

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD SPECIAL MEETING
MINUTES NO. 25-4

A meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, March 24, 2025, at the District office at 155 Mason Circle, Concord, CA 94520.

TRUSTEES PRESENT	Peter Pay, President, San Ramon Kevin Marker, Vice President, Orinda Daniel Pellegrini, Secretary, Martinez Perry Carlston, Concord Warren Clayton, Pinole Chris Cowen, Contra Costa County Jim Dolgonas, El Cerrito Chris Dupin, Richmond James Frankenfield, Moraga G. Mark Graham, Danville Eric Hinzl, Clayton Jennifer Hogan, Pleasant Hill Peggie Howell, Walnut Creek
TRUSTEES ABSENT	Richard Ainsley, Pittsburg Michael Krieg, Oakley Vinoy Mereddy, Brentwood James Pinckney, Contra Costa County Damian Wong, Hercules Darryl Young, Contra Costa County
VACANCIES	Antioch Lafayette San Pablo
OTHERS PRESENT	Paula Macedo, General Manager (remote); Stacy Stark, Human Resources & Administration Manager; David Wexler, Operations Manager (remote); Natalie Martini, Financial Administrator (remote); Wayne Shieh, IT Systems Administrator (remote); Christine Widger, Customer Service Specialist; Doug Coty, BKS Law Firm (remote)

1. CALL TO ORDER – President Pay called the meeting to order at 7:00 p.m.

Roll Call: At the time of the roll call 13 Trustees were present, six Trustees were absent, and there are three vacancies.

Pledge of Allegiance

- 2.* AGENDA MANAGEMENT – The agenda was adopted by rule.

3. PUBLIC INPUT ON NON-AGENDA ITEMS – none

- 4.* CONSENT CALENDAR

- A. Minutes – Approval of Minutes 25-3, Board Meeting held on Monday, March 10, 2025.

** Motion was made by Trustee Pellegrini and seconded by Trustee Howell to approve the consent calendar. *Motion passed 12:1; Ayes: Carlston, Cowen, Dolgonas, Dupin, Frankenfield, Graham, Hinzal, Hogan, Howell, Marker, Pay, Pellegrini; Noes: None; Abstain: Clayton; Absent: Ainsley, Krieg, Mereddy, Pinckney, Wong, Young.*

5. BOARD AND STAFF REPORTS

- A. Board – none

- B. General Manager – none

- C. Legal Counsel – None

- 6.* BOARD CONSIDERATION AND APPROVAL OF RESOLUTION 25-3 – RESOLUTION OF THE CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT APPROVING LEASE AT 5750 IMHOFF DRIVE, SUITES I & J, CONCORD, CA 94520 – To accommodate the relocation of staff during the renovation of the Administration building, the District secured a sublease starting April 1, 2025 at 5750 Imhoff Drive and presented the sublease and resolution for Board consideration. The resolution authorizes the General Manager to execute the lease, including all the payments associated with it. Macedo answered questions from the Board about the lease agreement.

** Motion was made by Trustee Carlston and seconded by Trustee Clayton to approve Resolution 25-3. *The motion carried unanimously.*

7. CLOSING COMMENTS – None

8. ADJOURNMENT – 7:19 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on May 12, 2025.

Ayes: 15

Noes: 0

Abstain: 0

Absent: 5

Daniel Pellegrini
2025 Secretary, Board of Trustees