterations neither approved nor performed by Diversified or repair by a service facility other than those authorized by the manufacturer. If within the limited warranty period, we are contacted with a support request that falls under this limited warranty exclusion, time, travel and equipment for this and any subsequent visit required will be billed at our current labor Time & Material rates
3. All service support requests made after the expiration date of the limited warranty will be billed at our current labor Time & Material rates.
4. If a warranty in excess of 90 days is required by law in the country, state or local jurisdiction of system installation, Diversified shall extend the minimum warranty term required by applicable law. To the extent permitted by applicable law, any implied warranties, guarantees, terms or conditions, replacement components last only during the term of the limited warranty. Some local jurisdictions, states or countries may not allow limitations on how long an implied warranty, guarantee, term or condition lasts, so this limitation may not apply.
5. Diversified's limited warranty gives specific legal rights, and you may also have other rights which vary from state to state. You may also have other rights which vary from country to country.
6. If any provision of Diversified's limited warranty is legally invalid, the limited warranty shall endure except for the invalid provision. However, if a court determines that any provision is invalid, the court may limit the provision, delete specific words or phrases, or replace the invalid provision with one that is valid and that comes closest to expressing the intent of the invalid provision.
7. TO THE EXTENT PERMITTED BY APPLICABLE LAW, DIVERSIFIED SHALL NOT BE HELD LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING FROM A BREACH OF WARRANTY. SPECIFICALLY, DIVERSIFIED IS NOT RESPONSIBLE FOR ANY COSTS SUCH AS LOSS OF PROFITS OR REVENUE, LOSS OF DATA, BUSINESS DAMAGE OR OTHERWISE. SOME LOCAL JURISDICTIONS, STATES OR COUNTRIES MAY NOT ALLOW A LIMITATION ON SUCH DAMAGES, SO THIS LIMITATION MAY NOT APPLY.

## Service Level Agreement

1. In addition to the Limited Workmanship Warranty described above, Diversified has included 1 Year of our standard Assurance Service and Support. Assurance includes the following services:

Service Offering Details				Service Type	
Service Offering	Solutions	Solution Description	Capabilities	Standard	Optional
Assurance	Remote	The Remote Support Solution represents our capabilities to remotely	Level 1 Support	✓	•
	Support		Level 2 Support	✓	•



	access and troubleshoot warranty audio and video equipment upon receiving an incident ticket from an end user. This process is possible through our highly trained tier 1(service desk), tier 2, and tier 3 representatives. This can include accessing a video conferencing system over the internet via remote network access or partner-specific portal to diagnose and fix issues or remotely adjusting settings on a microphone or other audio equipment. Remote support allows for quick and convenient problem resolution without needing a technician to be physically present.	Level 3 Support	✓	.
		Warranty Equipment Support	✓	.
		Non Warranty Equipment Support	.	✓
Assurance - Onsite Support	Onsite support for audio and video solutions refers to technical support at the customer's location. When an issue cannot be resolved remotely and requires physical presence for further troubleshooting and resolution, an Onsite support solution is available to provide technical support, troubleshooting, and maintenance services at the customer's location.	Field Tech Dispatch	✓	.
		Filed engineer Level 2 Support	✓	.
		Filed engineer Level 3 Support	✓	.
Assurance - Governance		Standard reporting	✓	.
Assurance - Governance		Custom Reporting	.	✓
		Leveraged Model	✓	.
		Dedicated Model	.	✓
		SLA - Response	✓	.
		SLA - Resolution	.	✓
		Client ITSM	.	✓
		Diversified ITSM	✓	.



## 4.2 Service Process

2. All new equipment provided by Diversified includes each manufacturer's full warranty from the date of Customer invoice. Diversified shall address all manufacturer warranty requirements as "Depot" (Return-to-Base / RTB) service only. Under Depot service, Customer ships equipment to an authorized factory warranty repair center. Diversified will act as liaison between Customer and manufacturer and assist with Return Materials Authorization (RMA) logistics support. Labor relating to defective equipment is covered for 365 days under this limited warranty and can be extended through the execution of a Service Level Agreement. All other time, travel and equipment for this and any subsequent visit required will be billed at our current labor Time & Material rates
3. Diversified shall respond to warranty support requests (via phone, email or on-site) during the normal working hours of 8a – 5p local (Customer site) time Monday - Friday, except recognized holidays. Service required outside of normal working hours shall be billed at current labor Time & Material rates for overtime work. Diversified will make every effort to address such issues within 72 hours after notification.
4. Upon arrival for warranty support, Diversified will expect access to the system and equipment. To avoid additional charges, please contact us 24 hours in advance if delays in access are to be expected. If our Technician arrives to a scheduled appointment and cannot gain access to the system or equipment to affect a proper diagnosis or repair, we will bill the service call for time, travel and equipment for this and any subsequent visit required at our current Time & Material rates.



