

AUDIT COMMITTEE MEETING  
MINUTES

An Audit Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, March 10, 2025, at the District office located at 155 Mason Circle Concord, CA 94520.

TRUSTEES PRESENT      Jim Dolgonas, Chair, El Cerrito  
Perry Carlston, Concord  
James Frankenfield, Moraga  
Peggie Howell, Walnut Creek  
Michael Krieg, Oakley  
Daniel Pellegrini, Martinez

TRUSTEES ABSENT      Vinoy Mereddy, Brentwood  
Damian Wong, Hercules

OTHERS PRESENT      Paula Macedo, General Manager; Stacy Stark, Human Resources  
& Administration Manager; Natalie Martini, Financial  
Administrator

1.    CALL TO ORDER:  
Audit Committee Chair Dolgonas called the meeting to order at 6:02 PM.  
  
Roll Call: A roll call indicated that six Trustees were present and two were absent.
2.    AGENDA MANAGEMENT – There were no changes to the agenda and the agenda was adopted by rule.
3.    PUBLIC INPUT ON NON-AGENDA ITEMS – None
4.    APPROVAL OF MINUTES FROM AUDIT COMMITTEE SPECIAL MEETING HELD ON OCTOBER 21, 2024  
  
\*\* Motion was made by Trustee Krieg and seconded by Trustee Howell to approve the minutes from the Audit Committee special meeting held on October 21, 2024. *Motion passed unanimously.*
5.    REVIEW AUDIT COMMITTEE CHARGE – the committee reviewed the Audit committee charge, roles and responsibilities.
6.    DISCUSSION OF AUDIT FIRM, PROCESS AND EXPECTATIONS – the committee discussed the audit firm for preparation of the 2024/2025 annual audit process for fiscal year end June 30, 2025.

7. BOARD AND STAFF ANNOUNCEMENTS – None

8. ADJOURNMENT – 6:30 PM

I certify the above minutes were approved as read or corrected at a meeting of the Audit Committee meeting held on Monday, August 11, 2025.

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Jim Dolgonas, 2025 Chair Audit Committee