



5750 Imhoff Drive Suite I
Concord, CA 94520
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BOARD OF TRUSTEES
PERSONNEL COMMITTEE MEETING
****MONDAY, MAY 18, 2026****
AGENDA
6:00 PM

TIME: 6:00 PM

LOCATION: Hybrid meeting of the Board of Trustees
Physically held at the District office located at
5750 Imhoff Drive Suite I, Concord, CA 94520

By teleconference at:

<https://us06web.zoom.us/j/82765310472?pwd=xLF3ZLw0AqOxbarHAjBDCYiM7MyaBn.1>

Meeting ID: 827 6531 0472

Passcode: 853887

Members of the public may participate in the meeting via teleconference or in-person. Public comments may be submitted in advance of the meeting by emailing Paula Macedo, General Manager at pmacedo@contracostamosquito.com. Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding an agenda item at the time the item is considered. Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Paula Macedo, General Manager, as early as possible, and at least 48 hours before the meeting at (925) 457-8464 or pmacedo@contracostamosquito.com.

Supporting materials on agenda items are available for public review at the District's office at 5750 Imhoff Drive, Suite I, Concord, CA and on the District's website at www.contracostamosquito.com. During the meeting, supporting materials are available in the Board Room.

Unauthorized AI transcription bots, automated meeting assistants, or external recording tools are not permitted during District Board meetings. The District's official recording and Board-approved minutes constitute the official record, and retention is governed by the District's Records Retention Policy.

AGENDA

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President **KEVIN MARKER** Orinda • Vice President **JENNIFER HOGAN** Pleasant Hill • Secretary **DANIEL PELLEGRINI** Martinez

Antioch **ALFREDO PEREZ** • Brentwood **VINOY MEREDDY** • Clayton **ERIC HINZEL** • Concord **PERRY CARLSTON** • Contra Costa County **CHRIS COWEN, JIM PINCKNEY, & DARRYL YOUNG**
Danville **G. MARK GRAHAM** • El Cerrito **JIM DOLGONAS** • Hercules **MARIATI MESSINGER** • Lafayette **DERRICK SEAVER** • Moraga **JAMES FRANKENFIELD** • Oakley **MICHAEL KRIEG**
Pinole **Vacant** • Pittsburg **RICHARD AINSLEY, PhD** • Richmond **CHRIS DUPIN** • San Pablo **Vacant** • San Ramon **PETER PAY** • Walnut Creek **PEGGIE HOWELL**

1. CALL TO ORDER

Roll Call
Pledge of Allegiance

2.* AGENDA MANAGEMENT

3. PUBLIC INPUT ON NON-AGENDA ITEMS

This time is reserved for members of the public to address the committee relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above and will be limited to three minutes per person.

4.* APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON NOVEMBER 10, 2025

CLOSED SESSION

5. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Paula Macedo, General Manager, and Jennifer Hogan, Chair of the Personnel Committee

Employee Group: Unrepresented employees with one exception (General Manager)

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

6. BOARD AND STAFF ANNOUNCEMENTS

7. ADJOURNMENT

I hereby certify that the District Board of Trustees Personnel Committee meeting agenda was posted 6 days before the noted meeting.

Christine Widger, Customer Service Specialist

5/12/2026

Date

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

MAY 18, 2026 PERSONNEL COMMITTEE MEETING

1. No comment
2. **AGENDA MANAGEMENT** – Consider order of items.
3. **PUBLIC INPUT ON NON-AGENDA ITEMS**
4. **APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON NOVEMBER 10, 2025 (Pages 4-5)** – Minutes from Personnel Committee meeting held on November 10, 2025 were attached.

CLOSED SESSION

5. **CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6**

Agency Negotiators: Paula Macedo, General Manager, and Jennifer Hogan, Chair of the Personnel Committee

Employee Group: Unrepresented employees with one exception (General Manager)

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

- 6-7. **BOARD AND STAFF ANNOUNCEMENTS / ADJOURNMENT** – No comment

PERSONNEL COMMITTEE MEETING
MINUTES

A Personnel Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, November 10, 2025, in the District Office at 5750 Imhoff Drive, Ste. I, Concord, California.

TRUSTEES PRESENT Chris Cowen, Chair, Contra Costa County
Perry Carlston, Concord
Warren Clayton, Pinole
Chris Dupin, Richmond
G. Mark Graham, Danville
Peter Pay, 2025 Board President, San Ramon
Daniel Pellegrini, Martinez

TRUSTEES ABSENT None

OTHERS PRESENT Paula Macedo, General Manager; Stacy Stark, Human Resources
and Administration Manager

1. CALL TO ORDER – Personnel Committee Chair Cowen called the meeting to order at 6:00 p.m.
Roll Call: A roll call indicated that seven Trustees were present and no Trustees were absent.
Pledge of Allegiance
- 2.* AGENDA MANAGEMENT – Agenda was adopted by rule
3. PUBLIC INPUT ON NON-AGENDA ITEMS – None
- 4.* APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON MAY 12, 2025
- ** Motion was made by Trustee Pellegrini and seconded by Trustee Graham to approve the minutes from the Personnel Committee meeting held on May 12, 2025. *Motion passed unanimously.*
5. COMMITTEE REVIEW OF UPDATES TO PERSONNEL HANDBOOK – The committee discussed all updates made to the Employee Handbook and agreed to recommend approval at the upcoming Board meeting.
6. BOARD AND STAFF ANNOUNCEMENTS - none
8. ADJOURNMENT – 6:28 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Personnel Committee held on May 18, 2026.

Jennifer Hogan, 2026 Personnel Committee Chair