## 5 Proposal Acceptance

Please review this Proposal for accuracy and if you agree, please sign below and return a copy to Diversified, keeping a copy for your records.

For CC Mosquito and Vector Control District	For Diversified
---	-----------------

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed name

4/06/26  
Date

Purchase Order Payment
------------------------

Verbal

\_\_\_\_\_  
Purchase Order No.

155 Mason Circle, Concord, CA 94520  
\_\_\_\_\_  
Delivery Site Address

5750 Imhoff Drive, Concord CA 94520  
\_\_\_\_\_  
Billing Address

\_\_\_\_\_  
AP/Billing Contact

\_\_\_\_\_  
AP/Billing Contact Email

\_\_\_\_\_  
AP/Billing Contact Phone

ACH / Wire Instructions	Remittance Address
-------------------------	--------------------

Please contact Diversified's Treasury Dept at 888.727.6274 to confirm bank account information.

Account #: 3666013

Domestic ACH / Wires Routing: 071000288

Int'l Wires SWIFT Code (BIC): HATRUS44

**Lock Box Address**  
One Diversified, LLC  
Lockbox, PO Box 95330, Chicago, Illinois 60694-5330

**Overnight To**  
Conduent c/o BMO Harris LBX 95330  
141 W. Jackson Blvd, Suite 1000  
Chicago, Illinois 60604



## 6 Safety Data

It is the policy of One Diversified LLC to provide a work environment that is inherently safe. The safety and health of our employees is of primary importance as they are our most important resource. Safety takes a commitment from all personnel within our organization.

One Diversified LLC has developed a comprehensive safety program that addresses specific safety concerns and provides guidance for the performance of our individual job tasks within the framework of appropriate Occupational Safety & Health Administration (OSHA) standards.

All employees receive interactive safety training using the information contained in our safety program. For this training we may have safety meetings, on-the-job training, on-line courses, formal instruction, and/or any other relevant methods needed.

Safety training needs will be identified by continual reassessment of work methods, equipment, and work stations, as well as employee and management input.

Frequent and regular job site inspections are conducted by supervisory personnel and/or other competent persons. Employees in violation of the established safety procedures of One Diversified LLC will be subject to our disciplinary procedures. Observation of unsafe acts will be addressed immediately.

On every job site there will be a competent person, by virtue of training or experience, who will have the authority to stop work. This person will have the ability to identify work-related hazards, know the corrective procedures, and have the responsibility, ability and authority to stop work if the job site cannot be made safe. Additionally, all employees have stop work authority for their immediate task if they are aware of a safety hazard that cannot be immediately corrected. If employee stops work for an unresolved safety hazard, the supervisor will be contacted immediately.

Equipment operator/owner manuals will be readily available, and the safety procedures contained therein are followed. Equipment is inspected prior to use and, if defective, tagged out of service. Manufacturer's warning labels on all equipment is never removed, painted over or defaced.

Emergency medical response is available on every job site either by an emergency rescue service within reasonable distance, by time, or an assigned emergency responder. Safety requires not only that each person understand and perform individual tasks in a safe manner, but also that each individual is aware of his surroundings and is actively involved in the safety of others.

Each Employee is encouraged to contact their supervisor immediately should a safety or health risk exist so that corrective action may be taken immediately.



The safety director at One Diversified LLC is Amanda Freeman who will assign a local resource responsible for making routine and random job site inspections to both identify new hazards and to monitor the effectiveness of our safety & health program. Additionally, our install supervision staff are OSHA trained.

In the final analysis, the success of the safety effort by One Diversified LLC depends on all employees, from senior management to the newest hire, demonstrating a commitment to safety by working in a safe manner. Safe job performance is how our safety effort is ultimately measured.

## 7 ENVIRONMENTAL POLICY STATEMENT

Diversified seeks excellence in every aspect of our business and is committed to minimizing the environmental impacts of our business operations.

Our commitment is to:

- Continuously improve our environmental performance and integrate recognized environmental management best practice into our business operations.
- Reduce our consumption of resources and improve the efficient use of those resources.
- Measure and take action to reduce the carbon footprint of our business activities by 5% per annum.
- Manage waste generated from our business operations according to the principles of reduction, re-use and recycling.
- Manage our business operations to prevent pollution.
- Give due consideration to environmental issues and energy performance in the acquisition, design, refurbishment, location and use of buildings.
- Ensure environmental, including climate change, criteria are taken into account in the procurement of goods and services.
- Comply as a minimum with all relevant environmental legislation as well as other environmental requirements to which the firm subscribes.

To meet our commitments, we will:

- Provide MD level oversight and review of environmental policies and performance, and allocate resources for their effective direction and implementation.
- Set and monitor key objectives and targets for managing our environmental performance at least annually.
- Communicate internally and externally our environmental policy and performance on a regular basis, and encourage feedback.
- Communicate the importance of environmental issues to our people.
- Work together with our people/employees, service partners, suppliers, landlords and their agents to promote improved environmental performance.
- Promote appropriate consideration of sustainability and environmental issues in the services we provide to our clients.
- Review our environmental policy regularly.

To support these aims the Company will endeavor to:

- Ensure adequate resources are available to implement the requirements of this policy;
- Make this statement available to the public (on request);
- Review and update this policy during annual management reviews.



The cooperation and involvement of employees at all levels is essential for the effective implementation of this policy.

#### eWaste Statement

Diversified partners with companies that provide eWaste and data disposal services. This can be added to the services in this Proposal.

#### **7.1.1 Compliant Electronics Recycling**

Compliant electronics recycling is essential for businesses of all sizes, as it helps to protect sensitive data, ensure compliance with regulations, and avoid potential legal and financial penalties. We understand the importance of secure and compliant electronics recycling, which is why we adhere to the highest standards of data destruction and environmental responsibility.

#### **7.1.2 HIPAA, PCI, and GDPR Compliance**

Compliance with HIPAA, PCI, and GDPR regulations means that we take the security and confidentiality of your data seriously. Our secure data destruction processes ensure that all sensitive data is destroyed securely and irreversibly, protecting your business and your customers. By partnering with Diversified for your electronic recycling needs, you can be confident that your business is in compliance with these important regulations.

#### **7.1.3 Protect Sensitive Data and Ensure Compliance**

Partnering with Diversified for your electronic recycling needs provides a range of benefits for your business, including protecting sensitive data, ensuring compliance with regulations, and promoting sustainability. By recycling your electronics responsibly and ethically, you can reduce waste and preserve natural resources, while also avoiding potential legal and financial penalties.

#### **7.1.4 Expertise in Compliant Electronics Recycling**

Diversified's partners have extensive expertise in secure and compliant electronics recycling, and we are committed to providing the best possible service to our customers. By partnering with a trusted provider, you can be confident that your electronics are being handled securely and responsibly, and that your business is in compliance with all relevant regulations.





**PORTOLA SYSTEMS INC**

327 O'Hair Court, Suite B  
 Santa Rosa, CA 95407  
 Phone: 707-824-8800

T20250522.0037 - 5yr  
 Verkada Security Project

Number: 16791

Date: 05/04/2026

Quote prepared for: **David Wexler**

**Bill To:**  
 David Wexler  
 Contra Costa Mosquito & Vector Control  
 District  
 155 Mason Circle  
 Concord, CA 94520  
 Phone: (925)685-9301  
 Email: dwexler@contracostamosquito.com

**Ship To:**  
 David Wexler  
 Contra Costa Mosquito & Vector Control  
 District  
 155 Mason Circle  
 Concord, CA 94520  
 Phone: (925)685-9301  
 Email: dwexler@contracostamosquito.com

Item #	Mfr. Part	Description	Price	Qty.	Extended
<b>Access Control HW + 5yr Lic</b>					
1	AD64-HW	AD64 Multi-format, Single Gang Card Reader with Keypad Mfr: Verkada	\$ 493.29	1	\$ 493.29
2	AD34-HW	AD34 Multi-format Card Reader Mfr: Verkada	\$ 287.41	49	\$ 14,083.09
*3	LIC-AC-5Y-CAP	5-Year Door License, Capacity Increase Mfr: Verkada	\$ 822.71	50	\$ 41,135.50
4	AC62-HW	AC62 16 Door Controller Mfr: Verkada	\$ 4,363.88	3	\$ 13,091.64
5	ACC-BAT-18AH	18AH Backup Battery Mfr: Verkada	\$ 575.65	3	\$ 1,726.95
6	AC42-HW	AC42 4 Door Controller Mfr: Verkada	\$ 1,481.53	2	\$ 2,963.06
7	ACC-BAT-4AH	4AH Backup Battery Mfr: Verkada	\$ 106.24	2	\$ 212.48
8	AC12-HW	AC12 1 Door Controller Mfr: Verkada	\$ 575.65	2	\$ 1,151.30
9	ACC-EV3-1	Desfire EV3 Encrypted Cards - Pack of 100 Mfr: Verkada	\$ 658.00	1	\$ 658.00
<b>Group Total</b>					<b>\$ 75,515.31</b>
<b>Intercom HW + 5yr Lic</b>					
10	TD63-HW	Verkada TD63 Video Intercom Keypad Mfr: Verkada	\$ 1,646.24	1	\$ 1,646.24
*11	LIC-TD-5Y-CAP	5-Year Intercom License, Capacity Increase Mfr: Verkada	\$ 1,440.35	1	\$ 1,440.35
12	ACC-INT-SURF	Intercom Surface Mount Mfr: Verkada	\$ 163.88	1	\$ 163.88
<b>Group Total</b>					<b>\$ 3,250.47</b>
<b>Camera HW + 5yr Lic</b>					
13	CD63-1TB-HW	CD63 Indoor Dome Camera, 4K, Zoom Lens, 1TB of Storage, Maximum 60 Days of Retention Mfr: Verkada	\$ 2,058.00	2	\$ 4,116.00
14	CD63-1TBE-HW	CD63-E Outdoor Dome Camera, 4K, Zoom Lens, 1TB of Storage, Maximum 60 Days of Retention Mfr: Verkada	\$ 2,222.71	2	\$ 4,445.42
*15	LIC-CAM-5Y-CAP	5-Year Camera License, Capacity Increase Mfr: Verkada	\$ 740.35	4	\$ 2,961.40
16	CH63-2TBE-HW	CH63-E Outdoor Four-Camera Multisensor Camera, 4x4K, Zoom Lens, 2TB of Storage, Maximum 30 Days of Retention Mfr: Verkada	\$ 3,458.00	2	\$ 6,916.00
*17	LIC-CAM-MLT4-5Y-CAP	5-Year Four-Camera Multisensor License, Capacity Increase Mfr: Verkada	\$ 2,469.76	2	\$ 4,939.52
<b>Group Total</b>					<b>\$ 23,378.34</b>
<b>Misc. Camera Accessories</b>					
18	ACC-MNT-HPEND-1	Four-Camera Multisensor Pendant Cap Mount Mfr: Verkada	\$ 114.47	2	\$ 228.94
19	ACC-MNT-ARM-1	Arm Mount Mfr: Verkada	\$ 81.53	2	\$ 163.06
				<b>90</b>	

Item #	Mfr. Part	Description	Price	Qty.	Extended
20	ACC-MNT-CORNER-1	Corner Mount Mfr: Verkada	\$ 163.88	2	\$ 327.76
21	ACC-MNT-CJBOX-1	Circle Junction Box Mount Mfr: Verkada	\$ 89.76	2	\$ 179.52
22	ACC-MNT-LBRAC-1	L-Bracket Mount Mfr: Verkada	\$ 106.24	2	\$ 212.48
23	ACC-POE-90W-NA	90W PoE++ (802.3bt Type 4) Injector, GigE, Indoor, North America Type B Plug Mfr: Verkada	\$ 139.18	2	\$ 278.36
<b>Group Total</b>					<b>\$ 1,390.12</b>
<b>Guest Management HW + 5yr Lic</b>					
24	ACCX-TBL-3	Apple 11-inch iPad, 128GB, Model Number: MD3Y4LL/A Mfr: Verkada	\$ 349.00	1	\$ 349.00
25	ACCX-TBL-STD-1	Apple iPad Stand Mfr: Verkada	\$ 39.00	1	\$ 39.00
*26	LIC-TX-5Y-CAP	5-Year Desk Station License, Capacity Increase Mfr: Verkada	\$ 1,028.59	1	\$ 1,028.59
<b>Group Total</b>					<b>\$ 1,416.59</b>
<b>Horn Speaker HW + 5yr Lic</b>					
27	BZ11-HW	BZ11 Horn Speaker Mfr: Verkada	\$ 658.00	4	\$ 2,632.00
*28	LIC-BZ-5Y-CAP	5-Year Horn Speaker License, Capacity Increase Mfr: Verkada	\$ 740.35	4	\$ 2,961.40
<b>Group Total</b>					<b>\$ 5,593.40</b>
<b>Alarm HW + 5yr Lic</b>					
29	BR11-HW	BR11 Wired Motion Sensor Mfr: Verkada	\$ 81.53	28	\$ 2,282.84
30	T HMISC	Heavy-Duty Magnetic Garage Door Switch-N.O. Contact for N.C. Circuits Mfr: PORTOLA SYSTEMS INC	\$ 26.39	9	\$ 237.51
31	BR12-HW	BR12 Wired Surface Mount Door Contact, 5 Pack Mfr: Verkada	\$ 75.71	5	\$ 378.55
32	BK22-HW	BK22 Touchscreen Alarm Keypad (New Alarms, US and Canada Only) Mfr: Verkada	\$ 328.59	1	\$ 328.59
33	BP52-HW-NA	BP52 32-Zone Alarm Panel, North America Type B Plug (New Alarms, US and Canada Only) Mfr: Verkada	\$ 740.35	1	\$ 740.35
34	ACC-VBX-200WH	Backup Battery for BP52 Alarm Panel, 200WH (New Alarms, US and Canada Only) Mfr: Verkada	\$ 163.88	1	\$ 163.88
35	BE32-HW	BE32 8-Zone Alarm Expander (New Alarms, US and Canada Only) Mfr: Verkada	\$ 287.41	3	\$ 862.23
*36	LIC-BX-MA-5Y-CAP	5-Year Advanced Video Alarms License for 1 Site (New Alarms, US and Canada Only), Capacity Increase Mfr: Verkada Notes: The 5-Year Advanced Video Alarms License supports up to 15 cameras per site and enables video-verified alarm monitoring with automated responses including AI-powered deterrence, SMS and email notification, siren and strobe activation, horn speaker messaging via BZ11, agent talkdown, contact list calling, and police dispatch.	\$ 6,176.47	1	\$ 6,176.47
<b>Group Total</b>					<b>\$ 11,170.42</b>
<b>Portola Systems, Inc. Installation</b>					

Item #	Mfr. Part	Description	Price	Qty.	Extended
*37	LABOR - FP	<p><b>LABOR – Project Service and Support</b></p> <p><b>Contra Costa Mosquito &amp; Vector Control District – MAY2026</b></p> <p><b>SCOPE:</b> Portola Systems will provide a turnkey implementation of the Verkada Access Control, Video Security, Alarm, Intercom, Horn Speaker, and Guest Management solution for CCMVCD. Portola Systems is responsible for low-voltage cabling only. The installation of conduit, junction boxes, J-hooks, and all other pathway infrastructure is the responsibility of the separate cabling contractor on this project.</p> <p>Services include project management, pre-installation planning, low-voltage cabling, hardware installation, system programming, testing, commissioning, and final documentation for all equipment on this quote. This includes 50 access-controlled openings across 7 door controllers, 6 cameras, a 32-zone alarm system, 4 horn speakers, 1 video intercom, and a guest management desk station. This project is performed under DIR compliance requirements and includes lift equipment. No trenching is included; if required, it will be addressed via formal change order.</p> <p><b>List of Tasks to be Delivered:</b></p> <ul style="list-style-type: none"> <li>• Conduct site walks to validate door, reader, camera, controller, intercom, speaker, and alarm sensor locations</li> <li>• Coordinate with CCMVCD IT for switch ports, VLANs, IP connectivity, and PoE / PoE++ requirements</li> <li>• Receive, stage, and quality-check all Verkada equipment prior to deployment</li> <li>• Preconfigure all Verkada devices in Command including firmware updates, naming conventions, and schedules</li> <li>• Install 3x AC62, 2x AC42, and 2x AC12 door controllers, 1x AD64 keypad reader, 49x AD34 card readers, backup batteries, and DESFire EV3 cards</li> <li>• Install and terminate all 50 access-controlled openings including reader wiring, door contacts, RTE integration, and lock control</li> <li>• Run, dress, label, test, and certify all low-voltage cabling for all devices</li> <li>• Mount 2x CD63 indoor dome, 2x CD63-E outdoor dome, and 2x CH63-E outdoor multisensor cameras with accessories and PoE injectors</li> <li>• Install and configure 1x TD63 video intercoms and guest management desk station</li> <li>• Install and configure 4x BZ11 horn speakers</li> <li>• Install BP52 alarm panel, BK22 keypad, 3x BE32 expanders, 28x BR11 motion sensors, 9x roll up door sensors, and 5x 5 pack BR12 door contacts</li> <li>• Enroll and configure all devices in Verkada Command; create administrator and operator accounts</li> <li>• Perform end-to-end testing of all doors, cameras, alarm zones, intercoms, and horn speakers</li> <li>• Provide as-built documentation including serial numbers, MAC addresses, device locations, and door-to-slot matrix</li> <li>• Deliver administrator training and transition to Verkada Support</li> </ul> <p><b>CONTRACT TYPE:</b> Fixed budget price</p> <p><b>Milestone Based:</b></p> <ul style="list-style-type: none"> <li>• Milestone 1 - 35% due upon signature</li> <li>• Additional Milestones billed as % complete at end of each month</li> </ul> <p><b>Mfr:</b>  <b>Notes: General Disclaimer:</b></p> <ul style="list-style-type: none"> <li>• Migration of existing door locks to new panel will be considered best-effort. Any issues identified during the migration will be promptly discussed with customer point of contact prior to proceeding with any work that may incur additional outside the scope fees for change orders.</li> <li>• Portola Systems is a certified dealer and installer of Verkada products. Portola Systems does not make any explicit guarantees that system design or safety protocols meet any life safety requirements imposed by customer or any outside organizations. All system functionality and licensing is bound by the agreement made between customer and manufacture commonly referred to as the End-User Agreement. Additional information regarding terms of</li> </ul>	\$ 131,000.00	1	<b>\$ 131,000.00</b>

Item #	Mfr. Part	Description	Price	Qty.	Extended
		device warranty, licensing, and ongoing product development if required can be provided by Verkada to customer directly. <ul style="list-style-type: none"> <li>Portola Systems will warranty all workmanship including programming and physical installation of products performed by Potola Systems for a period of 1 year following completion of the project. Warranty does not include adds, moves, changes to any of the systems following completion of the project. Warranty does not include system updates, which are furnished directly by Verakda for ongoing operation of the system.</li> <li>All work to be performed during standard business hours - no off-hours, holiday or weekend rates quoted</li> <li>All pathways and work areas are to remain accessible and free from obstruction during agreed upon schedule</li> <li>Any time spent troubleshooting defective or DOA equipment furnished by customer to be considered outside the scope of this agreement.</li> <li>Customer is responsible for providing working network connectivity (including but not limited to network switches, cabling, and Internet access) at all installation locations. Any delays, troubleshooting, or remediation related to customer-provided network infrastructure will be considered outside the scope of this agreement and may incur additional charges.</li> </ul>			
*38	Misc.	Misc. mounting brackets, bolts, and cabling supplies Mfr:	\$ 2,300.00	1	\$ 2,300.00
<b>Group Total</b>					<b>\$ 133,300.00</b>
<b>Gate Pedestal + Intercom HW + 5yr Lic</b>					
*39	LABOR - FP	<b>LABOR – Pedestal &amp; Intercom Installation</b>  Portola Systems will furnish and install 2 vehicle gate pedestals at the designated gate locations. New concrete foundations are to be provided by others. Scope includes physical installation and securing of pedestals to completed foundations, mounting and wiring of Verkada video intercoms on each pedestal, and termination of all low-voltage cabling to support gate access control and intercom operation. Portola Systems will coordinate with the gate contractor and general contractor to confirm foundation placement, conduit stub-up locations, and installation sequencing prior to mobilization. <ul style="list-style-type: none"> <li>All work to be performed during standard business hours</li> <li>Foundation and concrete work excluded from this scope</li> <li>Portola Systems will coordinate with gate and construction contractors to confirm readiness prior to pedestal installation</li> <li>Cable pathways and conduit stub-ups to be provided and accessible prior to Portola mobilization</li> </ul> Mfr: Portola Systems, Inc.	\$ 5,500.00	1	\$ 5,500.00
40	TD63-HW	TD63 Video Intercom Keypad Mfr: Verkada	\$ 1,646.24	2	\$ 3,292.48
*41	LIC-TD-5Y-CAP	5-Year Intercom License, Capacity Increase Mfr: Verkada	\$ 1,440.35	2	\$ 2,880.70
42	ACC-INT-HOOD-1	TD63 Rain Hood Mfr: Verkada	\$ 40.35	2	\$ 80.70
43	ACC-INT-SURF	Intercom Surface Mount Mfr: Verkada	\$ 163.88	2	\$ 327.76
44	Pedestal Pro - Custom	<ul style="list-style-type: none"> <li>Custom CRS pedestal for CCMVCD; arms @ 48"; black wrinkle; 75x14x8; 44 lbs</li> <li>Custom CRS housing; Verkada TD63; black wrinkle; 10x14x6; 14lbs</li> <li>5/8" L-Bolt Mounting Kit (4 bolts, nuts &amp; washers) for new construction</li> <li>Shim Kit includes qty 2 of ea: 1/16", 1/8", 1/4"</li> </ul> Mfr: Pedestal PRO LLC	\$ 2,375.00	2	\$ 4,750.00

Item #	Mfr. Part	Description	Price	Qty.	Extended
*45	TERMS-Pedestal PRO	- Pedestal PRO items are non-refundable, non-cancellable and non-returnable. Orders will ship within 12-15 business days. - Pedestal PRO items must be paid for in full before items will be put into production Mfr: Pedestal PRO LLC	\$ 0.00	1	\$ 0.00
<b>Group Total</b>					<b>\$ 16,831.64</b>
<b>Door Hardware Integration</b>					
*46	LABOR - FP	<b>SCOPE:</b>  CCMVCD requires low-voltage infrastructure support services for the electrified storefront door hardware installation. Portola Systems will provide installation support related to conductor cabling and power supply mounting for the specified door openings coordinated with the door hardware contractor.  <b>List of tasks to be delivered:</b>  <ul style="list-style-type: none"> <li>Furnish and install low-voltage conductor cabling through each door opening header to support the electrified hinge and panic hardware installation at doors #100A, #131B, #125A, #125B, #204A, and #204B.</li> <li>Provide labor for mounting and installation of the customer-furnished Securitron power supplies required for the electrified door hardware system. Electrical tie-in to the building's existing electrical panel is excluded.</li> </ul> Mfr:	\$ 4,500.00	1	\$ 4,500.00
<b>Group Total</b>					<b>\$ 4,500.00</b>
46 item(s)			<b>Sub-Total</b>		<b>\$ 276,346.29</b>
			<b>Tax @ 9.75%</b>		<b>\$ 6,778.43</b>
			<b>Freight</b>		<b>\$ 1,800.00</b>
			<b>Total</b>		<b>\$ 284,924.72</b>

(\*) Tax exempted Part(s)

Quote Valid Until: 05/27/2026

Approval: \_\_\_\_\_ Date: \_\_\_\_\_ PO#: \_\_\_\_\_

**Payment Details**

Pay by: Company PO

**Terms and Conditions**

Freight/Shipping is not included unless otherwise noted.

Handling Fees not included unless otherwise noted.

Cancellation is subject to a 10% restocking fee.

Returns may be subject to additional fees and/or terms defined by manufacturer.

Late Fee Policy: Overdue balances will be charged interest rate at current prime rates + 1.5% per month or greater based on terms defined by manufacturer.

Upon approval, please submit signed quote and/or End User PO to purchasing@portolasystems.net and include ticket number in the subject line.

**Shipping and Delivery Details**

Shipping via: Delivery

Prepared by: **Brooke Mincey**

Email: [bmincey@portolasystems.net](mailto:bmincey@portolasystems.net)

Phone: **707-824-8800**



Entered Date	Taken By	Customer #	Order #
4/29/26	ZB01	2221165	910142-00
PO #	Requested Ship Date	Page #	
04292026/CCMVCD	4/29/26	1	

Bill To	Ship To	Correspondence To
CCMVCD 155 Mason Circle Concord, CA 94520 United States  <b>SOURCEWELL #121223-BND</b>  <b>ACCOUNT # 248852</b>	CCMVCD 155 Mason Circle Concord, CA 94520 United States	1645 Lemonwood Drive Santa Paula, CA 93060 800-253-2363 sales@bendpak.com www.bendpak.com

Instructions			
Ship Point	Via	Shipped	Terms
Santa Paula (B250)	Flatbed		Pmt w/Order

Notes

Line	Product and Description	UPC Item	Order Quantity	Shipped Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	5175612 OctaFlex OctaFlex, 12,000-lb. Capacity / Octa-Flex EV Two-Post Vehicle Lift w/Auxiliary Arms / Clearfloor / High-Rise / 174" O.A. Height	00000	1.00	1.00	EA	24,595.00	EA	24,595.00
2	LTDACCDL LIMITED ACCESS DELIVERY LIMITED ACCESS or SPECIAL DELIVERY LOCATION DELIVERIES TO SCHOOLS, GOVERNMENT, FARMS, AND OTHER TIME CONSUMING AREAS	00000	1.00	1.00	EA	70.00	EA	70.00
3	24-HR 24 Hour Notice Charge 24 Hour Notice Charge ** CUSTOMER REQUIRES A 24 HOUR NOTICE ** ** CUSTOMER REQUIRES A 24 HOUR NOTICE **	00000	1.00	1.00	EA	0.00	EA	0.00
<b>3</b>	<b>Lines Total</b>		<b>Total Order Quantity</b>	<b>3.00</b>			<b>Subtotal</b>	<b>24,665.00</b>
							<b>Taxes</b>	<b>1,783.14</b>
							<b>Total</b>	<b>26,448.14</b>

**ATTENTION BUYER. YOUR DECISION TO PURCHASE IS YOUR CONFIRMATION THAT YOU HAVE READ AND FULLY UNDERSTAND ALL TERMS AS EXPLAINED BELOW.**

**PACKAGING AND SHIPMENT**

Although we will do our best to package your shipment to minimize damage, minor scratches and abrasions due to normal transportation and handling are expected. **DO NOT** refuse your shipment if you observe minor scratches or abrasions. **YOU MAY BE RESPONSIBLE** for a 20% restocking fee and round-trip freight charges if your claim for damage is denied and will be deducted from the credit refund. Shipping scratches and abrasions can be corrected by using our OEM touch-up spray paint that can be obtained through your Bend Pak dealer or representative. Please be aware a forklift may be needed to receive the equipment at the time of delivery.

**OPTIONAL WHITE-GLOVE PACKAGING**

For an optional surcharge, White-Glove Packaging is available for certain large equipment products. Our White-Glove service assures that the product ships in specially fabricated wooden crates with all parts individually packaged and wrapped in protective media. Ask your BendPak sales representative for pricing details.

**RESIDENTIAL PICKUP/DELIVERY**

If a shipment is to be picked up or delivered to a residential area, a \$70.00 fee will apply to the order.

**REGIONAL STANDARDS AS PRESCRIBED BY CITY AND STATE AGENCIES**

Not all Bend Pak lift models meet the standards as prescribed by ANSI/ALI ALCTV-(current edition) or ANSI/UL 201. Buyer is responsible for all charges related to any special regional structural and/or seismic anchoring requirements specified by any other agencies and/or codes such as the Uniform Building Code (UBC) and/or International Building Code (IBC). Consult [www.autolift.org](http://www.autolift.org) for a complete list or contact BendPak via [contact@bendpak.com](mailto:contact@bendpak.com).

**THIRD-PARTY CONTRACTORS**

The decision of Buyer to select, hire and/or manage third-party contractors recommended by BendPak to Buyer for the sole purpose of installation or service is the sole responsibility of Buyer. BendPak assumes no liability for the selection of the Contractor or the Contractor's performance of services for Buyer. Contractors are not agents for, or joint ventures of, and are not employed by, and are not the agents of, BendPak.

**WARRANTIES**

Every BendPak brand(s) product is built to deliver outstanding performance, rugged reliability, and outstanding durability. We build each product according to strict guidelines to provide years of trouble-free operation. For a full listing of all Bend Pak family of products, visit <https://www.bendpak.com/support/warranty>.

**OTHER TERMS AND DISCLAIMERS**

Once an order has been placed, BendPak and the Buyer become contractually bound to uphold certain aspects of the agreement. For a full listing of all terms and conditions, visit <https://www.bendpak.com/policies>